

Dominic J. Grimaldi

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Content and Development Editor / Editorial Assistant / Story Analyst

Bachelor of Arts (BA), English | University of West Georgia | December 2022

- Philosophy Minor
- Certificate of Publishing and Editing
- Graduated *summa cum laude* | Honors Distinction | GPA: 3.94
- Emerge West Leadership Program » Fall 2019 – Spring 2020
- President's List » Fall 2020 – December 2022
- Ingram Scholar (for 3.75+ GPA) » Fall 2020 – December 2022
- Best Philosophy Minor Award (only winner of 200 eligible) » Spring 2022
- George W. Walker Scholarship (one of two winners of 400 eligible) » Spring 2022

Summary

Collaborative, creative, and committed content creator and development editor. Proficient in writing consulting, content editing, copy editing, line editing, and developmental editing. Graduated *summa cum laude* with honors distinction. Certificate in publishing and editing.

Maintain an awareness of current pop culture trends and media – especially young adults. Able to efficiently manage diverse responsibilities and deadlines in a high-volume work environment. Known as an energetic team leader and an enthusiastic team player. Experience includes project and editorial support.

Relevant Curriculum

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| ▪ American Literature I: American Rhapsody ▪ | ▪ Philosophy, Introduction |
| American Literature II: American Crime (honors) ▪ | ▪ Poetry |
| American Literature: Free Will | ▪ Political Philosophy |
| ▪ British Literature I: Political Bodies | ▪ Public Speaking |
| ▪ British Literature II: Post Colonial (honors) ▪ | ▪ Publishing and Editing |
| Creative Writing (honors), Introduction ▪ Creative | ▪ Research and Methodology |
| Writing: Fiction (honors), Introduction ▪ Critical | ▪ Senior Seminar, Crime |
| Thinking | ▪ Sophomore Honors Colloquium: Inquiry ▪ |
| ▪ English Composition I & II | Studies of the English Language: Grammar ▪ |
| ▪ Ethics, Introduction | Technology for Editors and Writers ▪ World |
| ▪ General Psychology (honors), Introduction ▪ | Literature (honors) |
| Literature, Introduction | |
| ▪ Literature, Pirates of the Caribbean (honors) | |

Work Experience

May 2024 – Present | Invisible People TV | Remote, California

Invisible People TV is a nonprofit website based in California. Its goal is to spread awareness on issues causing homelessness in America. It accomplishes this through innovative storytelling, news, and advocacy.

Freelance Writing Contributor

- Draft, edit, and execute four 900-word articles per month reporting on various current news in the field.
- Six articles are currently written with two published, featured in Invisible People. tv's weekly news roundup

shared across X, LinkedIn, Facebook, and Instagram.
<https://invisiblepeople.tv/author/dominic-grimaldi/>

June 2022 – March 2024 | Ecycle Atlanta | Atlanta, Georgia

Ecycle Atlanta specializes in the safe disposal of end-of-life IT equipment. Both EPA-compliant and HIPAA-certified, their recycling service provides a responsible solution for a company's e-waste.

Electronics Recycling Specialist » Paid

- Receive, process, and recycle electronic devices utilizing specialized technical and hardware knowledge.
- Assist in operating a satellite office. Manage various office and warehouse tasks including receiving customers, managing inventory, and organizing the warehouse.

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January 2022 – December 2022 | University of West Georgia | Carrollton,

Georgia *The UWG is one of four comprehensive universities in the University System of Georgia.*

Content Editor » LURe Journal | January – December 2022 » Volunteer

- Played a key role in this project that has a publishing deadline in May. LURe is a literary undergraduate research journal that publishes one volume of student submissions annually.
- LURe promotes scholarship in literature, critical theory, film, and cultural studies. The journal has published papers by students from other Georgia schools, schools in other states, and even from other countries. LURe currently accepts submissions from all undergraduates from any accredited institution.
- Drafted content, edited copy, and proofread assigned undergraduate research projects. ▪ Edited eight manuscripts on a rolling basis to determine content eligibility for the LURe journal. ▪ Provided editorial support. Collaborated with the LURe editorial board, students, authors, and peers to deliver detailed feedback indicating whether to publish reviewed content.
- Attended training to enhance editorial skills and gain industry experience.
- <https://lurejournal.com/>

Writing Consultant | August 2021 – December 2022 » Paid

- Networked with students and assisted them in all forms of writing, from brainstorming content to proofreading final drafts. Improved proficiency in editing, analyzing text, and taking initiative.
- Began with four students per week; the roster grew to eight students due to exemplary initiative and service. ▪ <https://www.westga.edu/writing/>

Academic Peer Tutor » Center for Academic Success | January 2020 – December 2020 » Paid ▪ Worked on an individual basis or in small group sessions to answer questions on course content. Provided study strategies to aid in the mastery of core course content.

- As an academic student leader, offered supplemental instruction in ENG 1100-3000, PHIL 2020-2030, HIST 1112, and BIOL 1114.
- <https://www.westga.edu/student-services/cas/index.php>