

January 31, 2025

**HON. DONOVAN A. MANCENIDO**

Municipal Mayor

Local Government Unit of Talisay

Maharlika Highway, Poblacion, Talisay, Camarines Norte

Dear Sir:

Greetings!

The Camarines Norte State College is an institution offering multi-disciplinary courses. One of these courses is BS in Information Technology, which we offer in partnership with field related organizations in the area of deployment of our students for their practicum/internship program. Our goal is to produce skilled, knowledgeable, and highly competent professionals in the future.

In view thereof, we would like to endorse Mr. Jayson Adrian Q. Tan to have his practicum/internship in your company for three (3) months equivalent to 486 hours training in your company. In this manner, he will have the opportunity to apply his theoretical knowledge in actual practice.

We believe that your company can provide the relevant exposure to future Information Technology professionals, thus ensuring the continuous supply of highly qualified personnel for Information Technology and the Industry.

We would highly appreciate whatever assistance you could extend to us that would, in the long run, be both beneficial to the student and your company.

Thank you and we look forward to an interesting learning experience with you.

Very truly yours,

**DR. MARY GRACE B. BOLOS**

SIPP Adviser, College of Computing and Multimedia Studies

Camarines Norte State College

Noted:

**DR. ROSEMARIE T. BIGUERAS**

BSIT Chairperson, College of Computing and Multimedia Studies

Camarines Norte State College

**DR. DANIEL E. MALIGAT JR.**

Dean, College of Computing and Multimedia Studies

Camarines Norte State College

Approved:

**DR. DOLORES C. VOLANTE**

Vice President for Academic Affairs

Camarines Norte State College