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| **Use Case Name:** | **6. Add Vendor-Inventory Item Type** |
| **Description:** | |
| Owner adds new agreement with Vendor and Inventory Item Type to be supplied | |
| **Preconditions:** | |
| 1. Clerk is authorized to add vendor-inventory item type agreement by Owner | |
| **Workflow:** | |
| 1. Owner tells Clerk they would like to add a vendor-inventory item type agreement 2. Clerk asks Owner for Vendor name and/or phone number 3. Owner provides the Vendor name and/or phone number to Clerk 4. Clerk uses the Vendor name or phone number provided to retrieve the appropriate Vendor record from the Vendor folder. 5. Clerk provides the retrieved Vendor page to Owner and asks them to verify the Vendor is the one needed for the agreement. 6. Owner verifies the Vendor information on the Vendor page and hands it back to Clerk. 7. Clerk asks the Owner for the inventory-item type name and/or notes. 8. Owner provides the Clerk with the inventory-item type name and or notes. 9. Clerk uses inventory-item type name or notes provided to retrieve the appropriate inventory-item type record from the inventory-item type folder. 10. Clerk provides the retrieved inventory item type page to Owner and asks them to verify the inventory-item type is the one needed for the agreement. 11. Owner verifies the Vendor information on the Vendor page and hands it back to Clerk. 12. Clerk uses VendorID and the Inventory-Item Type Name to create a new vendor-inventory-item type agreement, files the Vendor page back in the vendor folder, and files the inventory-item type page back in the inventory-item type folder. 13. Clerk asks for the Vendor price of the contract. 14. Owner provides the contracted vendor price to the Clerk. 15. Clerk adds the Vendor price to the vendor-inventory item type agreement and asks the owner to verify the information is correct. 16. Owner verifies the information and returns the vendor-inventory item type agreement back to Clerk. 17. Clerk files the vendor-inventory item type agreement into the Vendor-Inventory Item Type folder with the current date as date last modified. 18. Clerk provides receipt that the new agreement has been added to the Owner. | |
| **Results:** | |
| 1. A Vendor-Inventory Item Type is added to the Vendor-Inventory Item Type folder. | |
| **Alternates:** | |
| 1. Vendor name and/or phone number does not exist 2. Inventory Item Type name and/or notes does not exist 3. Vendor-Inventory Item Type already exists | |
| **Entities Involved:** | |
| Owner, Clerk, Vendor, Inventory-Item Type, Vendor-Inventory Item Type, VendorID, Inventory-Item Type Name, | |
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