January 11, 2023

(Employer’s name, Place you want to work, address of place)

Dear (Whoever I’m sending to):

Paragraph 1(Where you found out about the job)

Paragraph 2(Brag about yourself)

Paragraph 3(Ask for a interview)

Sincerely,

Dominic Pescasio

2912 West Hood Ave

Kennewick, WA 99336

Phone: 509-316-1810

Enclosure