

## Resolution

A resolution to allow Department Chairs to approve university-excused absences.

WHEREAS, the current policy does not allow any Department Chair to grant university-excused absences

WHEREAS, a student has no formal way of receiving a university-excused absence for things such as university interviews, conferences, career-furthering activities, etc.

THEREFORE BE IT RESOLVED, by the 71st General Assembly of the Austin Peay State University Student Government Association, that

A formal letter of recommendation is sent to the policy committee with the following changes to policy 3:034.

When students are scheduled to participate in an institutionally scheduled activity (for instance, athletic activity, band, or military event), class absences that fall during the sanctioned time (this time may include travel) shall be considered excused absences. Although the students are excused from attending class, the students have the responsibility to check with the instructor to find out what work was missed. Staff members shall make reasonable arrangements for students to make up assignments, quizzes, and tests missed during the excused absence. These make-up activities shall be comparable to the missed assignment, quiz, or test and shall not be graded for reduced credit or treated as a dropped grade.

The athletic director shall determine whether a particular athletic-related activity qualifies as a university-excused absence. The Department Chair shall determine whether a particular academic-related activity or career-related activity qualifies as a university-excused absence. The Dean of Students shall determine whether a particular student affairs-related activity qualifies as a university-excused absence. If a faculty member desires to have a class-related activity designated as a university-excused absence, s/he must request prior approval from his/her department head. Additionally, department heads must request prior approval from the appropriate Dean. Once an activity has been granted excused status by an academic dean, the athletic director or the Dean of Students (as may be appropriate), the excused absence policy will take effect.

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