

DMITRI SPIROPOULOS

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ACCOMPLISHMENTS

- Collaborated with Los Angeles community partners in the development of the By Name List Database – an LA based database to better record, track, and assist underserved LA populations. This database is used in every homeless assistance program in Los Angeles County and Orange County.
- Worked alongside Program Directors and key stakeholders to establish new Standard Operating Procedures at underperforming programs, which helped prevent a loss of funding across multiple struggling programs.
- Designed and executed the creation of the Client Eligibility Worksheet (CEW), a database designed to track and monitor client activity and recognize program enrollment patterns among the homeless population in Orange County and Los Angeles. The CEW has been implemented in company-wide standard operating procedures.

EDUCATION & RELEVANT COURSEWORK

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| <ul style="list-style-type: none">▪ M.S. Data Science, <i>Online In Progress</i>
University of Wisconsin, La Crosse▪ B.S. Business Management
Western Governors University | <ul style="list-style-type: none">▪ Statistical Methods▪ Data Mining▪ Visualization and Unstructured Data Analysis▪ Programming for Data Science▪ Big Data: High-Performance Computing▪ Data Warehousing▪ Communicating about Data |
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SKILLS

Python	Tableau	Storytelling
SQL	Microsoft Power BI	Written/Oral Communication
R	Spyder, CPanel, Alation	Problem Solver

WORK HISTORY

Project Analyst 05/19 – Present

Johnson Controls – Long Beach, CA

- Enhanced reporting processes through Excel automation, resulting in over 50% faster reporting times
- Provides insights and strategy on waste diversion efforts for the City of Long Beach
- Analyze performance metrics to develop a monthly/quarterly/annual performance monitoring report
- Developed a detailed actuals spreadsheet to better forecast project budgets
- Continuous improvement to administrative tasks through automation (Power Automate)
- Delivers ad hoc reports to all levels of management and stakeholders

Program Coordinator 07/15 – 05/19

Volunteers of America – Los Angeles, CA

- Successfully prevented a sister program from losing their grant, saving \$300K
- Created program efficiency systems (a cloud-based timesheet system & client eligibility worksheet) that have since been adopted company-wide
- Audited files; wrote and reviewed policies, procedures and finance documents