



CS 250 Module Two Assignment Guidelines and Rubric

Overview

As the Scrum Master for the Agile team responsible for the product development, you will develop an Agile team charter to help your team be more effective. You will also reflect on a sample Daily Scrum meeting, considering its format and effective practices.

Directions

- I. Before starting this activity, review the Required Resources for this module. You will find additional information specific to this assignment in the Supporting Materials section below.
- II. Use the template provided in the What to Submit section to write a cohesive **Agile team charter** that briefly describes the SNHU Travel project and suggests some behaviors and communication practices for your team.

Note: Normally, this type of document would have input from the whole Agile team. For the purposes of this class, you will fill this out on your own while reflecting on the perspective and potential input from each role in the Scrum team.
- III. Review this sample [Daily Scrum Meeting](#) video. Reflect on the format and effective practices of a **Daily Scrum** by addressing the following:
 - A. What are the key questions that can be used to frame a Daily Scrum meeting? How do they help the team achieve their goals?
 - B. How does the Scrum Master help facilitate the Daily Scrum throughout the video? Consider both the Scrum Master's own updates and times when she responded to team members.
 - C. How effective were the actions taken by the Scrum Manager? How could she improve?

What to Submit

Submit your completed [Agile Team Charter Template](#) and a Microsoft Word document containing your reflection on the importance of the Daily Scrum. Your reflection document should be 1 to 2 pages in length. Your work must be your own original effort created specifically for this assignment. Support your work with a minimum of two academic or professional sources published within the last five years (peer-reviewed journals, books, technical reports, government publications, expert industry sites, and so on). All sources used should be cited according to APA style.

Supporting Materials

The following resource supports your work on this assignment:

Presentation: [Initial Client Meeting Animation](#)

This presentation describes the Scrum Master's initial interactions with the Product Owner of the software project for SNHU Travel.

A text-only version is available: [Initial Client Meeting Animation Text-Only Version](#).

Module Two Assignment Rubric

Criteria	Meets Expectations (100%)	Partially Meets Expectations (85%)	Does Not Meet Expectations (0%)	Value
Agile Team Charter	Using the template, writes a cohesive Agile team charter that clearly outlines how the Scrum Team will work together	Writes a project charter but does not include all areas of the template, or the plan does not clearly outline how the Scrum Team will work together	Does not attempt criterion	40
Daily Scrum	Reflects on the format and effective practices of a Daily Scrum, demonstrating a clear understanding of the goal of Daily Scrum and charter	Creates an agenda for the Daily Scrum meeting but is not succinct, or does not help prioritize the team's activities	Does not attempt criterion	40
Clear Communication	Consistently and effectively communicates in an organized way to a specific audience	Shows progress toward meeting expectations, but communication is inconsistent or ineffective in a way that negatively impacts understanding	Shows no evidence of consistent, effective, or organized communication	10
Citations and Attributions	Includes support from a minimum of two properly cited sources and major points include specific examples	Supports argument with course concepts, with consistent minor errors in attribution	Does not support argument with course concepts, or does not use citations for ideas requiring attribution	10
Total:				100%