REQUEST LETTER FOR IMPORT PAYMENT [   ] ADVANCE [   ] DIRECT

We wish to make an advance payment towards import of WET SALTED OX HEIFFER HIDES (Goods / Services) as part of our Raw Material / Capital Goods requirement:

Request you to process the Import remittance by [   ] Swift [   ] Demand Draft as per following request

Name & Address of the customer	
Importer Exporter Code (IEC)	
Account to be debited as applicable	
Account to be debited for charges of HDFC Bank Ltd.	( ) ( )
Amount and currency to be remitted (figures & words)	
Details of Bank Guarantee / Standby Letter of Credit (for advance payment) - If not available as per extant RBI Master Directions, reasons for waiver of Bank Guarantee / Standby Letter of Credit.	
Beneficiary name and address	
(A) Beneficiary Bank ACCOUNT NO **Beneficiary Bank name, address & Wire details**	

(B) Correspondent / Intermediary Bank name, address & Wire details	
Foreign bank charges	( ) on us / ( ) on beneficiary
Shipment details mandatory for Advance Import Payment	
Goods description and HS classification code	
Import License Details (if applicable)	
Country of Origin	
SPECIAL REF NO TO BE MENTIONED IN SWIFT	
Rate / contract booked with treasury – if any	

CUSTOMER DECLARATIONS (As applicable)

(I) BOE Declaration for Advance Remittance:

We undertake that we shall make physical import within 6 months from the date of remittance (Maximum Period - 3 years in case of Capital goods) and documentary evidence of import (Bill of entry – Exchange control copy or Courier Bill of Entry or CA certificate in case of Non-Physical import) will be furnished within 15 days from the date of import. In case of non-import within the above specified period, we shall arrange to repatriate the funds and submit original FIRC to the bank. We further confirm that this advance remittance has not been processed through any other Authorized Dealer against the said BOE's

(II) BOE Details for Direct Remittance (Shipment reached and cleared in India):

Bill of Entry No. and date	Bill of Entry CCY & Amount	Bill of Entry Utilized amount	Fob Value	AD Code No	Port Code

(III) OFAC Declaration:

I / We hereby declare that the above transaction does not involve, and is not designed for the purpose of any contravention or evasion of the provisions of the OFAC.

(IV) FATF Declaration – (If applicable):

We are aware that the above remittance is being made to a FATF listed country and as per prevailing AML guidelines, all due diligence of the beneficiary has been carried out at our end. We indemnify the bank and request that the remittances should be carried out at our risk and responsibility. We shall not hold HDFC Bank responsible if proceeds for the said transaction are held by any foreign regulators or reach beneficiary with delay. If any additional information is sought by foreign regulators or correspondent bank or by any other external or internal authorities, the same will be provided by us to ensure completion of the transaction. Any loss / charges arising out of the said transaction will be borne by us.

(V) EEFC A/C Declaration:

For EEFC/DDA/RFC account(s)is/are maintained with HDFC bank or with other banks(and/or) that the sum total of the accruals in the account during a calendar month would be converted into Rupees on or before the last day of the succeeding calendar month after adjusting for utilization of the balances for approved purposes or forward commitments.

(VI) Special Foreign Currency a/c Declaration (SPFC)
Declaration: - (If applicable while undertaking remittances from INR account)

We do not hold any SPFC account with any bank (or) We hold SPFC account with..........................bank/s, but has no balance in this/these accounts to make the captioned remittance"

(VII) Part Payment:

We are hereby paying only part amount of Invoice due to reason mentioned below -
We do not hold any SPFC account with any bank (or)
We hold SPFC account with........................ bank/s, but has no balance in this/these accounts to make the captioned remittance

Details of Part Payment already done under this invoice - (If Applicable)

Bill Reference No	CCY	Amount Remitted

(I) FEMA DECLARATION – CUM – UNDERTAKING:

The goods imported by us are (Pls select any one):

[   ] Not covered under prohibited or restricted list and are freely importable as per relevant para and Chapters of the extant Foreign Trade Policy and amendments there to.

[   ] Restricted for import as per relevant para and Chapters of the extant Foreign Trade Policy and amendments there to and original exchange control copy of the license issued by D.G.F.T. is enclosed.

We are eligible to import the abovementioned goods under the extant Foreign Trade policy.

I / We hereby declare that the above transaction does not involve, and is not designed for the purpose of any contravention or evasion of the provisions of the FEMA 1999 or of any rule, regulation, notification, direction or order made thereunder. I/ We also hereby agree and undertake to give such information/ documents as will reasonably satisfy you about this transaction in terms of the above declaration.

I/ We also undertake that if I/ We refuse to comply with any such requirements or make only unsatisfactory compliance therewith, the bank shall refuse in writing to undertake the transaction and shall if it has reason to believe that any contravention /evasion is contemplated by me /us report the matter to Reserve Bank of India. *I / We further declare that the undersigned has/have the authority to give this declaration and undertaking on behalf of the firm/company.

(II)   I / We hereby declare that,
Documents Attached:

[   ] Proforma Invoice (accepted by importer)/Commercial Invoice

[   ] Purchase order raised by us duly accepted by the Foreign Party (in case of advance import payment)

[   ] Transport Document (Self attested copy of AWB / B/L / Courier Receipt) / Bill of Lading details

[   ] Copy of Bill of Entry if BOE details are not provided above/Courier BOE required in original/CA certificate for software import

[   ] Form A2 for Software Import Transactions

[   ] If payment is being made after the expiry of 180 days from the date of shipment detailed reason for delayed payment.

[   ] Original License (Exchange control copy), If applicable

[   ] Original Bank Guarantee (If amount of advance remittance exceeds USD 200000 or Equivalent)

[   ] Any Other document/s. Pls. specify _____

Thanks,

Yours faithfully,

Authorized Signatory