

If You Have Questions**Need more help?**

1. Visit www.ssa.gov for fast, simple and secure online service.
2. Call us at **1-800-772-1213**, weekdays from 8:00 am to 7:00 pm. If you are deaf or hard of hearing, call TTY **1-800-325-0778**. Please mention this letter when you call.
3. You may also call your local office at **1-866-220-7896**.

SOCIAL SECURITY
SUITE 100
88 W 38TH ST
TUCSON AZ 85713

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Social Security Administration



ASSET SELF-CERTIFICATION

*For households whose combined net assets do not exceed the applicable Imputed Income Limitation.
(Complete only one form per household; including assets of children.)*

Imputed Income Limitation FY 2025: \$51,600

For the following asset types, include the current Cash Value of each asset held by any family member and the actual income that the asset earns. *Cash value is **current market value minus cost to convert** an asset to cash, such as broker's fees, settlement costs, outstanding loans, penalties for early withdrawal, etc.*

Household Name:	Bailey	Unit#:	8-102
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PART I. ASSETS DISPOSED OF FOR LESS THAN FAIR MARKET VALUE (FMV)

<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Within the past two (2) years, I/we have sold or given away assets for more than \$1,000 below their fair market value (FMV).
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Asset #1:	N/A	Date of Disposal:	N/A	FMV - amt received:	N/A
Asset #2:	N/A	Date of Disposal:	N/A	FMV - amt received:	N/A

PART II: FEDERAL TAX RETURN OR REFUNDABLE FEDERAL TAX CREDIT

Have you received a federal tax return or refundable federal tax credit in the last 12 months?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Amount of return/credit:	\$0.00

PART III: NON-NECESSARY PERSONAL PROPERTY (NNPP)

<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	I/we do have non-necessary personal property				
Type of Asset	(A) Cash Value*	(B) Annual Income	Type of Asset	(A) Cash Value*	(B) Annual Income
Cash on Hand	\$ N/A	N/AP	Cryptocurrency	\$ N/A	\$ N/A
Pre-paid Debit Card (including Govt. Benefits)	\$ N/A	N/AP	Money Market/ CD	\$ N/A	\$ N/A
Checking/Savings	\$ 21.18	\$ 0.00	Annuities	\$ N/A	\$ N/A
Checking/Savings	\$ N/A	\$ N/A	Brokerage Account	\$ N/A	\$ N/A
Savings	\$ 11.47	\$ 0.00	Stocks/Bonds	\$ N/A	\$ N/A
Internet based assets (Cash App, Venmo, PayPal, Crowdfunding, etc.)	\$ N/A	\$ N/A	Other: <u>N/A</u>	\$ N/A	\$ N/A
Whole Life Insurance	\$ N/A	\$ N/A	Other: <u>N/A</u>	\$ N/A	\$ N/A

Non-Account Based

Possessions not general held in an account such as vehicles used for recreation (e.g., RVs, ATVs, and Boats), antique cars, collectibles (e.g. stamps, jewelry, coins, and artwork.), and equipment/machinery that is not used to generate income for a business

Description	(A) Cash Value *
N/A	\$ N/A

PART IV. REAL PROPERTY

<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	I/we do have real property		
Description of Property	(C) Cash Value*		(D) Income
N/A	\$ N/A		\$ N/A
N/A	\$ N/A		\$ N/A

Under penalty of perjury, I/we certify that the information presented in this certification is true and accurate to the best of my/our knowledge. The undersigned further understand(s) that providing false representations herein constitutes an act of fraud. False, misleading, or incomplete information may result in the termination of a lease agreement.

06/22/2025

Signature of Applicant/Tenant

Date

Signature of Applicant/Tenant

Date

PENALTIES FOR MISUSING THIS CONTENT: Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this application form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains, or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the Social Security Act at 208 (a) (6), (7), and (8). Violations of these provisions are cited as violations of 42 USC 408 (a), (6), (7), and (8).



ASSET SELF-CERTIFICATION WORKSHEET

(Completed by Management Agent)

This worksheet accompanies the Asset Self-Certification. Complete either Part I or Part II depending on the nature of the types of assets disclosed by the family on the Asset Self-Certification. When the total net family assets are less than or equal to the applicable Imputed Income Limitation, then only the actual income as disclosed on the Asset Self-Certification is included on the Tenant Income Certification (TIC).

HOUSEHOLD NAME:	UNIT #
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PART I: COMPLETE THIS SECTION IF THE FAMILY **ONLY** HAS NNPP AND NO REAL PROPERTY

Determination of Total Net Family Assets

(1)	Enter the total of all NNPP by adding the values in (A)	\$
(2)	Enter the value of any NNPP disposed of for less than FMV	\$
(3)	ADD lines (1) and (2)	\$
(4)	Enter the amount of a federal tax return or refundable federal tax credit in the last 12 months	\$
(5)	SUBTRACT line (4) from line (3)	\$
(6)	Is the value in line (5) less than or equal to \$	<input type="checkbox"/> Yes <input type="checkbox"/> No

If YES, then proceed to **Determination of Income from Assets**

If NO, **STOP** the Asset Self Certification cannot be used, and each asset must be separately verified

Determination of Income from Assets: This information must be reflected on Part IV of the ADOH TIC

(7)	Enter the total by adding the values in (B)	\$
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PART II: COMPLETE THIS SECTION IF THE FAMILY HAS **BOTH** NNPP AND REAL PROPERTY

Determination of Total Net Family Assets

(1)	Enter the total of all NNPP by adding the values in (A)	\$
(2)	Enter the value of any NNPP disposed of for less than FMV	\$
(3)	ADD lines (1) and (2)	\$
(4)	Is this value less than or equal to \$	<input type="checkbox"/> Yes <input type="checkbox"/> No

If YES, then proceed to line (5)

If NO, **STOP** the Asset Self Certification cannot be used, and each asset must be separately verified

(5)	Enter the total of all Real Property by adding the values in (C)	\$
(6)	Enter the value of any Real Property disposed of for less than FMV	\$
(7)	ADD lines (5) thru (6)	\$
(8)	Enter the amount of a federal tax return or refundable federal tax credit in the last 12 months	\$
(9)	SUBTRACT line (8) from line (7)	\$
(10)	Is the value in line (9) less than or equal to \$	<input type="checkbox"/> Yes <input type="checkbox"/> No

If YES, then proceed to **Determination of Income from Assets**

If NO, **STOP** the Asset Self Certification cannot be used, and each asset must be separately verified

Determination of Income from Assets: This information must be reflected on Part IV of the ADOH TIC

(11)	Enter the total by adding the values in (B)	\$
(12)	Enter the total by adding the values in (D)	\$
(13)	ADD lines (11) and (12)	\$

Imputed Income Limitation

FY 2025: \$51,600

Effective as of 04/01/2025 (Required Form) - Asset Self-Certification Worksheet

Revised 01/30/2025