# ARMENIAN HOUSEHOLD BUDGET SURVEY DIARY OF CURRENT EXPENDITURES

Code of Populated Area No. of Household

Questionnaire Number

FIRST DAY		
(day/month/year)	,	•
(day/month/year)		
INTERVIEWER DELIVERED DI	ARY ON:	(Date)
INTERVIEWER WILL RETURN	ON:(Date)	atTO CHECK THE DIARY (Time)
INTERVIEWER WILL RETURN	ON: (Date)	atTO PICK UP THE DIARY (Time)

THE INFORMATION CONTAINED IN THIS DIARY WILL BE USED FOR STATISTICAL PURPOSES ONLY AND IS LEGALLY PROTECTED. NOBODY WILL KNOW THE ANSWERS OF PARTICULAR HOUSEHOLDS.

THANK YOU! WE GREATLY APPRECIATE YOUR PARTICIPATION.

## Rules for keeping the Diary:

- -Please Record in the Diary ALL expenditures,
- -Record the information EVERY DAY.
- -The expenditure and income information should cover EACH PERSON in the Household
- -also record items brought home by someone else.
- -record food for HUMAN consumption only (not for animals),
- include food for parties,
- -record ALL FOOD whether bought, home produced or received free
- record ALL NON-FOOD ITEMS and SERVICES
- record all INCOMES

Indicate the day of the week by circling the day at the top of the page auch day. Write in the date below this and make sure that no days are missed during the month. If nothing is conget or received during a day, just circle the day, write in the date, mark the boxes that say nothing has been bought or received and leave the pages blank which refer to that day. When something has been purchased or received on a particular day, the transaction must be recorded in the appropriate section in the diary. For each day there are 8 sections where information can be recorded. It is important that you record the information in the correct section. The sections are:-

#### EVERY DAY - record the information as follows:-

SECTION 1 PROVISIONS - record all **PURCHASED FOOD** brought home for

consumption

SECTION 2

FOOD CONSUMPTION

SECTION 3

· •.

FOOD CONSUMPTION

SECTION 4

FOOD CONSUMPTION OUTSIDE HOME

SECTION 5

CONSUMER GOODS

AND SERVICES

SECTION 6

**CONSUMER GOODS** 

AND SERVICES

- record consumption of purchased food by members of the household to-day

- record all consumption of non-purchased FOOD by members of the household to-day

- record all EATING OUTSIDE HOME EVERY DAY

- record all purchased goods and services

i

- record all NON PURCHASED GOODS AND

**SERVICES** 

INCOME SECTION 7 - record all INCOME

- -use additional pages at the end if needed.
- use DOCUMENTS and RECEIPTS where possible.

# INSTRUCTIONS for FOOD SECTION 1 PURCHASED FOOD brought home for household use to-day

Write in all the food products bought for the home on that day by any household member and record the information in column 1 under 'Food Section 1' for the appropriate day. Include all you or members of the household purchased and brought in for either use on the day or storage for later use: Do not include food for sale, or for animals. Use units of weight or volume as convenient (column 2 & 3), but try to be accurate. In this example, green onions and apples were purchased from the market and their weight was estimated as 250 grams and 2 kilos respectively. One can of milk contained net 375 grams of milk, so this amount was entered in column 3. Report "piece" as unit of measurement only when you cannot estimate the weight or volume of the product. If you bought 3 loafs of bread approximately half a kilogram each, enter unit "kg" and amount "1.5". Use one unit of measurement per item. For example, one kilogram and 350 gram of meat should be entered as 1,35 kg or 1350 gram. Record the total cost of each item (column 4) and the currency (column 5) in which it was purchased. Indicate in column 6, the type of shop in which you bought the item. If you own a kiosk, stall or shop and you took the item from stock intended for sale, record the cost of the item at the price at which you are selling it In column 7, please indicate whether the food item was produced inside Armenia or outside Armenia.

CIRCLE DIARY DAY DAY 1

Sunday Monday Tuesday Wednesday Thursday Friday Saturday
Date 29 day 4 month 1996 year Week 1

### 1. FOOD AND DRINK PURCHASED FOR HUMAN USE.

Tick here if nothing bought [ ]

	1	2	3	4	5	6	7
Office Code	Food and drink purchased (eg. white bread, carrots, bastourma, wine)	Measureme nt unit: kg gr litre piece circle	Amount Purchased (if in pieces: number of pieces)	Total Cost of Purchased Items	Code for Currency 1=Drams 2=Roubles 3=USS	What type of shop was it bought in:- 1=State shop 2=Commercial 3=Market 4=Street 5=Own shop	1=Produced in Armenia 2=Produced outside Armenia 3=Don't know
	Fresh apples	ka gr I p	2	200	1	3	
	Green onions	kg <u>ar</u> i p	250	150	1	3	
	Eggs	kg gr l p	6	200	1	1	
	Bread	kagrip	1.5	350	1	1	·
	Milk	kg gr_l p	375	7,500	2	3	
	Potatoes	kg gr I p	20	5	3	4	

ì

# INSTRUCTIONS FOR FOOD SECTION 2

Write in all the PURCHASED food products CONSUMED in the home on that day by household members (and guests) and record the information in column Tunder 'Food Section 3' for the appropriate day. The food recorded in this section should only be food you have purchased not food received free or home produced food (this is done in section 4, next). Include all purchased food consumed whether it was consumed on the same day it was purchased, or whether it was purchased earlier. As for the earlier sections use units of weight or volume as convenient (column 2 & 3), but try to be accurate. In this example, all of the green onions and some of the apples purchased from the market that day were consumed on the same day. That is all of the onions and (250 grams) and some (1 kilo) of the apples were consumed. None of the rest of the food purchased that day was consumed. However, some food purchased earlier in the week was used on that day and this is also recorded. It does not matter if you record food for consumption that was also recorded elsewhere as purchased.

CIRCLE DIARY DAY
DAY 1

Sunday Monday Tuesday Wednesday Thursday Friday Saturday
Date 29 day 4 month 1996 year Week 1

# 2 PURCHASED FOOD AND DRINK CONSUMED BY HOUSEHOLD TO-DAY

Tick here if nothing consumed [ ]

	1	2	3	4	5
Office Code	Purchased Food and drink Consumed (eg. white bread, carrots, bastourma, wine)	Measurement unit: kg gr litre piece circle	Amount of food Consumed (if in pieces: number of pieces)	Total Cost of Food Consumed	Code for Currency 1=Drams 2=Roubles 3=SUS
	Fresh apples	ka gr i p	2	200	1
	Green onions	kg <u>ar</u> I p	250	150	1
	Eggs	kg gr I <u>n</u>	6	200	1
	Bread	ka gr I p	1.5	350	1
	Milk	kg gr_l p	375	7,500	2
	Potatoes	kg gr I p	20	5	3

#### **INSTRUCTIONS FOR FOOD SECTION 3**

Record all the NON PURCHASED food products CONSUMED in the home on that day by household members (and guests) and record the information in column 1 under 'Food Section 4' for the appropriate day. The food recorded in this section should only be food that is home produced. This includes food or drink consumed that was grown or produced by the household on the farm or garden plot, gifts of food or drink from family or friends, free food from employers which is brought home (do not include food eaten at work here, this is included in section 5), food provided by humanitarian aid organisations and any other food or drink which you did not purchase. As before, record the item of food in as much detail as possible in column 1, and record the unit of measurement (column 2) and the total amount obtained in column 3. For example, of the 20 kg of cabbages harvested from your garden plot earlier that day, only one piece was consumed by the family. This is recorded as in the example at column 3. Sometimes it is hard to estimate the weights but if this is the case try make an estimate or discuss with the interviewer when she calls.

Please include all NON PURCHASED FOOD CONSUMED whether or not it was brought into the house on the same day as it was consumed or earlier.

CIRCLE DIARY DAY
DAY 1

: <u>, ;</u> .

• • • • •

Sunday Monday Tuesday Wednesday Thursday Friday Saturday
Date 29 day 4 month 1996 year Week 1

3. NON PURCHASED FOOD AND DRINK CONSUMED BY HOUSEHOLD TO-DAY

	1	2	3
Office Code	Non Purchased Food & Drink Consumed drink (eg. white bread, tarhoon, cake, condensed milk)		Amount Consumed If in pieces: number of pieces
	Cabbages	kg gr i p	2
	Fish	ka gr I p	1
	Tarhoon	kg <u>ar</u> i p	500
	Bread	kg gr i <u>p</u>	2.5
	Cakes	kg gr l <u>n</u>	2
		kg gr i p	
		kg gr I p	
		kg gr I p	
		kg gr i p	
		kg gr l p	
		kg gr l p	
		kg gr I p	
		kg gr I p	
		kg gr I p	

#### INSTRUCTIONS for FOOD SECTION 4

Enter all expenditures on meals in restaurants, canteens, etc. Describe type of meal, number of meals purchased, and the total cost. If this household paid for meals of guests include this cost in the total bill. Drinks that were not part of a meal (little if any food was consumed with them) drank at a bar, restaurant or cafe should be also entered separately.

EXAMPLE EXPENDITURES ON FOOD & DRINK CONSUMED OUTSIDE
HOME
Tick here if nothing bought [

	1	2	3	4	5
Office code	Food and drinks purchased in bar, restaurant, cafe, etc. Describe: dinner, drink of beer, etc.	If a meal, for how many people ?	Where was the food eaten 1= Private Restauraunt 2=Work /StateCanteen 3=Shop / 4= Snack bar 9=Don't Know	Total cost Include tips.	Code for Currency 1=Drams 2=Roubles 3=USS
	dinner	3	1	15.5	3
	beer and lemonade		3	150	1
	cake and coffee		4	750	1
			#		

## INSTRUCTIONS for NON FOOD SECTION 5: (SEE EXAMPLE)

## ALL OTHER PURCHASED GOODS & SERVICES

Enter all goods and services purchased that day by all the household members. This includes ALL non food purchases including health and education. It is very important that each item purchased is recorded including fuel, clothing, fabrics, electricity bills, rental for housing, telephone charges, travel, cultural activities such as visits to the theatre or cinema, school books, education fees, leisure, health, doctors visits, etc. For clothing and shoes - include information on who is going to wear them (man, woman or child).

## **EXAMPLE**

CIRCLE DIARY DAY
DAY 1

Sunday Monday Tuesday Wednesday Thursday Friday Saturday
Date 29 day 4 month 1996 year

Week

1

# NON FOOD SECTION 6 ALL OTHER PURCHASED GOODS&SERVICES

Tick here if nothing bought or received [ ]

	1	2	3	6,	7
Office Code	All bought goods and services, describe: eg. boy's canvas shoes, reagram, gasoline, cigarettes.	No.	What is TOTAL cost?	Code for Currency 1=Drams 2=Roubles 3=USS	What type of SHOP bought in? 1=State 2=Commercial 3=Market 4=Street 5=Own shop
	Woolen sweater for a child	2	20,000	2	3
	Floor lamp	-1	2,500	1	1
	Monthly telephone bill	1	650	1	1
	Bus tickets	1	20	1	1
	School books	4	300	1	4
	Doctors visit	1	50,000		2
	Aspirin	1	800	1	1

# INSTRUCTIONS for CONSUMER GOODS & SERVICES SECT. 6 (see example)

## ALL OTHER GOODS & SERVICES RECEIVED FREE

This section records all non food goods and any services that were received by the household but for which they did not have to pay. The items should be recorded each day on the day on which they were received. This includes products given by humanitarian aid or charitable organisations, gifts from family or friends, free products from employers which is brought home, personal services undertaken free of charge and any other product obtained which you did not purchase. Record the item in as much detail as possible in column 1, and record the number of items received in column 2.

Although the product or service has not been purchased, it is important to try and estimate the cost of these goods (column 3) if you had to purchase them in the market or wherever they are most readily available at a reasonable price. If you are not sure about what price an item might cost, make an estimate and discuss it with the interviewer when she next visits. Record the currency in which you are making the estimate (column 4).

When recording products received during the course of this exercise for which it was not necessary to pay, please indicate (column 5) where the item was obtained ie. was it assistance from a humanitarian Aid organisation (A) or received from somewhere else (eg. friends, relatives as a gift, etc.)

NON FOOD SECTION 6

GOODS & SERVICES RECEIVED FREE

	Tick here if nothing received free							
	1	2	5	6	7			
Office Code	Goods and services received free:-describe: eg. boy's canvas shoes, telegram, gasoline, cigarettes.	No. of items	How much in TOTAL does it cost to buy?	Code for Currency 1=Drams 2=Roubles 3=USS	Not bought: A:humanit, aid F: other free CIFCIE			
	Man's overcoat	1	400,000	2	A_F			
	Hairdressing	1	2,000	1	A_F			
<del></del>	Plumbing	1	10,000	1	A E			
	Food package	1	15,000	1	A F			
Education	School books	2	600	1	AE			
Health	Vitamins	1	400	1	A F			
					A F			

2

# INCOME SECTION 7 (SEE EXAMPLE)---->>>

This section is intended for you to keep a record of all cash incomes that are obtained in the 30 days for which the diary is kept. So it applies to every person in the household. It also applies to cash incomes from all sources which should be recorded under the following headings each day:-

1.	SALARY	Record income from employees in employment, after tax, including back salary
		or delayed or part payments on the day the salary is received
2.	SELF EMPLOYMENT	Income from any work where you are self employed (or with a parmer),
		(excluding agriculture see section 6 -8 below)
3.	STATE BENEFITS	For example, Pensions, Child Benefits, scholarships
4.	SALE OF PROPERTY	Sale of property, valuables, furniture, jewellery, assets, etc.
5.	CASH FROM RELATIV	
	OR FRIENDS	Please indicate whether this came from relatives or friends inside Armenia or from outside Armenia
6.	SALE OF CROPS /	
	DAIRY PRODUCTS	Record income from all sales of crops
7.	SALE OF ANIMALS	•
	OR PRODUCTS	Record income from all sales of animals or non vegetable or dairy products.
8.	INCOME FROM	·
	REPAYMENT OF LOAD	NS / INTEREST/ SECURITIES income from investments, income from
	repayment of loans that y	ou or your household have made, rental income from property, etc.
9.	OTHER INCOME;-	Please mention all other income not included above
INCO	ME SECTION 7	Code 2 if nothing received [ ]

•	1	2	3	4	5	6	7	8	9
Describe items and Record TOTAL amount	Incomes from Salary	INCOME from "SELF EMPLOYM- ENT"	STATE BENEFITS	SALE of Assets	CASH from Relatives/ Friends	SALE of Crops / Vegetables /Dairy	SALE of Animals or Products	Repay loans / Interest / Securitys	Other Incom
ltem									,
Item									
Item									
Drams									
Roubles									
USS									

1