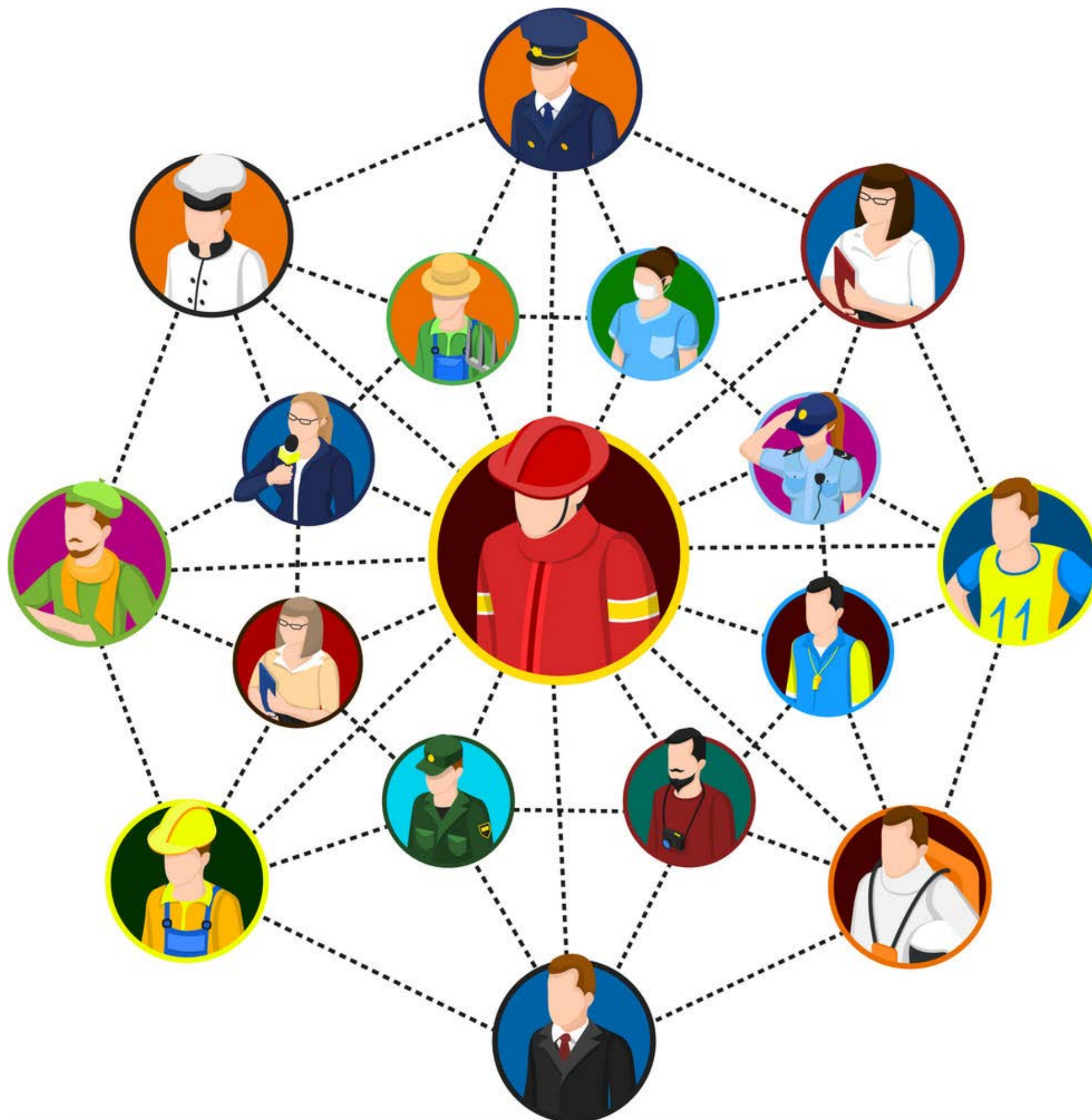
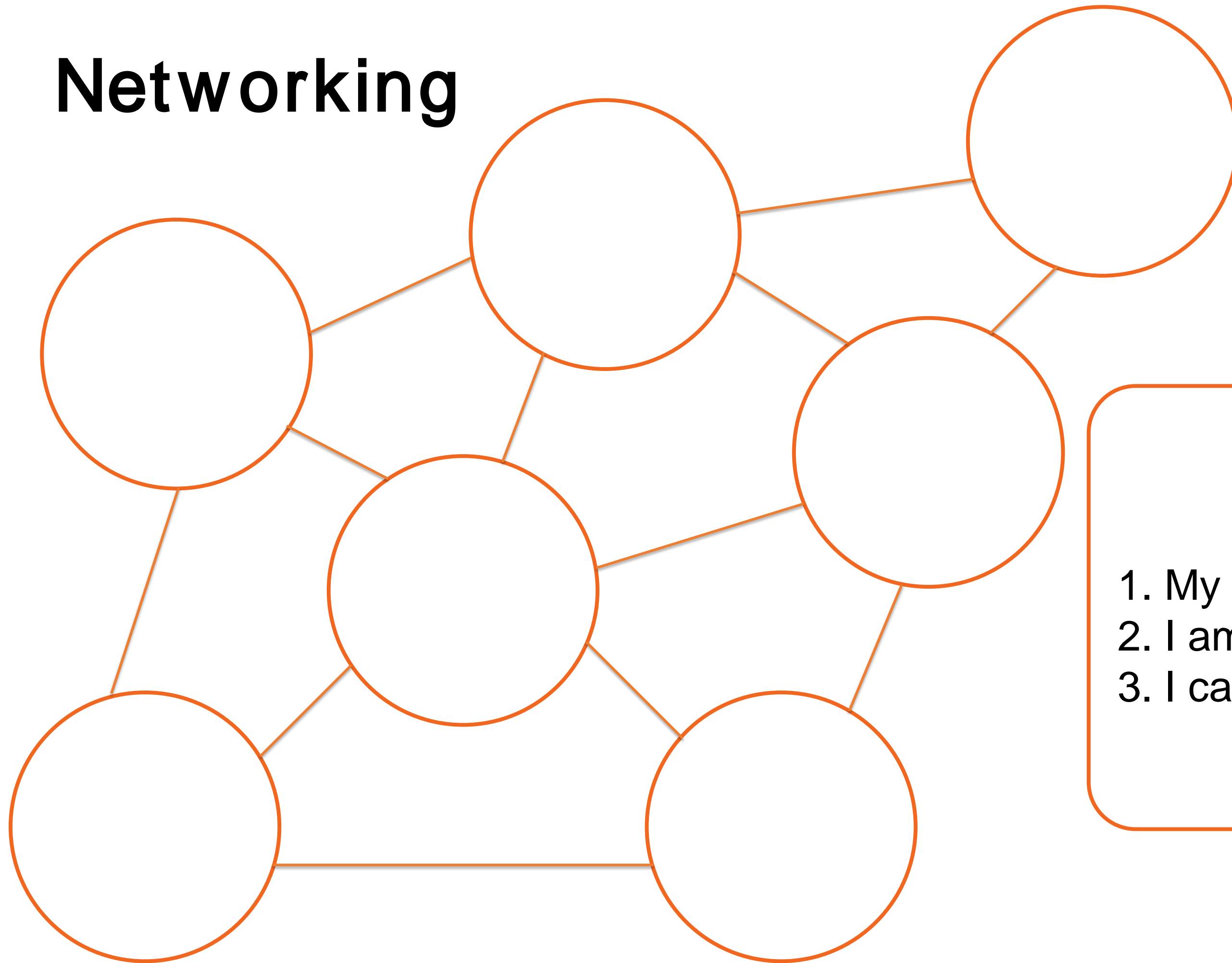


**Job interview:  
Tell me about  
yourself 😊**





# Networking

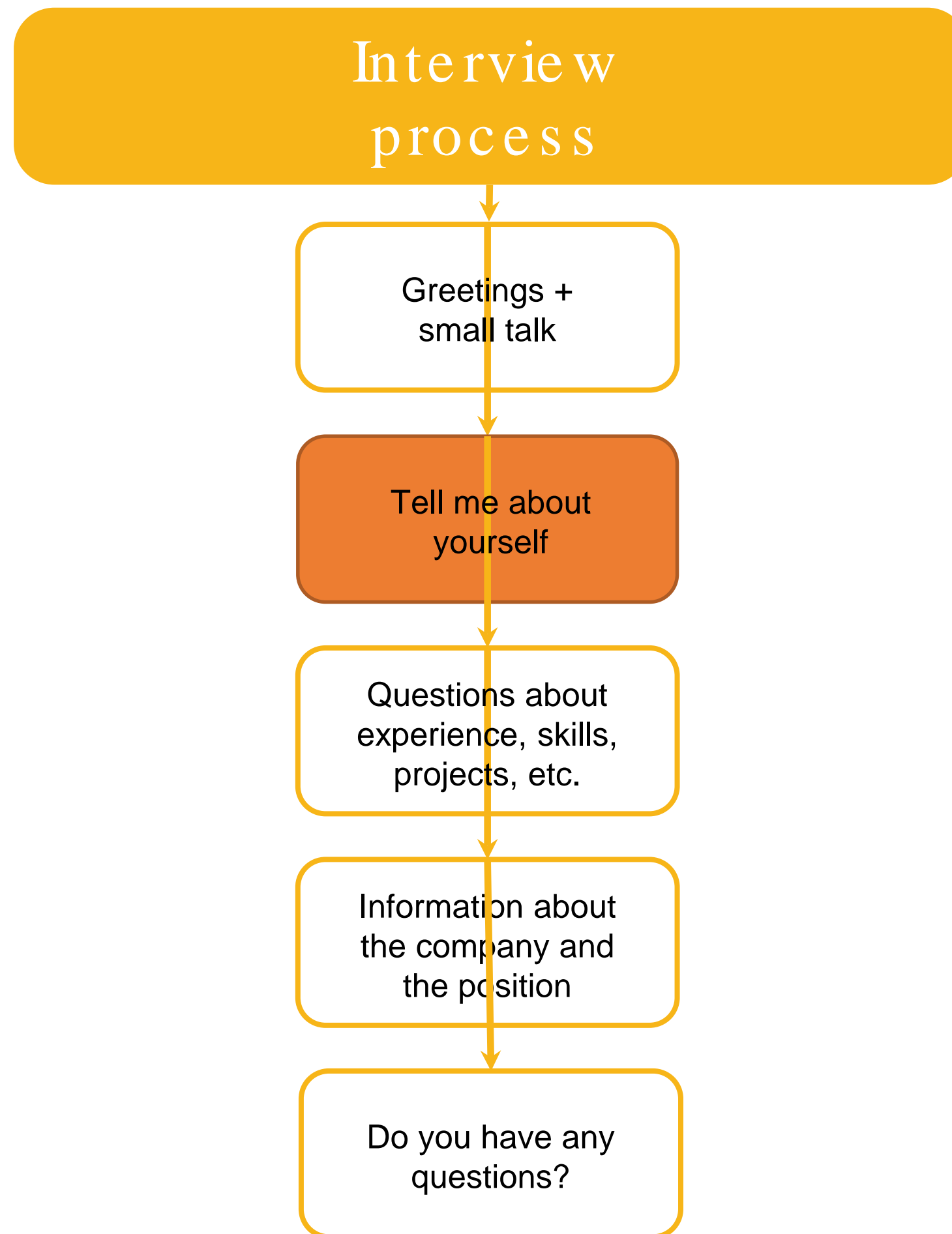


1. My name is \_\_\_\_\_
2. I am from \_\_\_\_\_
3. I can help people with \_\_\_\_\_

# 1

## Revision

- 1) What is small talk?
- 2) What kind of tricky questions can you get during a job interview? How can you answer them?

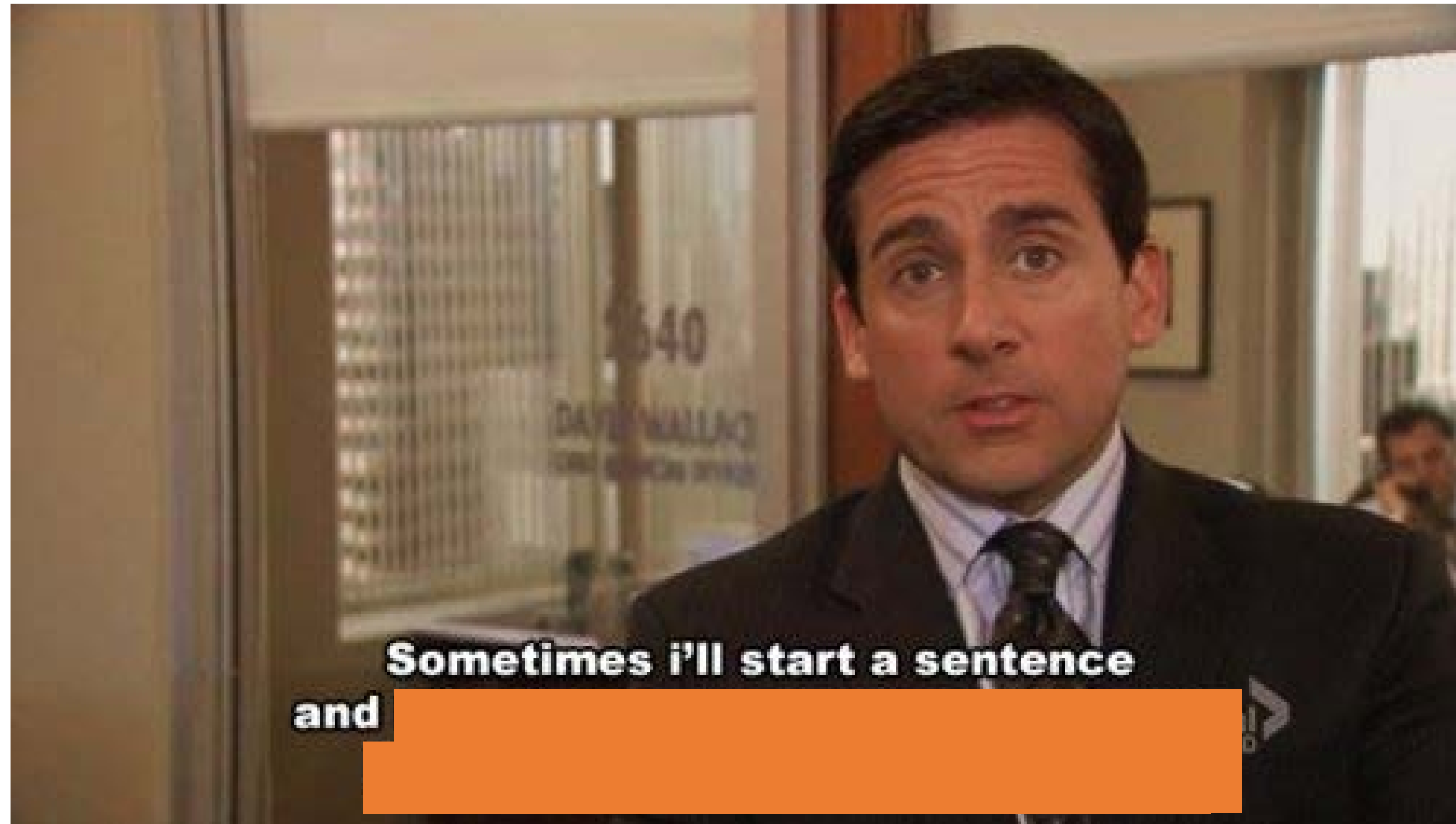




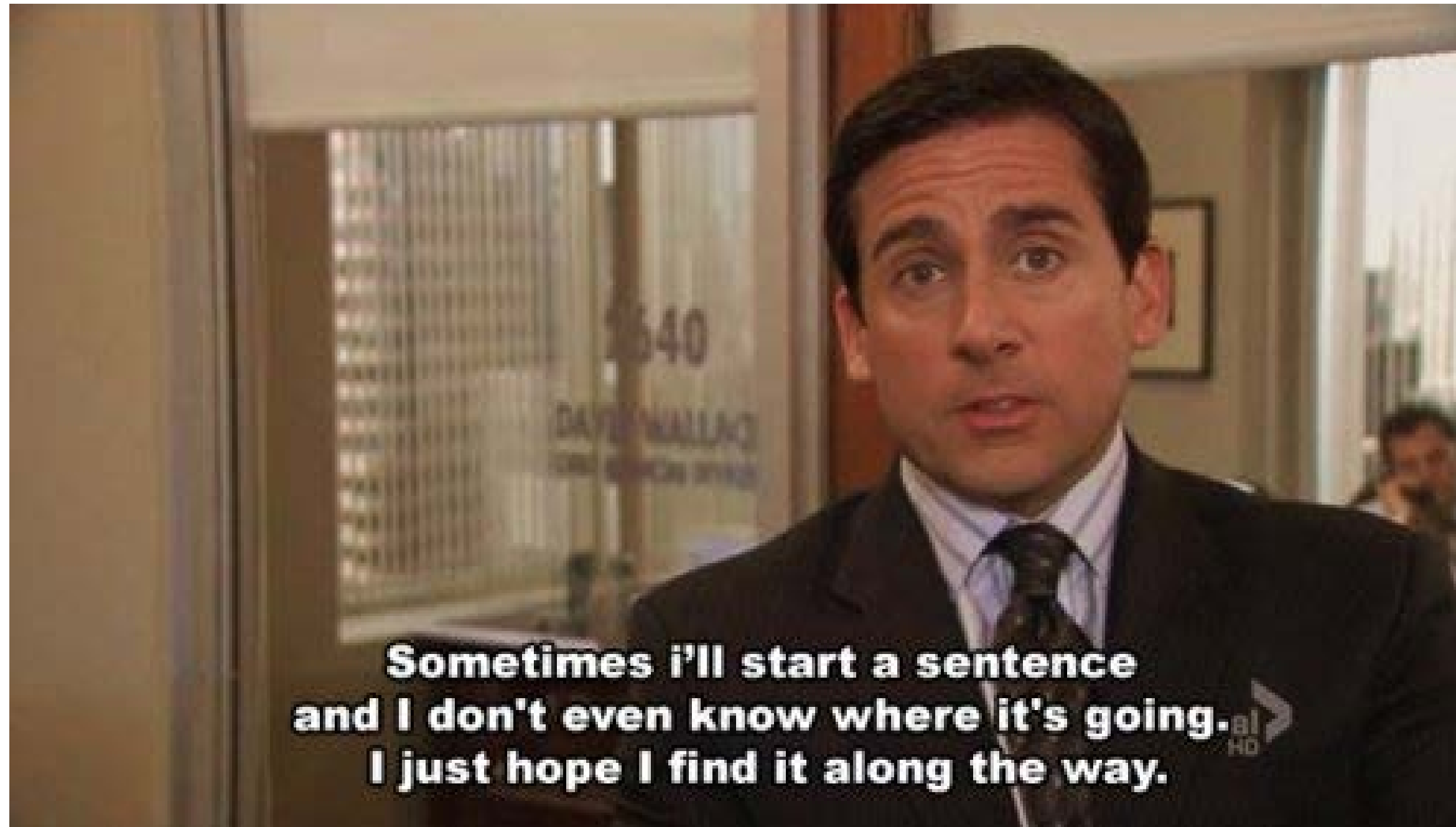
2

Tell me about  
yourself

# FINISH THE PHRASE:



# NOT THE BEST IDEA FOR A JOB INTERVIEW

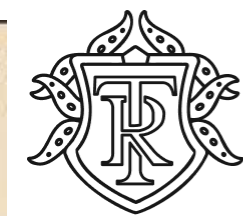




# LET'S WATCH A SHORT

Do you think the candidate will get the job?





TEL-RAN  
by Starta Institute

# TELL ME ABOUT YOURSELF

Reasons to ask:



# TELL ME ABOUT YOURSELF

## Reasons to ask:

- ❖ To make you feel more comfortable
- ❖ Smooth transition from small talk to more technical things
- ❖ To see what you think the key points of your life and career are
- ❖ To find further points to talk about
- ❖ To evaluate your speaking skills

# In pairs, discuss how you would answer the following questions:

- Can you tell us something about yourself?
- What did you learn during your time at university?
- What kinds of things do you worry about?
- Would you say you're an ambitious person?







Alejandro is recent Economic graduate, practising for an interview at an international bank. Listen to his answers to the four questions you've just discussed.

What do you think of Alejandro's answers?



# Audio script:

**Interviewer:** Can you tell us something about yourself?

**Alejandro:** Well, I'm 24. I recently graduated from the University of Barcelona with a BSc in Economics. I enjoy playing sports, especially tennis and basketball. Our basketball team got to the regional final in my last year at university.

**Interviewer:** What did you learn during your time at university?

**Alejandro:** I studied Economics. And, well, I learnt a lot about economics, microeconomics, macroeconomics, positive economics, and how economies work as economic systems, and what the relationship is between economic players in society.

**Interviewer:** What kinds of things do you worry about?

**Alejandro:** I worry about quite a lot of things. I worry about the environment. I worry about my work. My work is extremely important and I can be a perfectionist at times, everything has to be just right. If there's something wrong with a project I'm working on, then I can get really frustrated and worried until it's sorted out. I had a problem like this last week, but it was okay in the end. I also worry about catching tropical diseases when I go on holiday.

**Interviewer:** Would you say you're an ambitious person?

**Alejandro:** Yes, I would say that I'm ambitious. Definitely.



# Listen to a recruitment expert, Grace, commenting on Alejandro's answers. Do you agree with her?

**Interviewer:** Can you tell us something about yourself?

**Alejandro:** Well, I'm 24. I recently graduated from the University of Barcelona with a BSc in Economics. I enjoy playing sports, especially tennis and basketball. Our basketball team got to the regional final in my last year at university.

**Interviewer:** What did you learn during your time at university?

**Alejandro:** I studied Economics. And, well, I learnt a lot about economics, microeconomics, macroeconomics, positive economics, and how economies work as economic systems, and what the relationship is between economic players in society.

**Interviewer:** What kinds of things do you worry about?

**Alejandro:** I worry about quite a lot of things. I worry about the environment. I worry about my work. My work is extremely important and I can be a perfectionist at times, everything has to be just right. If there's something wrong with a project I'm working on, then I can get really frustrated and worried until it's sorted out. I had a problem like this last week, but it was okay in the end. I also worry about catching tropical diseases when I go on holiday.

**Interviewer:** Would you say you're an ambitious person?

**Alejandro:** Yes, I would say that I'm ambitious. Definitely.

# Listen to the answers Alejandro gives in the real interview. How has he improved his responses?

 4.9

**Interviewer:** Can you tell us something about yourself?

**Alejandro:** Well, I'm motivated and I put a lot of effort into everything I do, whether I'm studying at university, at work or even when I'm playing sport. During my last year at university I was captain of the basketball team. I had to organise matches and motivate the players. As captain it was essential that I was able to communicate effectively and get along with everybody in the team ... and for the first time in years our team managed to reach the regional final. We didn't win, unfortunately, but leading the team to the final was a big achievement for me.



# Listen to the answers Alejandro gives in the real interview. How has he improved his responses?

**Interviewer:** What did you learn during your time at university?

**Alejandro:** Oh, lots of things. My Economics degree was very practical, and there were many elements of the degree that could be applied to the business world. I had a number of challenging assignments, which often had to be completed within a short period of time. This helped me to develop my prioritising skills and ability to work to tight deadlines.

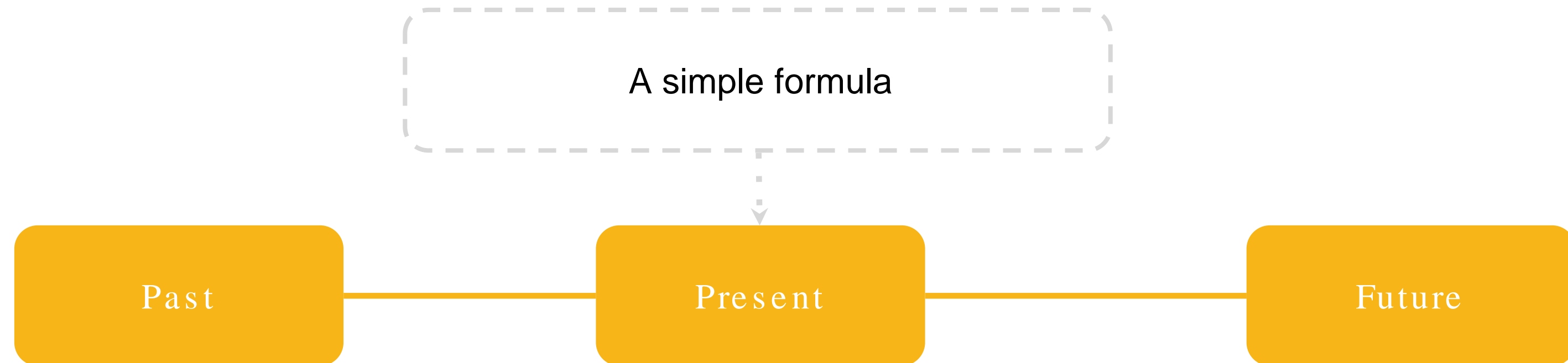
**Interviewer:** Would you say you're an ambitious person?

**Alejandro:** Yes, I would say that I'm ambitious. I'm very keen to get a job with a company such as yours where I can make full use of my degree and professional experience. I am a dedicated worker and would hope to gain internal promotion based on my performance at work.

**Interviewer:** What kinds of things do you worry about?

**Alejandro:** I worry about normal things, the same as everybody else, I think. I worry about meeting deadlines and getting everything done on time. I used to worry about data on my computer quite a bit. Now I back up all my data on an external hard drive, so that everything is protected. This way I've got one less thing to worry about.

# Tell me about yourself: how to answer



## Past

Tell the interviewer how you got to where you are now and/or mention previous experience that's relevant to the job and company you're applying for.

I graduateded from \_\_\_\_\_

I have a Bachelor's/Master's degree in \_\_\_\_\_

I completeded a *Java Script* course in \_\_\_\_\_ (year)

I took part in \_\_\_\_\_

I workeded as a \_\_\_\_\_ from .... to .... / for...

My experience includes \_\_\_\_\_

The project I'm most proud of is \_\_\_\_\_

# Past

Complete the verbs in  
the Past Simple and  
missing words about  
YOUR experience.

1. I \_\_\_ (graduate) from \_\_\_\_  
I graduated from \_\_\_\_

1. I \_\_\_ (complete) a \_\_\_ course in \_\_\_ (year).  
I have a Bachelor's/Master's degree in \_\_\_\_

1. I \_\_\_ (take) part in \_\_\_ course in \_\_\_\_ (a course or a project).  
I completed a \_\_\_\_

1. I \_\_\_ (work) as a \_\_\_ for \_\_\_ years.  
I took part in \_\_\_\_

1. I \_\_\_ (be) responsible for \_\_\_ (organizing meetings,  
I worked as a \_\_\_ from \_\_\_ to \_\_\_ / for \_\_\_  
accounting, developing new software, testing...).

My experience includes  
2. I \_\_\_ (learn) to \_\_\_ (work under stress, work to tight  
deadlines, speak German, leadership skills...).

The project I'm most proud of is \_\_\_\_



# Present

Talk a little bit about what your current role is, the scope of it, and perhaps a big recent accomplishment.

I'm looking for a new job because... (moved to a new city, looking for more challenging tasks/bigger compensation)

I'm working as a...

I'm looking for a new job because... (moved to a new city, looking for more challenging tasks/bigger compensation)

I've worked as a \_\_\_\_\_ for \_\_\_\_\_ years now.  
I'm responsible for making reports, organising meetings, creating business plans, managing the schedule, etc.  
I'm currently working/studying...

I'm responsible for making reports, organising meetings, creating business plans, managing the schedule, etc.  
For example, my recent project was \_\_\_\_\_. It was really successful because \_\_\_\_\_.

I have such qualifications as \_\_\_\_\_.

## Future

Continue with what you're looking to do next and why you're interested in this job (and a great fit for it, too).

I am interested in your position because.... (I would like to start/continue my career as a software developer).

I want to learn more about this sphere.

I want to get some new experience in ....

I think I am great for this position because I have experience in...

I'll be happy to join your team because...

## Talking about yourself

I am ... and apply a(n) ... approach to my work.

I believe in ...

This enables me to ...

I'm also able to ...

For example, in my last job ...

In my last job I was responsible for negotiating deals /  
European sales etc.

I am used to dealing with customers / managing big budgets  
etc.

I have a good knowledge of ...

I can speak Spanish fluently / reasonably well / a little.

I work well under pressure / in a team / autonomously.

I think I'm suitable for the position of ... because ...

In this way I am able to ...

I feel that I am ...

I have recently started to ... to improve ...

When I was at university I used to be ...

I used to be ..., but I've started ..., which has enabled me to ...

I enjoy ...

I'm a keen ...

# TIME TO PRACTICE



# Thank you!