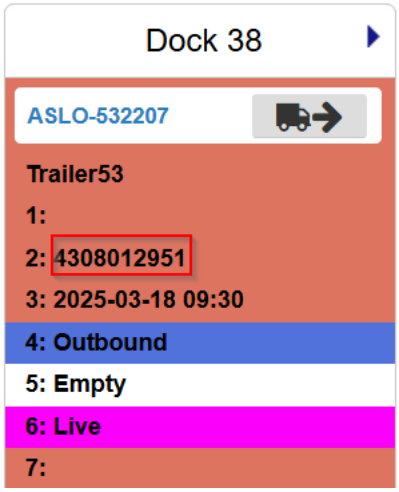
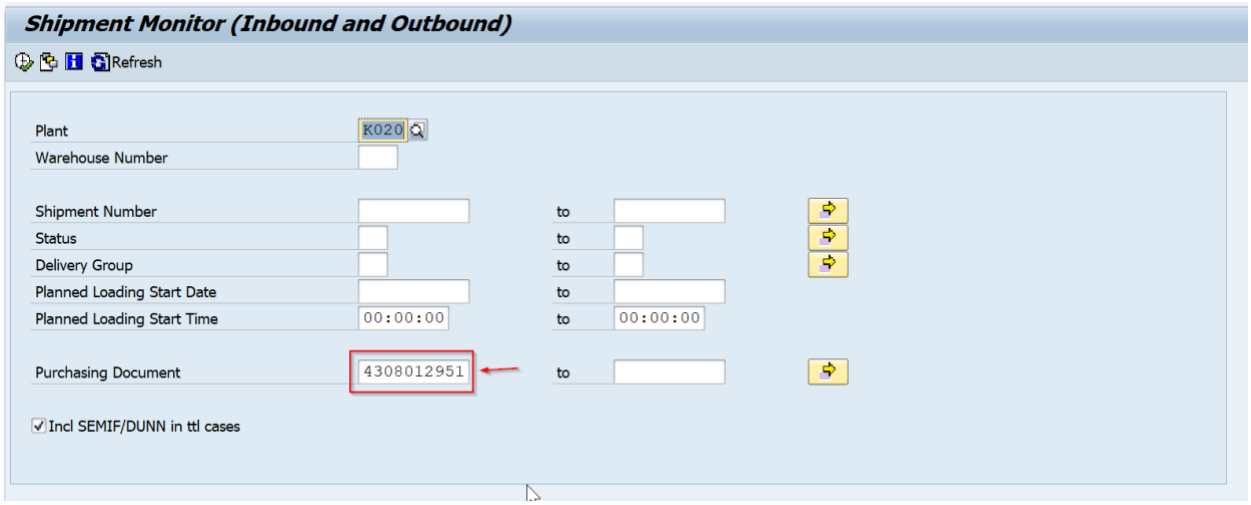
Releasing Loads to the LGVs

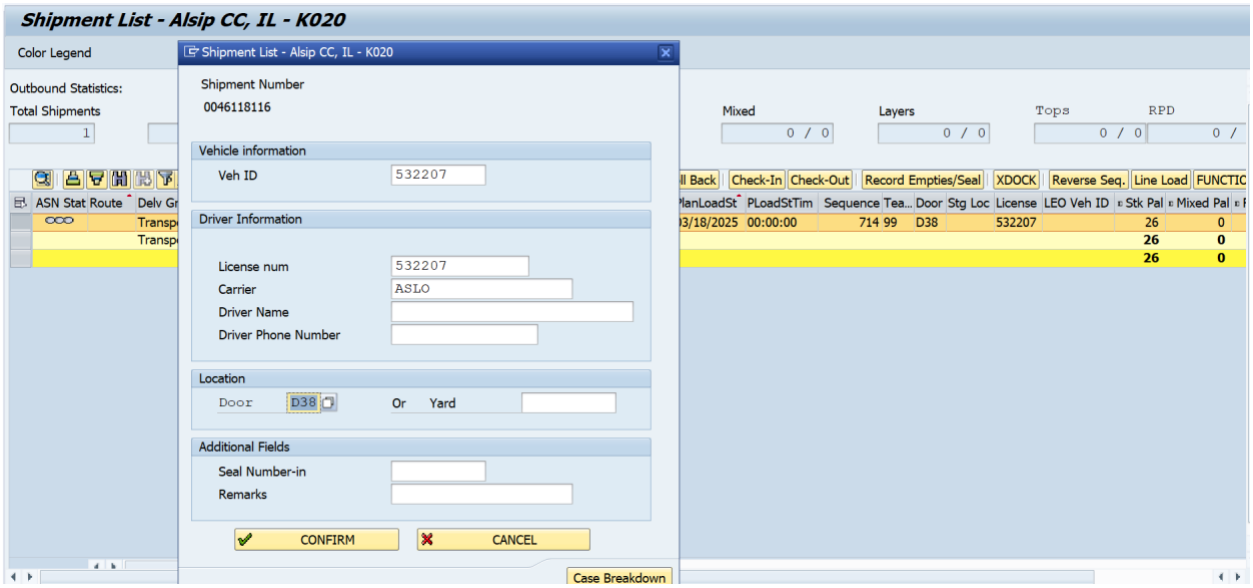
1. Grab PO from Kaleris



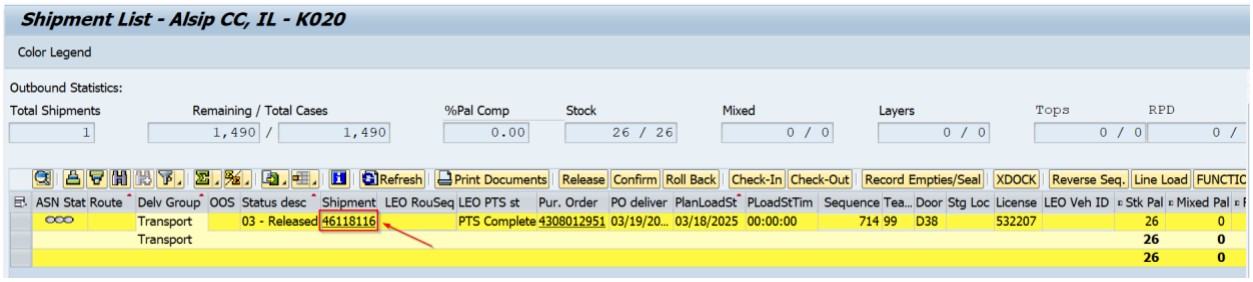
2. Go to CONA Shipment monitor. Enter the PO number (make sure plant is K020 and the date is cleared)



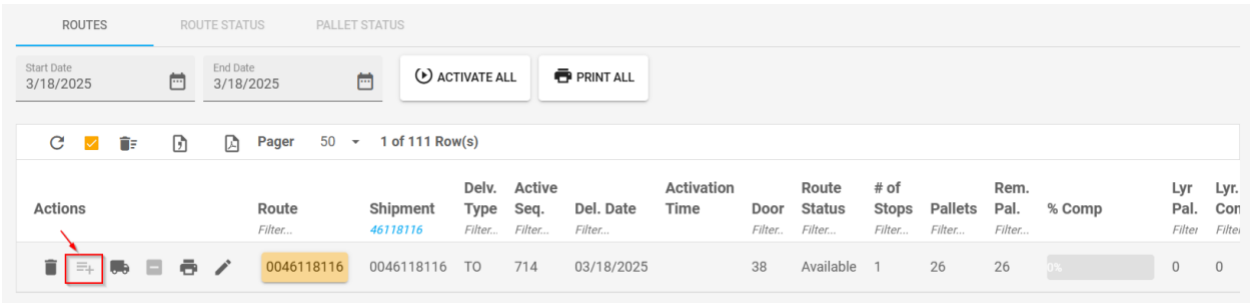
3. Check in the truck (assign door and trailer number)
4. Release shipment by pressing release.



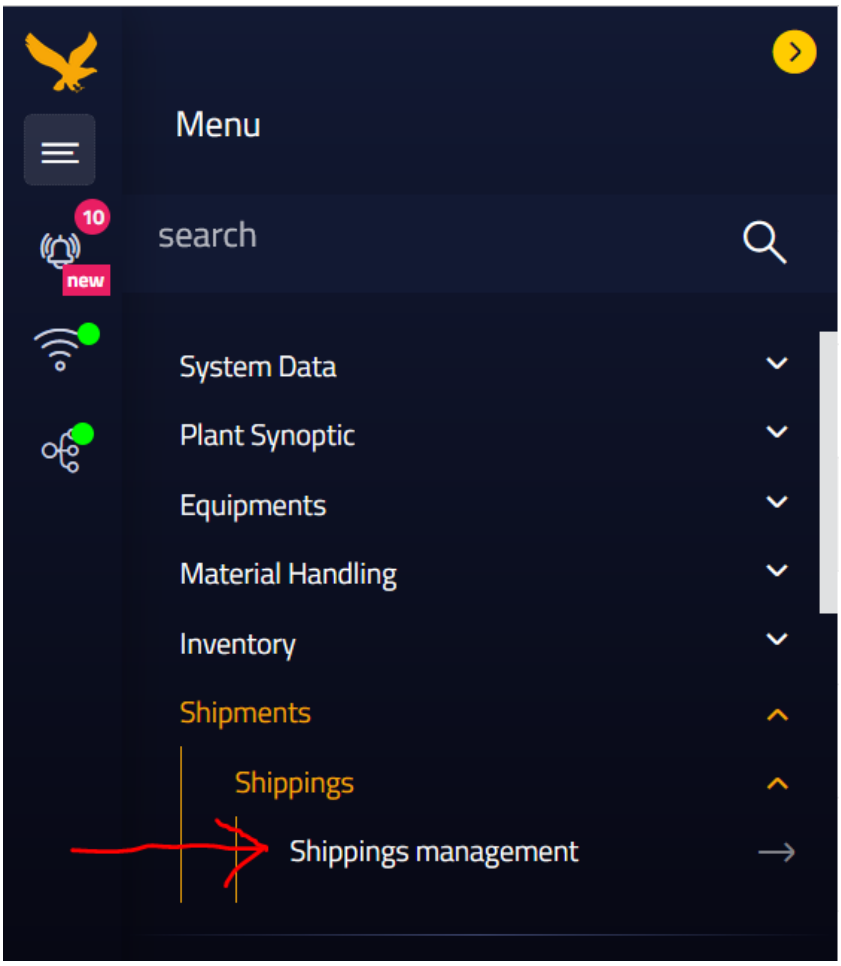
5. Grab shipment number



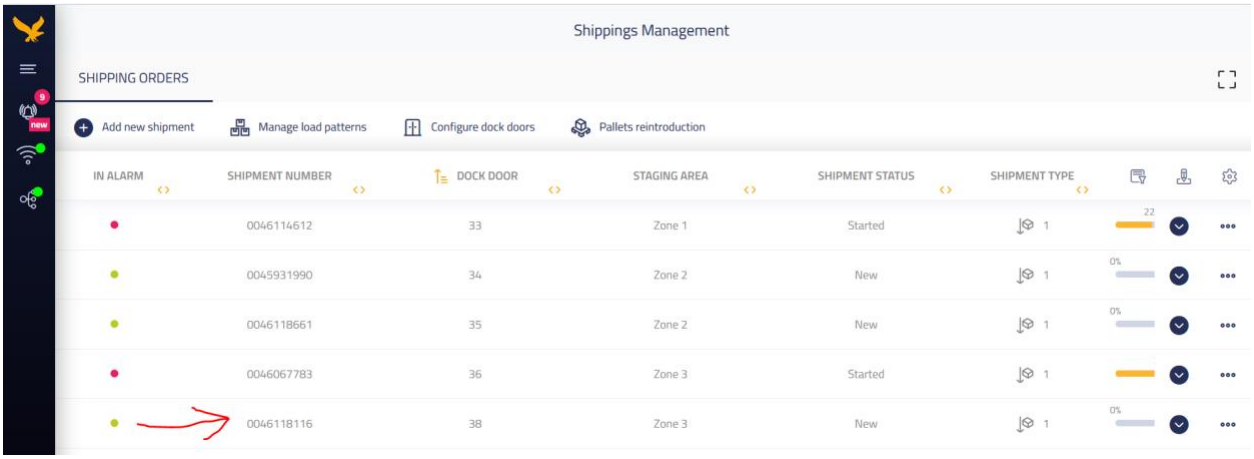
6. In Dematic, go to routes and paste shipment number (make sure you have the correct date parameters). Once the shipment pops up release the route by pressing the + symbol.



7. Before releasing in AWM, Ensure that the shipment has populated correctly in Smile80. To do this, go to the menu in Smile80 and click shippings management.



8. See here that the desired shipment has populated.



9. Now, go to outbound orders in AWM. Check the order and make sure we have everything in stock. If we do not have everything in stock, check MB52 to see if we have it on the floor. If we do not have it anywhere in the warehouse, reach out to the Alsip planner if it is an STO or Agency order email if it is an NTS. Once the order is ready, send to an open zone using the START button.

LGVs will now begin loading once the load is released and pallets make it to the gravity lanes.

Signing onto the SMILE80 Web Gui

1. Open ‘Remote Desktop Connection’ application
2. Computer name: sprccbjump01
3. Use GL# and password to login
4. Open ‘Remote Desktop Connection’ application
5. Computer name: 10.45.251.49
6. Login
    a. Username: Firstname.Lastname
        i. Ex: John.Doe
    b. Password: E80Smile!
7. Open ‘Firefox’ application

Exiting the SMILE80 Web Gui

1. Log out of SMILE80 Dashboard
2. Click the windows icon
3. Click User: Your Name
4. Sign out