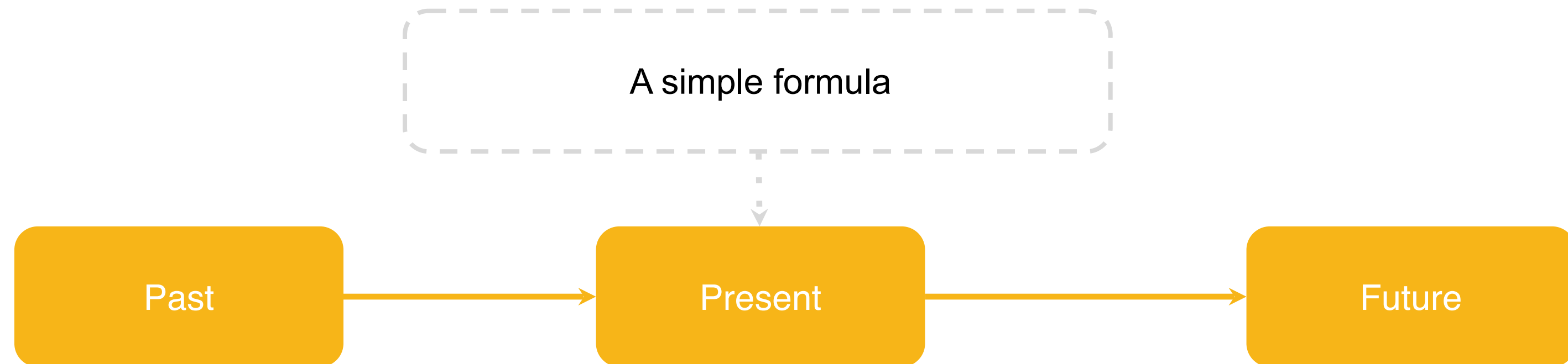


# Tell me about yourself: how to answer



## Past

Tell the interviewer how you got to where you are now and/or mention previous experience that's relevant to the job and company you're applying for.

I graduated from \_\_\_\_\_

I have a Bachelor's/Master's degree in \_\_\_\_\_

I completed a \_\_\_\_\_ course in \_\_\_\_\_

I took part in \_\_\_\_\_

I worked as a \_\_\_\_\_ from .... to .... / for...

My experience includes \_\_\_\_\_

The project I'm most proud of is \_\_\_\_\_

# Present

Talk a little bit about what your current role is, the scope of it, and perhaps a big recent accomplishment.

I'm looking for a new job because... (moved to a new city, looking for more challenging tasks/bigger compensation)

I've been working as a \_\_\_\_\_ for \_\_\_\_\_ years now.

I'm currently working/studying...

I'm responsible for making reports, organising meetings, creating business plans, managing the schedule, etc.

For example, my recent project was \_\_\_\_\_. It was really successful because \_\_\_\_\_

I have such qualifications as \_\_\_\_\_

## Future

Segue into what you're looking to do next and why you're interested in this job (and a great fit for it, too).

I am interested in your position because....

I want to learn more about this sphere

I want to get the experience of....

I want to get some new experience in ....

I think I am great for this position because...

I think I am a good fit for your team because...

I'll be happy to join your team because...

## Talking about yourself

I am ... and apply a(n) ... approach to my work.

I believe in ...

This enables me to ...

I'm also able to ...

For example, in my last job ...

In my last job I was responsible for negotiating deals /  
European sales etc.

I am used to dealing with customers / managing big budgets  
etc.

I have a good knowledge of ...

I can speak Spanish fluently / reasonably well / a little.

I work well under pressure / in a team / autonomously.

I think I'm suitable for the position of ... because ...

In this way I am able to ...

I feel that I am ...

I have recently started to ... to improve ...

When I was at university I used to be ...

I used to be ..., but I've started ..., which has enabled me to ...

I enjoy ...

I'm a keen ...