Report guidelines

Your report should focus on the work that you have carried out, and any results/findings. Since the length of the report is short, it should not contain a substantial amount of background information. It should be in the style of a publication for a scientific audience, but may not contain all the sections of a typical journal article. Discuss with your supervisor the sections/subsections that you will include. Your report does not need an abstract.

Word count
Your report should be no more than 1500 words. You will not be directly penalized for exceeding the word count, but reports of un-necessary length will receive a lower mark because they do not achieve the standard of conciseness that is expected of published work.

Further advice on word limits from the Institute of Education:
- Plan your assignment | word count
- Develop academic voice | reducing word count

Formatting
Your report must be written using the LaTeX document preparation system and formatted using the template files and stylistic guidance provided. Further support is available from your supervisor.

You will submit the following to Moodle:

- Report (1500 words) prepared as a **standalone** pdf file
- Annotated code files and accompanying documentation

Academic integrity

By submitting your work, you declare that it is your own effort. Ensure that you have read carefully the UCL guidelines about academic integrity before submitting your report, as plagiarism is taken very seriously at UCL:
- https://www.ucl.ac.uk/students/exams-and-assessments/academic-integrity

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The marking scheme can be found on the next page.

Marking scheme

Fulfilment of objectives: what has been achieved?	40

This criterion is based on both the report and the submitted code. The code should run without errors and should be well documented and arranged so that it is easy to follow. Marks will be awarded according to the following scheme:

16-20: Adequate
Work that partially fulfils the project objectives, but shows only limited progress or contains notable errors.

22-26: Good
Work that fulfils the main project objectives, but is somewhat under-developed or contains some errors.

28-32: Excellent
Work that fulfils the project objectives to a significant extent, containing no/minimal errors.

33-40: Outstanding
Work that demonstrates significant innovation or advancement at the standard of entry-level research.

Written report: how well has it been communicated?	40

This criterion is based solely on the report component. You must provide a clear, systematic outline of your method and any results/findings such that all key details can be understood without viewing the code. Your writeup should include critical commentary, such as justification of your approach and explanations of any unexpected features. Higher marks will be awarded for work that is concise and accessible, with superfluous details omitted. Marks will be awarded according to the following scheme:

16-20: Adequate
The report provides the reader with information about the method and any results/findings, but may be difficult to follow or lacking detail/justification.

22-26: Good
The report provides a good overview of the topic, and would be useful to a reader who wanted to understand or undertake work of this nature.

28-32: Excellent
The report offers an excellent and well-organized overview of the topic, providing clear justifications and explanations that instill confidence in the reader.

33-40: Outstanding
The report would be a valuable resource for a researcher who is new to the topic, and is written to a standard that is appropriate for a short publication.

Note: There should be no code presented in your report, but schematic representations, pseudocode or diagrams may be helpful. Please refer to the style guidelines for further details.

	Adequate			Good			Excellent			Outstanding			
Raw mark/40	16	18	20	22	24	26	28	30	32	34	36	38	40
Percentage	40	45	50	55	60	65	70	75	80	85	90	95	100