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| **Use Case Name:** | **4. Add a Vendor** |
| **Description:** | |
| Owner of Restaurant wants to add a new vendor to the system | |
| **Preconditions:** | |
| 1. Clerk adding new Vendor is authorized to do so by Owner | |
| **Workflow:** | |
| 1. Owner tells clerk they want to add a new vendor. 2. Clerk asks owner for the vendor’s name, address, and contact information 3. Owner provides vendor’s name, address, and contact information. 4. Clerk validates the name, address, and contact information. 5. Clerk validates the format of the information provided In step 3 6. Clerk verifies that a vendor record with the provided name does not already exist in the vendor folder. 7. Clerk creates a new vendor record with the provided name, address, and contact information. 8. Clerk files the new vendor record into the vendor folder. 9. Vendor informs Owner that a new vendor has been added | |
| **Results:** | |
| 1. A new vendor is added to the vendor data repository. | |
| **Alternates:** | |
| 1. Owner does not have Vendor information. 2. Vendor with the same name already exists in the vendor folder. | |
| **Entities Involved:** Owner, Clerk, Vendor | |