

Dominic Grimaldi

UX Writer - link portfolio!

Decatur, GA
(678) 633-7487
dominicgrimaldi1738@gmail.com

EXPERIENCE

Invisible People TV, Remote — *Freelance Contributor*

May 2024 - PRESENT

- Draft, edit, and execute 900-word articles monthly on news in the unhoused sector.
- Written 6 articles, 2 are published and featured in the company's weekly news roundup on X, LinkedIn, Facebook, and Twitter
- <https://invisiblepeople.tv/author/dominic-grimaldi/>

LURe Journal, Carrollton GA — *Content Editor*

January 2022 - December 2022

- Acquired and edited 10 documents to publish in the 2022 issue of LURe Journal.
- Drafted content, edited copy, and proofread assigned undergraduate research projects.
- Collaborated with students and stakeholders to deliver detailed feedback on projects.
- Edited 2 manuscripts on a weekly basis, determined eligibility for the journal via local style guide, AP Stylebook, and Chicago Manual of Style.
- <https://lurejournal.com>

University of West Georgia Writing Center, Carrollton GA — *Writing Consultant*

August 2021 - December 2022

- Collaborated with students to meet goals in brainstorming, editing, proofreading, research, and analysis of manuscripts.
- Developed goal statements with stakeholders to determine plans and metrics to increase student engagement and success.
- <https://www.westga.edu/writing/>

University of West Georgia Center for Academic Success, Carrollton GA — *Peer Tutor*

- Worked with individuals and groups to create a content strategy for academic courses. Provided strategies to aid in mastery of content.
- Utilized database to create lesson plans and assessments to aid academic performance.

EDUCATION

SKILLS

UX Writing
UX Research
UX Design
Figma
Business Analysis
Editing
Copyediting
Developmental Editing
Cross-Functional Team
Leadership
Technical Documentation
Collaboration
Content Strategy
Design and Product
Interactive Design Writing
Mircocopy
Graphic Design
Business Communication

AWARDS

President's List: Fall 2020 - December 2022

Ingram Scholar (3.75 GPA):
Fall 2020 - December 2022

Best Philosophy Minor (1 of 200): Spring 2022

**George W. Walker
Scholarship (1 of 2, 400
eligible):** Spring 2022

Certificates

Graphic Design: Coursera /
September 2024 - Present

University of West Georgia, Carrollton GA — BA, English

August 2019 - December 2022

- Graduated *summa cum laude* / Honors Research Distinction / GPA: 3.94
- Certificate of Publishing and Editing
- Emerge West Leadership Program / Fall 2019 - Spring 2020

PROJECTS

UX Writing Challenge — 15 Figma Mockups and User-focused messages

A challenge to help new and experienced UX writers improve their design skills. A daily prompt was sent detailing a user scenario and giving a character limit for potential solutions.

Business Writing: Coursera / August 2024 - Present

Introduction to Technical Writing: Coursera / August 2024 - Present

Fundamentals of Data Analysis: Google / September 2024 - Present