

## REMITTANCE OF ADVANCE PAYMENT FOR IMPORT

Date :  
The Manager  
Deutsche Bank AG

Dear Sir

Please make an Advance Remittance for Imports of goods to our supplier as per the following details.

<b>Transaction Details</b>	Name and Address of the beneficiary	
	Amount of remittance ( In FCY )	
	Pro forma Invoice / Purchase Order No	
	Item of Import	
	Expected Date of Shipment	
<b>Beneficiary Bank Details</b>	Name and address of beneficiary's bank ( With Swift Code )	
	Beneficiary a/c Number	
	Correspondent Bank of Beneficiary's Bank ( with Swift Code )	
	Account Number of Beneficiary bank with correspondent bank	
	Correspondent Bank Charges to account	OUR/SHA/BEN

We confirm that the goods imported do not fall under negative list of Import as per the Import Export Policy currently in force

Or

We hereby submit the exchange control copy of license no \_\_\_\_\_ against which the item is being imported.

*"We hereby undertake "to import/ clear the goods" and provide you with the relevant Bill of Entry number, port code and Bill of Entry date, within stipulated timeframe as applicable (3 months/ 6 months / 3 years) from the date of remittance as per extant regulatory guidelines. We also undertake to mention your bank's name as the AD Bank for the import."*

We hereby enclose the following documents:

- 1) Proforma Invoice duly signed by Supplier and accepted by ourselves
- 2) Bank Guarantee in our favour ( in case the amount to be remitted is more than USD 200,000)
- 3) Form 15CA/CB (Annexure VIII, if 15CA/CB not applicable)

Please debit our A/c No \_\_\_\_\_ with you towards the remittance amount along with your charges.

Thanking you.

Yours truly,

Authorised Signatories

**Client Request - Import documents received directly by client**

<On the letterhead of Company>

Date

The Manager  
Deutsche Bank AG

Dear Sir

Re: Remittance for Import documents received directly by us

We request you to make remittance for the Import documents received directly by us from our overseas supplier as per the following details

Transaction Details	Name and Address of the beneficiary	
	Amount of remittance ( In FCY )	
	Invoice Numbers	
	AWB / Bill of Lading Number	
	Bill of Entry (Exchange Control Copy) Number	
Beneficiary Bank Details	Name and address of beneficiary's bank ( With Swift Code )	
	Beneficiary a/c Number	
	Correspondent Bank of Beneficiary's Bank ( with Swift Code )	
	Account Number of Beneficiary bank with correspondent bank	

We enclose following documents for making the remittance

- 1) Invoice
- 2) Copy of AWB / Bill of Lading
- 3) Original Exchange Control Copy of the Import License ( In case Import is made against License )

Please debit our A/c No \_\_\_\_\_ with you towards the remittance amount and charges

We confirm that the goods imported do not fall under negative list of Import as per the Import Export Policy currently in force

Or

We hereby submit the exchange control copy of license no. \_\_\_\_\_ against which the item is being imported.

For Debit to INR Account:

"We hereby confirm that we have imported the goods and have ensured your bank's name as AD Bank for the import. Please find attached herewith our copy of Bill of Entry for the same. Details of Bill of Entry are as under-

Bill of Entry number-

Port code -

Bill of Entry date -

"WE HEREBY DECLARE THAT WE HAVE NIL BALANCE IN OUR EEFC ACCOUNTS HELD WITH ANY OTHER  
AUTHORISED DEALERS / \*DO NOT HOLD ANY EEFC ACCOUNTS WITH DEUTSCHE BANK OR ANY OTHER  
BANKS IN INDIA"

\*strike off whichever is not applicable.

Thanking you.  
Yours truly,

Authorised Signatories