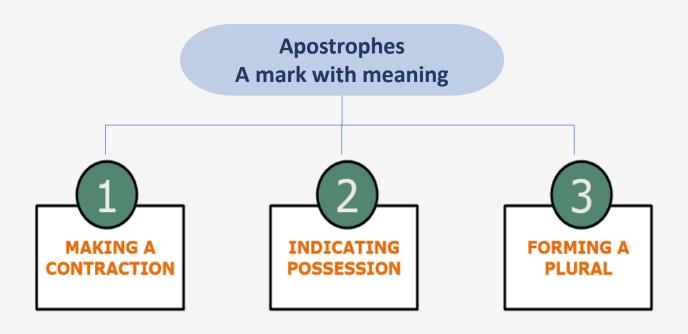


Write the Right Way



Punctuation Marks



Examples:

- Do not becomes don't
- · He would becomes he'd

- **Examples:**
- Diana's email includes all the information.
- The manager's desk is upfront.

- Examples:
- Count by 2's
- Dot your i's and cross your t's.