Standard Application for Employment

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, disability or other protected classifications.

Please carefully read and answer all questions. You will not be considered for employment if you fail to completely answer all the questions on this application. You may attach a résumé, but all questions must be answered.

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Employer Stanford				Position applying for Intern									
PERSONAL DAT	A												
Name (last, first, middle) Stanford, Leland Junior													
Street Address and/or Mailing Address				City					State		Zip	Zip	
Home Telephone Number 111-111-1111						Cellular Telephone Number 333-333-3333							
Date you can start work Jan 1st							Do you have a High School Diploma or GED? Yes No)?	
POSITION INFORMATION Check all that you are willing to work													
Hours: Full Time Part Time		Days Evenin	ngs		Swing Gravey Weeke	rard		Status:	C	ılar porary			
Are you authorized to wo	ork in the U.S	on an unrestricted	basis?					Yes			No		
Have you ever been convicted of a felony? (Convictions will not necessarily disqualify an applicant for employment.) Yes No If yes, explain:													
Have you been told the essential functions of the job or have you been viewed a copy of the job description listing the essential functions of the job? Yes No													
Can you perform these essential functions of the job with or without reasonable accommodation? Yes \Boxed No \Boxed													
QUALIFICATIONS Please list any education or training you feel relates to the position applied for that would help you perform the work, such as schools, colleges, degrees, vocational or technical programs, and military training.													
		School Name			gree		Address/City/State						
School													
School													
Other													
SPECIAL SKILLS	S List any sp	ecial skills or experi	ence that you feel woul	ld help yo	u in the pos	sition that	you are app	olying for	(leadersh	ip, org	anizations	s/teams, etc.	
REFERENCES Please list three professional references not related to you, with full name, address, phone number, and relationship. If you don't have three professional references, then list personal, unrelated references.													
Name		Address/City/State					Phone Relatio			lationship			

WORK HISTORY Start with your present or most	t recent employment and work b	back. Use separate sheet if necessary.	(INCLUDE PAID AND UNPAID POSITIONS)			
Job Title #1	Start Date (mo	/day/yr)	End Date (mo/day/yr)			
Company Name	Supervisor's N	ame	Phone Number			
City	State		Zip			
Duties:						
Reason for Leaving		Starting Salary	Ending Salary			
May we contact your present employ	er? Yes	No N/A				
Job Title #2	Start Date (mo	/day/yr)	End Date (mo/day/yr)			
Company Name	Supervisor's N	ame	Phone Number			
City	State		Zip			
Duties:						
Reason for Leaving		Starting Salary	Ending Salary			
Job Title #3	Start Date (mo	/day/yr)	End Date (mo/day/yr)			
Company Name	Supervisor's N	ame	Phone Number			
City	State		Zip			
Duties:						
Reason for Leaving		Starting Salary	Ending Salary			
Job Title #4	Start Date (mo	/day/yr)	End Date (mo/day/yr)			
Company Name	Supervisor's N	ame	Phone Number			
City	State		Zip			
Duties:						
Reason for Leaving		Starting Salary	Ending Salary			
I certify that the facts set forth in this Application ployed, false statements, omissions or misrepresent of forth in this application and release the Employer of a cknowledge and understand that the company may resign at any time, just as the entire of the other party.	tations may result in my dist from any liability. The emp pany is an "at will" employe	missal. I authorize the Employer loyer may contact any listed refers. Therefore, any employee (reg	to make an investigation of any of the facts rences on this application. ular, temporary, or other type of category			
applicant Signature		Date				