

一些英文词的标准缩写

有些词可能共用一些缩写。带星号的缩写或词来源于PeopleSoft标准。

The following standard word abbreviations should be used in naming records, fields, and SQRs:

Word(s)	Abbreviation	Description
Abbreviate Abbreviation	ABRV	
Academic	ACAD	
Accept Acceptance Accepted	ACPT	
Access	ACCS	
Accident	ACDNT	
Accomplish Accomplishment Accomplishments	ACMP	
Account*	ACCT*	
Accounting*	ACCTG*	
Accounts Payable Advanced Placement	AP	
Accounts Receivable	AR	
Accredited	ACRD	
Accrual	ACRL	
Accumulated*	ACCUM*	
Accumulation Accumulative	ACUM	
Achieve Achievement	ACHV	
Acquisition*	ACQ*	
Act Active Activity American College Test	ACT	
Action*	ACTN*	
Actual	ACTL	
Add Added	ADD	
Additional*	ADDL*	
Address*	ADDR*	Narrative data which describes a person, place or thing's location
Ad hoc	ADHC	
Adjudicate Adjudicated Adjudication	ADJD	
Adjusted Gross Income	AGI	
Adjustment*	ADJ*	
Administered Administrated Administration	ADM	

Admissible Admission	ADMS	
Admittance Admitted	ADMT	
Advanced Placement Accounts Payable	AP	
Advice	ADVC	
Affiliation	AFFL	
After	AFT	
Age	AGE	
Agency	AGCY	
Agent	AGNT	
Aid	AID	
Alien	ALN	
All	ALL	
Allocate Allocation*	ALLOC*	
Alpha	ALPH	
Alter Alternate	ALT	
Alumni Alumnus	ALMN	
AM	AM	"Ante Meridiem" (morning)
American College Test Act Active Activity	ACT	
Amount*	AMT*	Monetary value(s)
Analysis	ANLS	
Annual*	ANNL*	
Anonymous	ANON	
Answer	ANS	
Apartment	APT	
Appeal Appealed	APEL	
Applicant*	APP*	
Application*	APPL*	
Appointment	APPT	
Approval Approve	APRV	
Area	AREA	
Array	ARRAY	
Arrears	ARRS	
Ascending	ASC	
Assign Assigned Assignment	ASGN	
Association	ASSC	

Assumption	ASMP	
Athlete Athletic	ATHL	
Attach	ATCH	
Attempt	ATMPT	
Attend Attendance	ATND	
Attention	ATTN	
Attribute	ATTR	
Audit Audited	ADT	
Authority Authorize	AUTH	
Auxiliary	AUX	
Availability Available	AVL	
Average	AVG	The mean of two or more numbers
Average Cumulative Grade	ACG	
Award Awarded	AWRD	
Balance*	BAL*	The net value (balance) of an account
Bank	BNK	
Bargain	BARG	
Base Basic	BAS	
Batch	BTCH	
Before	BEF	
Begin Beginning	BEGN	
Beginning of Term	BOT	
Benefits	BEN	
Bid	BID	
Bill Billing	BILL	
Billing and Receivables System	BRS	
Birth	BRTH	
Board	BRD	
Break	BRK	
Budget Budgetable	BUD	
Budget Balance Account	BBA	
Build Building	BLD	
Business	BUS	
Business Unit*	BU*	
Buy Buyer	BUY	

Calculate Calculated Calculation*	CALC*	
Calendar*	CAL*	
Call	CALL	
Campaign	CMPN	
Campus	CMPS	
Cancel Canceled	CAN	
Capacity	CAP	
Capitalization	CPLZ	
Card	CRD	
Career	CAR	
Carrier	CRIR	
Cartridge	CART	
Case	CSE	
Cash	CSH	
Catalog	CTLG	
Category*	CATG*	
Census	CENS	
Center	CTR	
Certificate Certification	CERT	
Change Changed	CHG	
Chapter	CHAP	
Charge	CRG	
Chartfield	CHARTF	
Check Checked	CHK	
Citizen Citizenship	CTZN	
City	CTY	
Class	CLAS	
Clear Cleared	CLR	
CLEP	CLEP	
Close	CLO	
Club	CLB	
COBRA*	CBR*	
Code*	CD*	Data which represents encoded values (translate or code table)
Collect Collection	CLCT	
College	COLG	
Column	CLMN	
Combination Combine	COMB	

Command	CMD	
Comment	CMT	An explanatory, illustrative or critical note, remark or observation
Committee	CMMTTEE	
Company*	CO*	
Comparative*	COMPA*	
Competitor	CPTR	
Complete Completion Compliance	CMPL	
Component	CMPT	When the meaning is "part", use abbreviation "PRT".
Composite Compensation	COMP	
Conditional	COND	
Confidential	CNFD	
Confirm Confirmation*	CONF*	
Constant	CNST CST	Data which is unchanging or invariable
Contact	CTCT	
Continue Continuing Continuous	CONT	
Contract Contractor	CNTR	
Control*	CNTL *	
Conversation*	CONVR*	
Conversion* Convert* Converted	CNV*	
Correspondence	CRSP	
Cost	COST	
Count Counter	CNT	A number of people or things that have been "counted", such as inventory cycle count
Country	CTRY	
County	CNTY	
Course*	CRSE*	
Coverage*	COVRG*	
Create	CRE	
Credential	CRDL	
Credit*	CR* CRDT	Use "CR" for field names relating to financial data Use "CRDT" for field names relating to academic work
CREF	CREF	
Cross	CRS	
Cross List Cross Listed	XLST	
Cross Reference	XREF	
Cumulative	CUM	
Currency*	CURR*	

Current*	CUR*	
Cursor	CRSR	
Custodian	CSTN	
Customer*	CUST*	
Daily	DLY	
Data	DATA	
Data Processing	DP	
Date*	DT*	A calendar day, month, and year (including century)
Date-Time Stamp	DTTM	
Day*	DD* DY*	A day of the week (Sunday, Monday, etc.)
Dead Death Deceased	DEAD	
Debit*	DR*	
Decimal	DEC	
Deduct Deduction*	DED*	
Default*	DFLT*	
Deficit	DFCT	
Definition*	DEFN*	
Degree	DEG	
Delete	DEL	
Deliver Delivery	DLVR	
Demo	DMO	
Dental	DNTL	
Department*	DEPT*	
Department of Motor Vehicles	DMV	
Dependency Dependent* Depends	DEP*	
Deposit	DPST	
Depreciation*	DEPR*	
Description*	DESCR* DSC	Narrative data which translates a code or number. When a suffix, use "_DSC" (see Standard Field Name Suffix table).
Design	DSGN	
Destination*	DEST*	
Detail*	DETL*	
Develop Development Deviation	DEV	
Difference Differential	DIFF	
Digit	DGT	
Direct Direction Directional	DIR	

Disability Disabled	DISA	
Disbursed Disbursement	DSB	
Discount*	DISC*	
Displacement	DSPL	
Display	DISP	
Disposition	DSP	
Distribute Distribution*	DIST*	
District	DSTR	
Division	DIV	
Division of Continuing Education	DCE	
Document	DOC	
Donor	DONR	
Down	DN	
Drive Driver	DRV	
Drop	DRP	
Due	DUE	
Duplicate* Duplication	DUP*	
Each	EA	
Early	ERLY	
Earn Earned Earnings*	EARN*	
Earned Income Credit	EIC	
Educate Education	EDU	
Effect Effective*	EFF*	
Effective Date*	EFFDT*	
Effective Date Sequence*	EFFSEQ*	
Effort	EFRT	
Elect Elected Elective	ELCT	
Electronic Data Interchange	EDI	
Electronic Funds Transfer	EFT	
Electronic Mail	EM	
Eligibility* Eligible	ELIG*	
Emergency	EMRG	
Emphasis	EMPH	
Employee*	EE* EMPL	
Employee ID*	EMPLID*	

Employer*	ER*	
Employment	EMPLMT	
Encumber Encumbrance	ENCB	
End Ending	END	
End of Term	EOT	
Endorse Endorsement	ENDR	
Endorsement	ENDR	
Endow Endowment	ENDW	
Engineer Engineering	ENGN	
English	ENGL	
Enrichment	ENRCH	
Enrollment	ENRL	
Enter Entered Entry	ENTR	
Entitle Entitlement	ENTL	
Equal Equality Equivalence Equivalent	EQ	
Equal Employment Opportunity Equal Opportunity	EEO	
Equip	EQP	
Error	ERR	
Establishment	ESTB	
Ethnic	ETHN	
Evaluation Evaluator	EVAL	
Event	EVNT	
Exam	EXM	
Exception	EXCP	
Exclude Exclusion	EXCL	
Execute Execution	EXEC	
Exempt Exemption	EXMT	
Expect Expected	EXPC	
Expected Family Contribution	EFC	
Expedite	XPDT	
Expense Export Express	EXP	

Experimental	EXPM	
Expiration Expire	EXPR	
Export Expense	EXP	
Extend Extended Extension	EXT	
External	EXTR	
Facility	FCLT	
Faculty	FAC	
Family	FMLY	
Family Eduaction Rights and Privacy Act	FERPA	
Fast	FST	
Father	FATH	
Federal	FED	
Federal Labor and Security Act	FLSA	
Fee	FEE	
Feet Full Time	FT	
FICA	FICA	
Field Fields	FLD	
File	FILE	
Final	FNL	
Financial*	FIN*	
Financial Aid	FA	
Fine	FINE	
First	FRST	
Fiscal	FISC	
Fiscal Year	FY	
Fiscal Year to Date	FYTD	
Fix Fixed	FIX	
Flag	FLG SW	Data which functions as a flag or indicator. Used with only two possible states/conditions. Data should normally be "Y" or "N".
Flexible Spending Account	FSA	
Floor	FLR	
For	FOR	
Foreign	FGN	
Foreign Key	FK	
Form	FRM	
Format	FMT	
Former	FORMR	
Free	FREE	
Free Application for Federal Student Aid	FAFSA	

Free on Board	FOB	
Freeze Frozen	FRZ	
Frequency*	FREQ*	
Fresh Freshman	FRSH	
From	FR	
Fulfill Fulfilled	FULF	
Full Time	FT	
Full Time Equivalent	FTE	
Function Functional	FCN	
Fund Funding	FUND	
Future	FUT	
Garnishment*	GARN*	
General	GENL	
General Education Degree	GED	
General Ledger	GL	
Geographic Geography	GEOG	
Gift	GFT	
Global	GLBL	
Government	GOVT	
Grade	GDE GRD	A value assigned to reflect performance or position on a scale
Grade Point Average	GPA	
Graduate	GRAD	
Grant Granted	GRNT	
Gross	GROS	
Group	GRP	
Guarantee	GUAR	
Guaranteed Student Loan	GSL	
Guest	GST	
Handicap Handicapped	HAND	
Head	HEAD	
Header*	HDR*	
Health	HLTH	
Held Hold	HLD	
Help	HLP	
Hierarchy	HIER	
High	H	Normally used in conjunction with another word (i.e., High School abbreviated as "HS").

High School	HS	
High School Services	HSS	
Higher Education	HED	
Highway	HWAY	
Hire	HIRE	
History	HST	
Home	HM	
Honor	HONR	
Honor Society	HSC	
Hospital	HOSP	
Hour	HH	A duration of time expressed in hours
Hourly	HRLY	
Hours*	HRS*	
House Housing	HSE	
How	HOW	
Human Resources	HR	
Human Resource System	HRS	
Identification Identifier* Indicator	ID*	Alphanumeric data which identifies a person, place, or thing
Image	IMG	
Immune Immunization	IMUN	
Impact	IMPC	
Implementation	IMPL	
Import	IMP	
Import/Export	IMPEXP	
Inch	IN	
Include	INCL	
Income	INCM	
Increase Increment	INCR	
Index	INDX	
Indicator	ID IND	
Individual	INDV	
Individual Student Information Report	ISIR	
Information	INFO	
Initial Initialize	INIT	
Injury*	INJ*	
Inoculation	INOC	
Input	INPT	
Inquiry	INQ	

Insert	ISRT	
Institution	INST	
Instruction Instructional Instructor	ISTR	
Instructional Need Analysis System	INAS	
Insurance	INS	
Inter-Unit*	IU*	
Interest	INT	
Interface*	INTFC*	
Internal	INTR	
International	INTL	
Interval	INVL	
Interview Interviewer	INTV	
Invent	INVN	
Inventory	INV	
Investment*	INVEST*	
Invitation Invite	INVT	
Invoice	INVC	
Issue Issued	ISS	
Item	ITM	
Job	JOB	
Journal*	JRNL*	
Junior	JR	
Junior Science	JS	
Key	KEY	
Label	LBL	
Labor	LBR	
Laboratory	LAB	
Language	LNG	
Last List	LST	
Late	LATE	
Latitude	LAT	
Layoff	LAYF	
Leave	LV	
Lecture	LCTR	
Ledger*	LED*	
Legal	LGL	
Lender	LNDR	
Length*	LEN*	
Letter	LTR	

Level	LVL	
Liaison	LISN	
Liberal Education	LBD	
Library	LIB	
License	LIC	
License Plate Number	LIC_PLTE_NBR	
Life	LIFE	
Limit*	LIM*	
Line* Loan	LN*	
Link Linked	LNK	
Liquid	LIQ	
List Last	LST	
Literal	LTRL	
Load	LOAD	
Loan Line*	LN	
Locate Location*	LOC*	
Lock	LK	
Locker	LKR	
Log	LOG	
Log on	LOGON	
Long Longest	LONG	
Long Term Care	LTC	
Long Term Disability	LTD	
Longitude	LON	
Lot	LOT	
Low	LOW	
Mail Mailer Mailing	MAIL	
Maintenance*	MAINT*	
Major	MJR	
Make	MK	
Manager	MGR	
Map	MAP	
Marital	MRTL	
Message Agent Server	MAS	
Mask	MSK	
Master Academic Records System	MARS	
Match Matching	MTCH	

Math	MTH	
Matriculated Matriculation	MTRC	
Maximum*	MAX*	
Medical Medicinal	MED	
Meet Meeting	MT	
Member	MBR	
Membership	MSHP	
Memo Memorandum	MMO	
Memorial	MEMR	
Merchandise	MERCHNDS	
Merchant	MERCH	
Merit	MERT	
Message Messages*	MSG*	
Meter	MTR	
Method	METH	
Microfilm	MFILM	
Middle	MID	
Military	MIL	
Minimum*	MIN*	
Minor	MINR	
Minute	MNT MM	A duration of time expressed in minutes
Miscellaneous	MISC	
Mode	MDE	
Modification Modifier	MOD	
Monetary Money	MONY	
Month*	MM* MN*	A calendar month in numeric form (e.g., 01=January)
Month-to-Date*	MTD*	
More	MORE	
Mother	MOTH	
Move	MOVE	
Multiple	MULT	
Name	NM NME	Word(s) by which a person, place or thing is commonly known
National	NATL	
National Association of College and University Business Officers	NACUBO	
National Student Loan Direct System	NSLDS	Commonly known as the "Perkins Loan"
Navigation	NAV	

New	NEW	
Next	NXT	
Next of Kin	NOK	
No Charge	NC	
No Credit	NOCR	
No Print	NPRT	
Nominal	NOM	
Non	NON	
Non-Personal Services	NPS	
Not	NOT	
Not Applicable	NA	
Note Notice Notification Notify	NOTE	
Number* Numeric	NBR*	Numeric data which identifies a person, place, or thing
Object Objective	OBJ	
Occupation	OCP	
Occurs	OCC	
Offer Offered	OFFR	
Office	OFFC	
Officer	OFCR	
Official	OFCL	
Old	OLD	
Online	ONLN	
Open	OPN	
Operator*	OPR*	
Option Optional Options	OPT	
Order	ORDR	
Organization Organize	ORG	
Orientation	ORNT	
Origin Original Origination	ORIG	
Other	OTHR	
Out	OUT	
Over	OVR	
Overhead	OH	
Override	OVRD	
Overtime	OT	
Own	OWN	

Owned		
Owner	OWNR	
Packaged	PACK	
Paid	PAID	
Paper	PPR	
Parameter*	PARM*	
Parent	PAR	
Parity Priority	PRTY	
Park	PRK	
Part Partial	PRT	
Part Time	PT	
Participation	P RTP	
Pass Passed	PASS	
Past	PAST	
Patron	PTRN	
Pay Payable Payment	PAY	
Payroll	PYRL	
Pedestrian	PED	
Pell (Pell Grant)	PEL	
Pending	PEND	
Pension	PENS	
Percent* Percentage Percentile	PCT*	Part of a whole expressed in hundredths
Period*	PD*	
Period-to-Date*	PTD*	
Perkins Loan	NSLDS	Common name for National Student Loan Direct System
Permanent	PERM	
Permit	PRMT	
Person	PERS	
Personal Personnel	PSNL	
Personal Identification	PIN	
Personnel Action Notification	PAN	
Phone	PHN	
Physics	PHYS	
Place	PLCE	
Plan	PLN	
Plate	PLTE	
Pledge	PLDG	
PM	PM	"Post Meridiem" (afternoon)

Point	PNT	
Policy	PLCY	
Position*	POSN*	
Post Posted	POST	
Postal	PSTL	
Potential	POTN	
Predicted	PRED	
Preference Preferred	PREF	
Prefix	PRFX	
Premium	PREM	
Prerequisite	PREQ	
Prescribed	PSCR	
Presentation	PRST	
President	PRES	
Previous Prior	PREV	
Price	PRC	
Price Level	PL	
Primary	PRIM	
Primary Key	PK	
Principal Principle	PRIN	
Principal Investigator	PI	
Print Printed	PRN	
Prior Previous	PREV	
Priority Parity	PRTY	
Probation Problem	PROB	
Procedure Process	PROC	
Profession Professional	PRFS	
Proficiency	PRFC	
Profile*	PROF*	
Program	PROG	
Project Projected	PROJ	
Promissory	PRMS	
Promotion	PROM	
Proposal	PRPS	
Prospect	PRSP	
Province	PRVN	

Purchase	PUR	
Purchase Order	PO	
Purge	PRG	
Purpose	PURP	
Qualitative Quality	QAL	
Quantitative Quantity*	QTY*	A number of things other than money
Quantity-to-Date Quarter-to-Date*	QTD*	
Quarter	QTR	
Question	QSTN	
Race	RACE	
Range	RNG	
Rank	RNK	Relative standing or position
Rate*	RT*	Numeric value expressing amount per some unit of coverage
Read Reading	READ	
Real Reallocation	REAL	
Reason*	RSN*	
Recall	RCL	
Receipt	RCPT	
Receive Received*	RECV*	
Receiver	RCVR	
Recharge	RCHG	
Recognition Recognize	RECG	
Recommend	RCMD	
Reconciliation*	RECON*	
Record*	REC*	
Recreate Recreation	RECR	
Recruit Recruiting	RCRT	
Reduce Reduced Reduction*	RED*	
Refer Reference* Referral Referred	REF*	
Refund	RFND	
Regional	RGNL	
Registrar	REGR	
Registration	REG	
Reject Rejection	RJCT	

Relate Relation Relationship	RLAT	
Release	RLSE	
Religion Religious	RELG	
Remaining	RMNG	
Reminder	RMDR	
Renewal	RNWL	
Repeat Repeatable Repeated	REPT	
Replace Replaced	REPL	
Reply	RPLY	
Report*	RPT*	
Request* Requested Require Required* Requisition*	REQ*	
Requirements*	RQMT*	
Research	RES	
Reserve Reserved	RSRV	
Reserve Officers Training Corps	ROTC	
Residence Residency Resident	RSDT	
Resign	RSGN	
Resource	RSRC	
Response	RESP	
Restart	RST	
Restock	RSTK	
Restrict Restricted Restrictions	RSTR	
Result	RSLT	
Retire* Retirement*	RET*	
Retroactive	RETR	
Return	RTN	
Revenue	REV	
Review	RVW	
Revision	REVS	
Revoke	REVK	
Roll	RL	
Roll up	RLUP	
Room	RM	

Route	ROUT	
Row	ROW	
RSVP	RSVP	French abbreviation meaning "please reply"
Run	RUN	
Run Control	RUNCTL	
Salary*	SAL*	
Sale	SALE	
Salutation	SLTN	
Same	SM	
Save	SAVE	
Scale	SCAL	
Schedule* Scheduled Scheduling	SCHED*	
Scholar Scholarship	SCHLR	
Scholastic School	SCHL	
Scholastic Aptitude Test	SAT	
Science	SCI	
Score	SCR	A number that expresses merit or performance
Screen	SCRN	
Search	SRCH	
Second	SCND SS	Use "SCND" for field names relating to number two in a countable series Use "SS" for field names relating to a duration of time expressed in seconds
Section	SCTN	
Secure Security*	SEC*	
Segment	SEG	
Select* Selection Selective	SEL*	
Semester	SEM	
Semi Finalist	SEMF	
Senate Senator	SEN	
Send	SND	
Senior	SR	
Sent	SNT	
Separate	SEPR	
Sequence*	SEQ*	
Serial	SERL	
Service	SERV	
Session*	SESSN*	
Sex	SEX	
Sharing	SHR	

Sheet	SHET	
Shelter	SHLT	
Shift	SHFT	
Shipping	SHIP	
Short	SHRT	
Sign	SGN	
Simulated	SIM	
Site	SITE	
Size	SZ	
Skill	SKL	
Skip	SKP	
Social Society	SOC	
Social Security Number	SSN	
Soft	SFT	
Solid	SLID	
Sophomore	SOPH	
Sort	SRT	
Source	SRC	
Special Specialty	SPCL	
Specific Specification	SPEC	
Sponsor Sponsored	SPON	
Sports	SPRT	
Spouse	SPSE	
Square	SQ	
Stack	STCK	
Staff	STF	
Stage	STG	
Stamp	STMP	
Standard	STD	
Standard Deviation	STDV	
Start Starting	STRT	
State	ST	
Statement	STMT	
Static	STC	
Statistics*	STAT*	
Status	STS	
Step	STP	
Stipend	STPD	
Stock	STK	

Stop	STOP	
Street	STR	
String	STRG	
Structure	STRC	
Student	STU	
Student Academic Records	SAR	
Student Credit Hour	SCH	
Study	STDY	
Subcampaign	SCMP	
Subject	SUBJ	
Subordinate	SUB	
Subsidiary	SUBS	
Suffix	SFX	
Summation Summary*	SUM*	
Supervisor* Support	SUP*	
Supplement Supplemental*	SUPL*	
Survey	SRVY	
Suspense	SUSP SUSPN	
Switch	FLG SW	Data which functions as a flag or indicator. Used with only two possible states/conditions. Data should normally be "Y" or "N".
System	SYS	
Table Tables	TBL	
Taken	TKN	
Tape	TAPE	
Target	TRGT	
Taught	TGHT	
Tax Taxable	TX	
Tax ID Number	TIN	
Team	TEAM	
Temperature	TEMP	
Template*	TMPL*	
Temporary	TMP	
Tenure	TENR	
Term	TRM	
Terminal	TRML	
Terminate	TRMT	
Test	TST	
Text	TXT	Narrative informational data such as a message or error text
Thermidor	THERM	13th Month

TIAA	TIAA	
Ticket	TKT	
Time	TM	Hours and minutes. May include seconds, hundredths of seconds.
Time keeping	TMKP	
Time-stamp	TS	A system generated Time-stamp
Title	TITL	
Today	TDY	
Total*	TOT*	
Tour	TOUR	
Town	CTY	
Track Tracking	TRK	
Traditional	TRAD	
Training*	TRN*	
Transact Transaction*	TRANS*	
Transcript	TSCP	
Transfer*	XFER*	
Translate Translation	XLT	Meaning "Crosswalk Table"
Transmit Transmittal	XMIT	
Travel	TRVL	
Tuition*	TUIT*	
Type	TYP	
Undergraduate	UGRD	
Unemployment	UNEMPL	
Unit	UNIT	
Unit of Measure*	UOM*	
Universal	UNVRSL	
University	UNIV	
Unpaid	UNPD	
Unsecure Unsecured	UNSEC	
Up To	MAX	
Update Updated	UPDT	
Upper	UPR	
US Department of Education	USDE	
Use Used	USE	
User	USR	
Vacation*	VACN*	
Valedictorian	VLDC	
Valid Validate	VLD	

Validation		
Value	VAL	
Variable	VAR	
Vehicle*	VEH*	
Vendor	VEND	
Verbal	VRBL	
Verify Verified	VERF	
Veteran	VET	
Vice President	VP	
Violation	VIO	
Visa	VISA	
Visit	VST	
Voucher	VCHR	
W2	W2	
W4	W4	
W9	W9	
Waived	WVED	
Week Work Worked Worker(s)	WK	
Width	WID	
With	W	Normally used as part of a compound word (i.e., Withdrawl abbreviated as "WDRL").
Withdrawal	WDRL	
Withhold Withholding	WHLD	
Women	WMN	
Worksheet	WKST	
Write Written	WRT	
Year*	YR* YY*	A calendar year, including century (e.g., 1997)
Year-to-Date*	YTD*	
Zip	ZIP	
Zone	ZN	