

# Dorđe Ostojić

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## Knowledge & skills:

Economics | Commercial Real Estate | Business Plans | Cash Flow Modelling | MS Office  
Excel VBA | SQL | Power BI | DAX

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## Professional experience:

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| Sep 2019 – To date  | <b>Confluence Property Management, Belgrade, Serbia</b><br><b>Senior Business Planning Analyst</b>   |
|                     | <ul style="list-style-type: none"><li>○ Creation and modification of Business Plans for Commercial Real Estate (c. 310,000m2 of Office and Retail Assets in several portfolios and several countries)</li><li>○ Monthly update of Business Plans with Actual figures</li><li>○ Preparation of weekly and monthly management Reports</li><li>○ Turnover Analysis and Footfall Analysis for Retail Assets</li><li>○ Creation of Power BI reports using various sources of data (data transformation using SQL and DAX, creation of custom visuals)</li><li>○ Frequent Ad-Hoc Analyses (for example: Garage Occupancy Analysis, Segmentation of Visitors for Retail Assets and Tenant Mix Analysis, Remodeling Cost Analysis, etc.)</li><li>○ Due Diligence Projects and Cash Flow Modelling (participated in several acquisitions worth over 550M EUR)</li></ul> |
| Jun 2016 – Aug 2019 | <b>Confluence Property Management, Belgrade, Serbia</b><br><b>Business Planning Analyst</b>  |
|                     | <ul style="list-style-type: none"><li>○ Creation and modification of Business Plans for Commercial Real Estate</li><li>○ Monthly update of Business Plans with Actual figures</li><li>○ Preparation of weekly and monthly management Reports</li><li>○ Turnover Analysis and Footfall Analysis for Retail Assets</li><li>○ Frequent Ad-Hoc Analyses (for example: Garage Occupancy Analysis, Segmentation of Visitors for Retail Assets and Tenant Mix Analysis, Remodeling Cost Analysis, etc.)</li></ul>   |
| Jul 2014 – Dec 2014 | <b>Linde Material Handling GmbH, Aschaffenburg, Germany</b><br><b>IT Management Internship</b>   |
|                     | <ul style="list-style-type: none"><li>○ Internship was part of the Internship Program of German Business (selected from c. 1,500 applicants from the Balkan region)</li><li>○ Created over 700 pages of training documents for end-user training in SAP for New Truck Sales, Used Truck Sales, Long Term Rental and Short Term Rental teams</li><li>○ Supported teams during development and implementation of new processes and creation of presentations as part of the project</li><li>○ Tested and analyzed the master data for business warehouse (BW) reports and created the process requirements data charts, significant for project management</li></ul>   |

## Education:

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| 2014. – 2015. | <b>University of Novi Sad - Faculty of Economics Subotica</b><br>MSc. Economics - Management Major with <b>9,71</b> average grade |
| 2010. – 2014. | <b>University of Novi Sad - Faculty of Economics Subotica</b><br>BSc. Economics - Management Major with <b>9,40</b> average grade |

## Publications:

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| 2015 | <b>The Influence of national culture on organizational change and competitiveness in Serbia - „School of Business “, 2/2014, p. 188 – 202</b> |
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## Languages:

**Serbian** (Native language), **English** (Fluent proficiency), **German** (Intermediate proficiency)