



Mihails Aleksejevs

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WORK EXPERIENCE

03/05/2023 – CURRENT Amsterdam, Netherlands

ROPE ACCESS TECHNICIAN BRAND

- Perform general maintenance work.
- Execution of industrial painting work.
- Maintain and improve general installations.
- Perform inspections, repairs and replacements.
- Apply industrial rope techniques.

10/04/2022 – 30/03/2023 Trieste, Italy

TEAM LEAD - COVID TESTING EUROFINS

Team Lead - (Covid Testing team) on Norwegian GEM cruise ship

Job Description

- Develop and utilise clear KPIs to empower the team to deliver on this strategy, closely monitoring outputs.
- Report progress against KPIs to internal and external stakeholders and customers, taking timely action to ensure delivery of KPIs and communicating promptly when problems arise.
- Use lean methodologies to organise sample throughput to achieve maximum efficiency whilst delivering against contractual obligations to customers.
- Work alongside the lean project manager to embed a continuous improvement ethos in the team.
- Develop and maintain succession plans for key roles and skills to ensure service delivery
- Direct line management of around 10 analysts across 2 groups, working shifts:
- Develop a team strategy inclusive of training to ensure both team and individual wellbeing.
- Ensure mechanisms are in place to allow excellent communication between and within the different shift groups.
- Ensure continued personal and professional development through the Eurofins PPDR process and regular 1-2-1 meetings
- Expect and recognise high performance from direct reports
- Manage performance issues
- Manage quality issues and non conformance to BU procedures.
- Manage team abstractions alongside workflow to ensure continuity of service.
- Inspire passion to achieve excellent performance, ensuring recognition is provided where due
- Empower and motivate your team by creating an environment where people perform, grow, contribute and enjoy
- Ensure strategies are implemented, monitoring progress and becoming hands on where required
- Deliver profitable and sustainable growth through effective management of team operating costs
- Demonstrate ownership for any issues that arise, only escalating when necessary
- Encourage proactivity and initiative
- Lead by example and earn trust, ensuring all work is completed to the highest quality standards
- Initiate and drive change, forming a culture which embraces change and innovation
- Build and develop an internal network to optimise business opportunities and cross team learning

02/03/2021 – 06/02/2022 Rīga, Latvia

NIGHT AUDIT MANAGER GRAND HOTEL KEMPINSKI RIGA

Job Description

- Manage and monitor activities of all employees in the Front Office department making sure they adhere to the standards of excellence and to the guidelines set in the employee handbook, hotel policies and procedures, coaching, training and correcting where needed.
- Maintain a professional and high-quality service oriented environment at all times Act as manager on duty for the hotel in the absence of the Front Office Manager dealing with complaints, problem-solving, disturbances, special requests and any other issues that may arise Manage the night shift in the department ensuring all team members perform the tasks assigned to them and coordinate Front Office activities with other departments Inform all Overnight team members of nightly activities, group and VIP arrivals as well as special requests and repeat guests.

25/09/2020 – 24/05/2021 Rīga , Latvia

INSTALLER OF FIRE PROTECTION SYSTEMS FN SERVISS

- Carry out installation of fire protection systems of objects (cable installation, installation of system equipment), according to a technical project or previously prepared work assignment

25/02/2019 – 17/12/2020 Rīga , Latvia

NIGHT AUDIT MANAGER A/S „ VIESNĪCA LATVIJĀ “

Job Description

- Maintain complete knowledge of and comply with all departmental policies/service procedures/standards.
- Maintain complete knowledge of correct maintenance and use of equipment. Use equipment only as intended.
- Maintain positive guest relations at all times.
- Resolve guest complaints to ensure satisfaction.
- Balance and audit for accuracy of all room and tax charges, cashier's reports, and guest accounts.
- Complete and transmit daily management and accounting reports and supporting documents.
- Prepare customer tracking reports, market segmentation reports, food and beverage revenue reports, and other auditing reports necessary to ensure the accurate accounting of hotel revenues and expenses.
- Act as a hotel liaison during night hours.
- Communicate with other hotel departments as necessary to resolve accounting discrepancies and to request or provide information.
- Perform guest service functions as required; may assist in booking room reservations, answering hotel phone calls, and notifying guests of messages.
- Conveys company information, decisions, or problems to appropriate parties on a timely basis.
- Act as Manager on Duty.
- Bring passion and delight to your guests and peers.
- Assist guests with reports of lost/stolen articles, following hotel policy.
- Adhere to hotel requirements for guest/employee accidents or injuries and in emergency situations.
- Other duties as assigned

14/01/2018 – 15/11/2018 Rīga , Latvia

AVIATION SAFETY INSPECTOR VAS "STARPTAUTISKĀ LIDOSTA "RĪGA"

Job Description

- Inspects aircraft, maintenance procedures, air navigational aids, air traffic controls, and communications equipment.
- Determines if the equipment has been repaired or serviced lately and if repairs are satisfactory.
- Verify competency, training, and education of people operating and repairing aircraft.
- Issue certificates of airworthiness or deny them based on findings.
- Check equipment, instruments, and systems.
- Inspect landing gear, tires, and exteriors of fuselage, wings, and engines for evidence of damage or corrosion.
- Identify damage and defects in grounded plane.
- Develop and administer regulations and safety standards pertaining to the operation of aircraft.
- Evaluate airmen training programs, equipment, and facilities.
- Evaluate the operational aspect of programs of air carriers and similar commercial and aviation operations for adequacy of facilities, equipment, procedures, and overall management to ensure safe operation of the aircraft.

- Determine if mechanics and repair facilities are adequate.
- Determine the adequacy of the program or schedule for periodic maintenance and overhauls.

15/12/2016 – 25/12/2018 Riga, Latvia

SAFETY ENGINEER LATVENERGO AS

- Maintain and apply knowledge of current health and safety policies, regulations, and industrial processes
- Review plans and specifications for new machinery and equipment to make sure that they meet safety requirements
- Identify and correct potential hazards by inspecting facilities, machinery, and safety equipment
- Evaluate the effectiveness of various industrial control mechanisms
- Investigate industrial accidents and injuries to determine their causes and to determine whether the incidents were avoidable or can be prevented in the future
- Install safety devices on machinery or direct the installation of these devices
- Review employee safety programs and recommend improvements

10/02/2014 – 01/11/2016 London, United Kingdom

ASSEMBLY TECHNICIAN HOXTON FARMS

- To clean and prepare parts ready for treatment and paint.
- To transfer and move components to the required operation.
- To fully ensure KPI targets are consistently met to ensure customers deadlines are met.
- To ensure sealant is mixed correctly and parts are worked on to industry standards.
- Any tasks or duties undertaken should follow in compliance to company and EASA safety/ environmental standards.

● **EDUCATION AND TRAINING**

31/08/2002 – 30/05/2014 Daugavpils, Latvia

SECONDARY SCHOOL EDUCATION Daugavpils 3.vidusskola

Address Raiņa iela 30, LV-5401, Daugavpils, Latvia

31/08/2016 – 24/07/2020 Rīgā, Latvia

PROFESSIONAL BACHELOR "SAFETY ENGINEERING" Riga Technical University

Address Kalķu iela 1, LV-1658, Rīgā, Latvia

12/12/2022 – 17/12/2022 Riga, Latvia

IRATA ROPE ACCESS TECHINICAN TRAINING LEVEL 1 SIA IQTC Management

Address Liepajas street 34, LV-1002, Riga, Latvia | **Website** <https://iqtc-riga.com>

03/01/2023 – 05/01/2023 Riga, Latvia

GWO BASIC TECHNICAL TRAINING - FULL COURSE SIA IQTC Management

Course includes:

- Hydraulic Module
- Mechanical Module
- Electrical Module

Address Liepajas street 34, LV-1002, Riga, Latvia | **Website** <https://iqtc-riga.com>

09/01/2023 – 13/01/2023 Riga, Latvia

GWO BASIC SAFETY TRAINING OFFSHORE - FULL SIA IQTC Management

Course includes:

- Working at height Full
- First aid Full
- Manual handling Full
- Fire Awareness Full
- Sea Survival Full

Address Liepajas street 34, LV-1002, Riga, Latvia | **Website** <https://iqtc-riga.com>

30/01/2023 – 01/02/2023 Riga, Latvia

OPITO BOSIET WITH EBS (5700) + CA-EBS (5750) Novikontas Training Center

Address 17A Dunties Str., LV1005, Riga, Latvia | **Website** <https://novikontas.org>

01/04/2023 – 01/04/2023 Riga, Latvia

CHESTER STEP TEST BOTC Training

Address Andrejostas iela 17, LV-1045, Riga, Latvia | **Website** <https://lv.botctraining.com/>

03/03/2023 – 05/03/2023 Riga, Latvia

ELECTRICALLY INSTRUCTED PERSON (EUP) FULL IQTC Management

Address 34 Liepajas Street, LV-1002, Riga, Latvia | **Website** <https://iqtc-riga.com/>

04/06/2023 – 04/06/2023 Eindhoven , Netherlands

MINIMUM INDUSTRY SAFETY TRAINING (MIST) FURTHER Mintra

Website <http://mintra.com/>

08/06/2023 – 08/06/2023 Barendrecht, Netherlands

B-VCA Pontifex Certificatie

Website pontifexcertificatie.nl

10/09/2017 – 29/05/2018 Riga, Latvia

ELECTRICAL SAFETY GROUP BZ CERTIFICATE (UP TO 1000V) Riga Technical University

Website <https://www.rtu.lv/>

● LANGUAGE SKILLS

Mother tongue(s): **RUSSIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
LATVIAN	C2	C2	C2	C2	C1
ENGLISH	C1	C1	C1	C1	C1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● DIGITAL SKILLS

Mac OS | Microsoft Office | Social Media | Google Drive | Google Docs | Microsoft Word | Microsoft Excel | Microsoft Powerpoint | Outlook | Instagram | Skype | Internet user | watchOS | Apple iPhone | iPadOS | Facebook