

MINUTES OF THE MEETING

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Concept Paper

Capstone/Thesis Proposal

Completed/Final Defense

Date and Time: March 20, 2025

Proposed Title: L & S Driving School Online Web: E-Learning Management System(ELMS)

Proponent:

John Miko Amper
Mark Anthony Cabelles
Jammid B. Cau
Jhon Dominic M. Labadan
Cristy Jones Sadlucap

Examination Committee:

Engr. Jay Noel N. Rojo, MSIT,
Adviser/Chair
Charlane B. Vallar, MIT, *Member*
Jc Vanny Mill Saladaein-Tong, *Member*
Engr. Ulrich F. Uy, MSIT, *Member*

Agenda:

- Introduction of Examination Committee Members
- Session Flow
- Presentation Proper
- Defense Proper
- Panel Deliberation

After the presentation of the Project Proposal Presentation Defense of the proponents, the examination committee members gave their comments/suggestions to enhance the proposed study.

Comments from Ms. Charlane B. Vallar:

● **Improvement from Previous Defense:** Stated that the paper has improved compared to the last concept defense.

● **Identification of Key Variables and Processes:** Suggested clearly describing the key variables and outlining the processes involved in the study.

● **Follow-up on Study Direction:** Recommended further exploration of what aspects the study can build upon.

● **Problem Identification:** Emphasized the need to clearly define and refine the problem statement.

- **APA Formatting:** Advised using APA format for referencing sources.
- **Comparative Analysis:** Inquired about the inclusion of online scheduling for comparison purposes.

Action Items:

- Refine the **problem statement** for better clarity and focus.
- Emphasize **key points** in the study to improve presentation.
- Explore additional topics related to **enrollment**.
- Consider enhancements to **online scheduling**, particularly in L&S.
- Clearly identify **key variables** and describe the processes involved.
- Follow up on **potential aspects** that the study can further develop.
- Ensure all references follow the **APA format** and make sure to have **proper citation for figures**. Please look into **Chapter I Introduction**
- Conduct a **comparative analysis** specifically including **online scheduling for bench-marking**.

Charlane B. Vallar, MIT

Comments from Ms. Jc Vanny Mill Saladaein:

- **Appreciation of Changes:** The panelist expressed satisfaction with the modifications made to the project.
- **Focus on the Problem:** A recommendation was made to ensure that the study remains centered on addressing the core issue.
- **Utilization of Data:** The panelist acknowledged that having a large amount of data is beneficial.
- **Highlighting Key Points:** It was suggested to emphasize the main points to ensure clarity and impact.
- **Consideration of Enrollment:** There was a recommendation to explore additional topics related to enrollment.
- **Online Scheduling Improvement:** The panelist noted that there is currently no online scheduling and suggested improvements, particularly in L&S (Lecture and Scheduling) management.

Action Items:

- Refine the **problem statement** to enhance focus.
- Emphasize **key points** in the study for better presentation.
- Explore the possibility of including **more topics related to enrollment**.
- Consider **enhancements to online scheduling**, particularly in L&S.

JC Vanny Mill Saladaein-Tong

Decision of the panel: The project proposal was **APPROVED** taking into account all the suggestions and recommendations of the panelists stated above.

Recorded by:

JIGGER ANDREI G. OBENZA

Documenter

Attested to be correct:

ENGR. JAY NOEL N. ROJO, MSIT

Chair, Examination Committee