

OBJECTIVE(S): The main focus of this voluntary (non-required) course is to prepare students for the CTU Faculty of Electrical Engineering's compulsory B2 level (upper-intermediate) English Examination (Anglický jazyk B2 - zkouška - B0B04B2Z). This course also serves as an introduction to Academic English.

Further information about the B2 level English exam, including procedures and format, can be found on the language department website: <http://jazyky.fel.cvut.cz>

REQUIREMENTS: In order to receive credit for the course, students must accomplish the following:

- Attend class regularly - missing no more than 2 classes.
 - STUDENTS SHOULD NOTIFY INSTRUCTOR OF ABSENCE(S) – IN ADVANCE IF/WHEN POSSIBLE
 - EXCESSIVE LATENESS CAN LEAD TO AN ABSENCE
- Be prepared for and participate actively during class.
 - STUDENTS ARE RESPONSIBLE FOR HAVING THE MATERIALS FOR EACH LESSON
- Work independently on home assignments.*
 - IT IS EXPECTED THAT STUDENTS WILL STUDY FOR 3 HOURS PER WEEK – OUTSIDE OF CLASS
- Pass a mid-term test & a final test with at least a 65% average of the total points.
 - 1 RE-SIT OF 1 TEST IS ALLOWED
- Complete all writing projects assigned by the instructor.
 - ASSIGNMENTS ARE TO BE SUBMITTED ACCORDING TO DEADLINES SET BY INSTRUCTOR

*** CONDITIONS MAY CHANGE IN THE EVENT OF A UNIVERSITY-WIDE AUTHORIZED TRANSITION TO AN ONLINE FORM OF STUDY**

WEEK 1:	Course Introduction & Requirements
23 September	Identifying the Main Ideas in a Text (Vocabulary: Single-Word and Multi-Word Verbs) Reading Comprehension Practice SUPPLEMENT: Finding the Main Idea** SUPPLEMENT: Care About - Care For - Take Care Of**
WEEK 2:	Listening Practice
30 September	Reading: Finding Examples / Supporting Information Prepositions / Vocabulary – Word Formation Practice Wh- Noun Clauses (OPTIONAL) SUPPLEMENT: Describing a Map 1 (Language for Describing Location and Change) **
WEEK 3:	FEL B2 EXAM Reading Part 1 (gap fill – grammar / vocabulary)
7 October	COMMUNICATION SKILLS: Defining / Explaining / Summarizing - Examining a Text for Facts (Main Ideas & Support) SUPPLEMENT: The Importance of Communication Skills for Students** SUPPLEMENT: Describing a Diagram 1 – Sentence Completion**
WEEK 4:	Using Gerunds / Infinitives
14 October	Key Word Sentence Transformation Practice Reading Comprehension Practice SUPPLEMENT: 5 Simple Rules to Master the Use of Gerunds and Infinitives**
WEEK 5:	Introduction to Articles (A, AN, THE)
21 October	Countable and Uncountable Nouns & Using Adjectives with Countable and Uncountable Nouns SUPPLEMENT: The Difference between Another and Other**
WEEK 6:	NO CLASS – HOLIDAY
28 October	
WEEK 7:	MIDTERM TEST
4 November	STUDENTS WHO MISS THE MID-TERM TEST WITHOUT PRIOR NOTIFICATION WILL RECEIVE A GRADE OF 0% (YOUR 1 RE-SIT MAY THEN BE USED)
WEEK 8:	WEEK 7 MATERIALS →
11 November	The Difference between Formal and Informal Language Reading Comprehension Practice SUPPLEMENT: The Importance of Register in English** SUPPLEMENT: By - Until**
WEEK 9:	WEEK 8 MATERIALS →
18 November	Relative Pronouns / Defining and Non-defining Relative Clauses Key Word Sentence Transformation Practice Prepositions & Vocabulary SUPPLEMENT: Relative Pronouns Practice** SUPPLEMENT: Describing a Diagram 2 (Recognizing the Parts of a Paragraph)**
WEEK 10:	WEEK 9 MATERIALS →
25 November	Abstract nouns + of + -ing / to-infinitive Scanning for Information (Prepositions / Vocabulary / Word Formation Practice) Reading Comprehension Practice SUPPLEMENT: Describing a Map 2 (Recognizing the Parts of a Paragraph)** SUPPLEMENT: B2 EXAM Reading Part 1 Practice**
WEEK 11:	WEEK 10 MATERIALS →
2 December	Listening Practice Key Word Sentence Transformation Practice Vocabulary / Preposition Practice Reading Comprehension Practice SUPPLEMENT: Describing a Diagram 3 (Recognizing the Parts of a Paragraph)** SUPPLEMENT: How to Use DURING, FOR, WHILE and IN**
WEEK 12:	WEEK 11 MATERIALS →
9 December	Listening Practice Reading Skills for Academic Study – Summarizing & Note-Taking SUPPLEMENT: Describing a Map 3 (Discuss Versions A and B)**
WEEK 13:	FINAL TEST – LAST CLASS → Review of Final Test / Make-Up Tests / Re-sits → BY APPOINTMENT ONLY
16 December	STUDENTS WHO MISS THE FINAL TEST WITHOUT PRIOR NOTIFICATION WILL RECEIVE A GRADE OF 0% (YOUR 1 RE-SIT MAY THEN BE USED)
WEEK 14:	SPARE WEEK – No Class
6 January	

OTHER IMPORTANT INFORMATION

MATERIALS: Course materials can be found on the language department website: <http://jazyky.fel.cvut.cz> and/or on Moodle: <https://moodle.fel.cvut.cz>

← **DO NOT USE MATERIALS FOUND ON WEBSITE OR MOODLE**
→ **USE ONLY MATERIALS THAT WILL BE EMAILED TO YOU EACH WEEK**

HOMEWORK* & SUPPLEMENTS:**

* STUDENTS WILL BE GIVEN BONUS POINTS FOR COMPLETING ASSIGNED HW EACH WEEK.

- NUMBER OF BONUS POINTS DEPENDS ON AMOUNT OF HW
- BONUS POINTS CAN BE ADDED TO MID_TERM & FINAL TEST SCORES (IN CASE 65% WAS NOT ACHIEVED).
- BONUS POINTS FOR HW ARE ONLY ISSUED TO THOSE WHO PRESENT THE COMPLETED HW IN CLASS THE FOLLOWING WEEK.
- BONUS POINTS FOR HW ARE NOT AWARDED FOR SCANS – **DO NOT SEND SCANS** OF HW VIA EMAIL - EVER

** STUDENTS WILL BE GIVEN BONUS POINTS FOR COMPLETING ANY SUPPLEMENTS ASSIGNED.

- NUMBER OF BONUS POINTS DEPENDS ON AMOUNT / SIZE OF SUPPLEMENT(S)
- BONUS POINTS CAN BE ADDED TO MID_TERM & FINAL TEST SCORES (IN CASE 65% WAS NOT ACHIEVED).
- BONUS POINTS ARE ONLY ISSUED TO THOSE WHO PRESENT COMPLETED SUPPLEMENTS IN CLASS (& ACCORDING TO DEADLINE)
- BONUS POINTS ARE NOT AWARDED FOR SCANS – **DO NOT SEND SCANS** VIA EMAIL – UNLESS INSTRUCTED TO DO SO

RECOMMENDED READING:

- Hewings, M. (2012). Cambridge University Press. Cambridge Academic English: An Integrated skills course for EAP (English for Academic Purposes). Student's Book. Upper - Intermediate.
- McCarthy, M. & O'Dell, F. (2008). Cambridge University Press. Academic Vocabulary in Use.
- Murphy, R. (2004). Cambridge University Press. English Grammar in Use. Intermediate.

EVEN MORE IMPORTANT INFORMATION

REQUIRED SUBJECTS:

B0B04B1K Anglický jazyk B1 - klasifikovaný zápočet) ← **THESE ARE MANDATORY SUBJECTS (i.e., YOUR RESPONSIBILITY)**
& ← **DO YOU KNOW HOW TO FULFILL THESE SUBJECTS?**

B0B04B2Z Anglický jazyk B2 – zkouška/FEL ← **YOU MUST FULFILL THEM BOTH BY THE END OF YOUR 3RD YEAR (6TH SEMESTER)**

ERASMUS LANGUAGE REQUIREMENTS: ← **ARE YOU PLANNING ON STUDYING ABROAD NOW OR IN THE FUTURE?**

- The FEL B2 English Exam also serves as proof of language proficiency for FEL students applying for an Erasmus (or similar) study program.
 - Students who achieve a final grade / mark of 70% or more on the B0B04B2Z Anglický jazyk B2-zkouška – B2 English Exam [starting from Winter 2021/2022] may request a Confirmation of Language Level certificate.
 - This certificate will be accepted by the International Office at the Rectorate, CTU in Prague, as proof of appropriate language level and may be included in the application file submitted by students.

ELSA MODIFICATIONS: ← **DO YOU REQUIRE ANY STUDY MODIFICATIONS?**

- Students who are eligible to receive ELSA modifications MUST make sure that the relevant instructor / examiner has received the appropriate documentation from ELSA (Support Centre for Students with Special Needs at CTU) BEFORE and tests and/or exams.
 - The department is NOT REQUIRED to grant modifications to those who do not make contact AT LEAST ONE WEEK IN ADVANCE.
- * Students who receive ELSA modifications – are REQUIRED to contact the person in charge of the B2 EXAM (B0B04B2Z - Anglický jazyk B2 – zkouška/FEL) directly BEFORE registering for an exam “paralelka” (day/time).

NOTES ON WRITTEN COMMUNICATION WITH INSTRUCTOR: ← **DO YOU KNOW HOW TO WRITE AN (APPROPRIATE) EMAIL?**

- Any and all emails (written communication) MUST be in an appropriate style / structure / register.
- You are NOT communicating with a friend or classmate and/or via WhatsApp / Facebook IM / SMS / social media.
- If you are unable and/or unwilling to write in an appropriate manner, your emails will NOT be read.
- If you are unable and/or unwilling to write in an appropriate manner in English, write in Czech.