

# Write the Right Way



## Be Conversational



*"Make sure you are understood. Don't blame the other person for not understanding. Instead, look for ways to clarify or rephrase what you are trying to say so it can be understood."*

*- Joel Garfinkle*

<b>To Compare</b>	Also And Another Equally	Besides In addition to Similarly Like	Other Moreover Too Just as
<b>To Contrast</b>	Although But However In spite of By contrast	Instead Nevertheless On the other hand As opposed to Though	Otherwise Still Yet Unlike Whereas
<b>To give an Example</b>	For example Exemplifies One example	For instance Shows Another example	Indicates Suggests
<b>To show Cause and Effect</b>	As a result For So that	Because Since Therefore	Consequently So This
<b>To indicate Time</b>	After At last At once Eventually Soon	Finally First Before Later Just then	Next Then Thereafter When Suddenly
<b>To specify Where</b>	Above Across Around Before Behind Beyond	From Here In Inside Into Nearby	Next On Over There Toward Under
<b>To show Importance or Classify</b>	First Second To begin with	Primarily Last In addition	Then More Important Furthermore