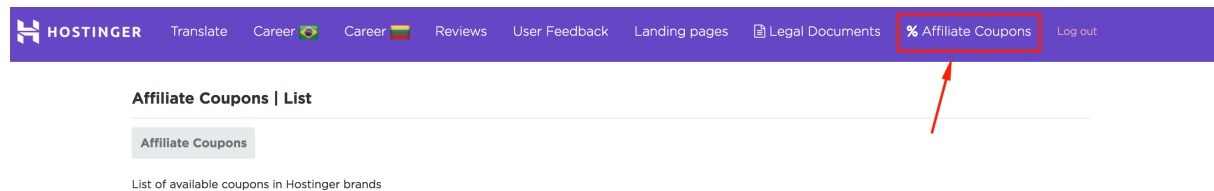# HOSTINGER
Affiliate Coupons Editor
User Guide

1. Where is it?

https://www.hostinger.com/admin/coupons/list

2. Who can access it?

Only people who are allowed to access the affiliate coupons editor will be able to see and use it. Ask your **supervisor** or **Hostinger Developers** in #devs channel on Slack to allow access for your email address.

3. Coupons list

The initial page displays all available coupons which provides **percent discount** for **Hostinger** products.

Coupon	Discount	Active	Brands	Redirect	Created at	Actions
BSF	15 % Hosting New	ACTIVE	40	No	2019-06-04 12:41:38	
GAL	15 % Hosting New	ACTIVE	40	No	2019-06-04 12:41:38	
BAKE	15 % Hosting New	ACTIVE	40	No	2019-06-04 12:41:38	
KTTN	15 % Hosting New	ACTIVE	40	No	2019-06-04 12:41:38	
TM01	15 % Hosting New	ACTIVE	ALL	No	2019-06-04 12:41:38	
TM02	15 % Hosting New	ACTIVE	ALL	No	2019-06-04 12:41:38	
TM03	15 % Hosting New	ACTIVE	ALL	No	2019-06-04 12:41:38	
TM04	15 % Hosting New	ACTIVE	ALL	No	2019-06-04 12:41:38	
TM05	15 % Hosting New	ACTIVE	ALL	No	2019-06-04 12:41:38	
TM06	15 % Hosting New	ACTIVE	ALL	No	2019-06-04 12:41:38	
TM07	15 % Hosting New	ACTIVE	ALL	No	2019-06-04 12:41:38	

3.1.   What can you see in the list?

1. **Coupon** – The coupon code (Unique)
2. **Discount** – Shows the discount percent and the title of the Product Set to which this discount can be applied. Also, if you **click** the discount area, you can see full list of products and periods to which the discount is applied:

3. **Active** – Shows if coupon is currently active. It depends on couple of factors:
   - Coupon validity dates (You can select from when coupon is **Valid From** and until when coupon is **Valid To**)
   - Enabled/Disabled flag. You can manually Enable or Disable a coupon.

4. **Brands** – Shows in **how many** and in **which** brands the coupon is enabled. If you **click** on the brand list area you can see the list of all brands and in which of them the coupon is enabled:

5. **Redirect** – Shows if there is a custom redirect added for this coupon. If it is, the coupon will redirect to a defined url like this:
   https://www.hostinger.com/COUPONNAME *-> Your Defined Url*
6. **Created at** – Shows when the coupon was created.
7. **Actions** – Three buttons available:
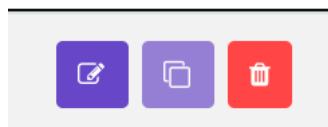
- **Edit** – Opens an edit form for the coupon
- **Copy** – Opens a coupon creation form with **prefilled** data of the coupon you copied (so you can simply change the coupon code and create a new one with same settings)
- **Delete** – Deletes coupon from the database.

3.2.   List actions

3.2.1.   Sorting
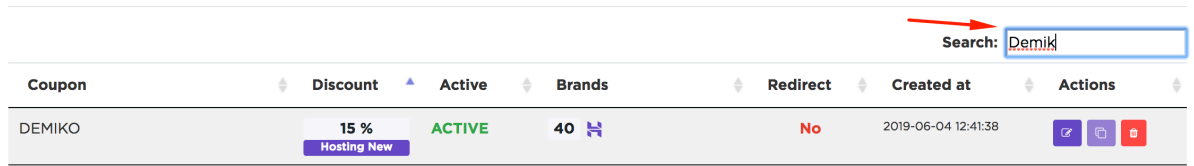
You can sort the list by each individual column. For example:
- By name
- By discount amount
- By amount of brands
- By active/inactive ….

Coupon	Discount	Active	Brands	Redirect	Created at	Actions
OFF50_PROMO_STARTER	0 % Custom	ACTIVE	ALL	No	2019-06-04 12:41:38	
10OFF	10 % Hosting New	ACTIVE	40	No	2019-06-04 12:41:38	
ADDWP	10 % Hosting New	ACTIVE	40	No	2019-06-04 12:41:38	
0EBSSA	10 % Hosting New	ACTIVE	40	No	2019-06-04 12:41:38	
31C1BP	10 % Hosting New	ACTIVE	40	No	2019-06-04 12:41:38	

3.2.2.   Searching/Filtering

You can filter the table or search for the coupon code you need by just typing in the search box:

4. Create New Coupon

To create a new Coupon, just click the **New Coupon** button at the top left of the page
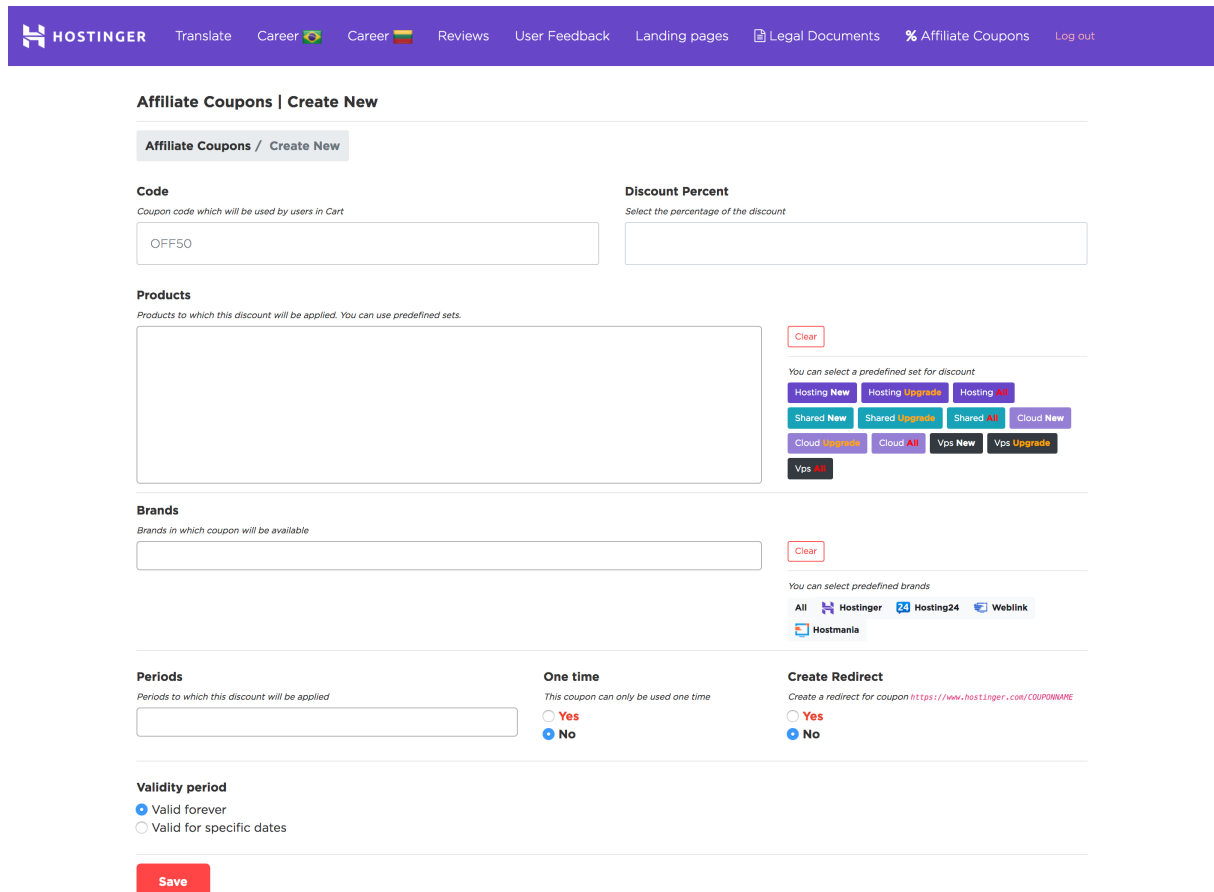
5. The Form

1. **Code** – Fill in the coupon code that will be used in cart (*Restrictions*: Only capital letters, Only English letters and numbers, must be UNIQUE)
2. **Discount Percent** – The percent discount that will be applied with the coupon (*Restrictions*: from 1 to 100)
3. **Products** (multiple select) – Select the products to which the discount can be applied.
   - You can select 1 by 1 from the all product list, however, we suggest to use predefined **Product Sets**:
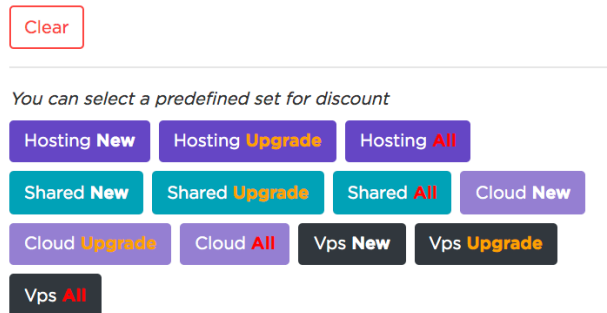
   By clicking any of these buttons, product list will be filled in with predefined products, for example:
   - **Hosting New** – Adds all Hosting products but only for New Users
   - **Hosting Upgrade** – All hosting, but only for Upgrade products
   - **Hosting All** – Both New and Upgrade Hosting Products
   - **Shared …** - Only Shared Hosting
   - **Cloud …** - Only Cloud Hosting
   - **Etc…**
4. **Brands** (multiple select) – Select the brands in which the coupon will work.
   - You can select 1 by 1 from brand list, but also you can use predefined **Brand Sets**:
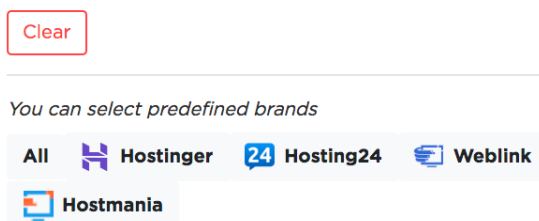
   By clicking any of these buttons, brand list will be filled in with predefined brands, for example:
   - **All** – All of our brands
   - **Hostinger**– All Hostinger brands
   - **Hosting24** – Only Hosting24 brands
   - **Etc…**
5. **Periods** (multiple select) – Select the periods to which the discount will be applied for selected products. For example, if you select **3** month period and **6** month period, discount will apply only for these periods. If you select **All**, discount will apply to the whole product.
6. **One time** – This is an option which makes a coupon only available to use for ONE TIME. So if one user creates an invoice with it, other users will not be able to use it again.
   NOTE: When One Time use coupon is used, the application simply **DISABLES** it, it can be reenabled again later.
7. **Create Redirect** – If you need a custom URL for the coupon (for example, the coupon is an Influencer name and you want a custom URL for it

(www.hostinger.com/COUPONCODE), you can check this box, fill the URL, and the link with Coupon name will redirect the users to the value you filled in. Works well with Affiliate links.

8. **Validity Period** – You can select if a coupon is valid Forever or for a limited time. When you select specific dates, you need to select **Valid From** and **Valid To** values.

When all values are filled, you can click **SAVE** and the coupon will be created.

6. Editing coupon

Click the Edit button next to the coupon you wish to edit:

A prefilled form will open:

It works the same way as the Creation form, but you:

- **Cannot** edit the coupon code (If you need to edit coupon code, just copy it and delete the old one).
- **Can** also Enable/Disable the coupon:

7. Copying coupon

To copy a coupon, click the **copy** button next to the coupon you wish to copy:

The copy button will open a coupon **creation form**, but will fill all the copied coupon data in it (apart from the Coupon Code).

Use the Form normally. IF you don't need to change any settings, just fill the new Coupon Code and click **Save**.

8. Deleting coupon

If the coupon is not required anymore, you can click the **Delete** button:

It will ask for a confirmation.

NOTE: The change will be permanent, you cannot revert the change.

9. IMPORANT Notes!

- All of the coupons are **Cached** for **1 hour** in all of our websites (due to better performance), therefore, you may need to wait for your changes to apply throughout the websites (developers will work on a recaching tool very soon).
- Feedback is always welcome! We can change stuff according to your needs.

We hope you enjoy it!