

DOUGLAS COUNTY LIBRARIES
Board of Trustees Meeting
September 26, 2018
Highlands Ranch, CO

President Duffy called the regular meeting to order at 7:00 p.m.

This meeting was held and noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

The following were present:

TRUSTEES: John Beckwith, Eleanor Brown, Ron Cole, Sean Duffy, Lawrence Falter and Bob Morris

Trustee John Howe was absent. The absence was excused.

NEW TRUSTEE: Newly appointed trustee Lawrence Falter was introduced. Falter was appointed on September 25, 2018. Signed appointment resolution was not ready in time to be entered into the record at this meeting. It will be entered into the record at the October meeting.

STAFF: Bob Pasiecznyuk, Tammy Clausen, Amber DeBerry, April Durham, Amy Fischer, Annette Hanowski, Jeff Konishi, Sharon Nemecek, Peggy Norris, Patti Owen-DeLay, Jesse Politi and Kate Prestwood

PUBLIC:

GUESTS: Lacey Dorband, Pavlina McCollum and Brian Smith with USI

PUBLIC COMMENTS

None.

CONSENT AGENDA

MOTION 18-09-01: Morris moved and the motion carried unanimously to approve the consent agenda as amended consisting of the August 29, 2018, board meeting minutes.

EXECUTIVE LIBRARY DIRECTOR UPDATE AND PRESENTATION

DISTRICT BUSINESS

No one declared a conflict of interest.

COMMITTEE REPORTS

Human Resources Committee.

USI Benefits Presentation.

Durham presented Pavlina McCollum and Lacey Dorband with USI, who presented proposed changes in the District health benefits plan and a recommendation to change providers in order to offer more affordable, sustainable and improved healthcare support for the District and staff.

MOTION 18-09-02: Cole moved and the motion carried unanimously to approve changing from Cigna to United Healthcare/Centura as health benefits provider for the District as recommended by the Human Resources Committee.

Trustee Reappointment Resolutions.

MOTION 18-09-03: Cole moved and the motion carried unanimously to accept Resolution 2018-09-02 to recommend Eleanor Brown as a board member for a second term.

MOTION 18-09-04: Cole moved and the motion carried unanimously to accept Resolution 2018-09-03 to recommend Ron Cole as a board member for a second term.

MOTION 18-09-05: Cole moved and the motion carried unanimously to accept Resolution 2018-09-04 to recommend John Howe as a board member for a second term.

Board Self-Evaluations and Goals Update.

Cole shared updates indicating that draft board goals for 2019 will be distributed. Duffy added to consider specific tactics, individual contributions, and measures when reviewing the draft.

Capital Planning Committee.

Highlands Ranch – James H. LaRue Library Renovation. Pasicznyuk reviewed impact of new libraries, prefaced that this is a major renovation not like any previously undertaken by the District, and shared the plan for patron services during closure.

MOTION 18-09-06: Morris moved and the motion carried unanimously to approve the closure of the Highlands Ranch – James H. LaRue library for the purpose of renovation and remodel beginning on Wednesday, December 19, 2018, and reopening on Monday, April 1, 2019.

Executive Committee.

Guaranty Bank Signators.

MOTION 18-09-07: Duffy moved and the motion carried unanimously to approve Resolution 2018-09-01 updating the Guaranty bank account, authorizing Executive Library Director Robert W. Pasicznyuk and David J. Anderson as signatories and removing all other signatories currently on the account.

Eide Bailly Audit Agreement.

MOTION 18-09-08: Duffy moved and the motion carried unanimously to approve the engagement of Eide Bailly for the 2018 audit as outlined in the engagement letter. Executive Library Director Pasicznyuk will sign the letter.

Assessor Certification of Valuation.

Pasicznyuk reported on first pass of property tax valuation. It is projected the District will receive something around a 1.9% revenue increase.

FOUNDATION REPORT

Duffy reported the annual Gala happening this Friday is sold out. Pasicznyuk shared that the goal was more building donor relationships versus selling tickets. There are many people new to the Foundation attending.

TRUSTEE COMMENTS

Brown commented on seeing the pictures for the recent Fairy Tale Ball at the Highlands Ranch – James H. LaRue library, noting that it looked like a great event.

Morris welcomed Falter to the board.

UPCOMING BOARD MEETINGS

1. **Board Meeting**: October 24, 2018, Lone Tree Library, Event Hall, 7:00 p.m. (Dinner at 6:30 p.m.)
2. **Executive Committee Meeting**: NO OCTOBER MEETING. November 14, 2018, Castle Pines Library, 2nd Floor Conference Room, 11:30 a.m.-1:00 p.m.
3. **Capital Planning Committee Meeting**: October 18, 2018, Highlands Ranch – James H. LaRue Library, Staff Conference Room, 10:30 a.m.-11:30 a.m.
4. **Board Study Session**: October 18, 2018, Highlands Ranch – James H. LaRue Library, Quiet Reading Room, 11:30 a.m.-1:00 p.m.
5. **Human Resources Committee Meeting**: October 24, 2018, Lone Tree Library, The Studio, 5:30 p.m.

OTHER BOARD CALENDAR ITEMS

1. **Partnership of Douglas County Governments Elected Officials Reception**: November 8, 2018, Parker Library, Event Hall, 6:00 p.m.-8:00 p.m.
2. **Partnership of Douglas County Governments Meeting**: December 19, 2018, Location TBA, 7:00 a.m.-9:30 a.m.
3. **Douglas County Youth Initiative Meeting**: November 12, 2018, Retreat, Location TBA, 9:00 a.m.-12:00 p.m. (John Howe)
4. **Colorado Association of Libraries Legislative Committee Meeting**: October 5, 2018, Denver Public Library Main Branch, 10:00 a.m.

WHAT'S HAPPENING THIS QUARTER

- **Cynthia Swanson visits Parker, Tuesday, October 23, 6:30 p.m.** Join the award-winning author of the book club favorite *The Bookseller* to hear about her new suspense novel, *The Glass Forest*. Book sale and signing will follow the author's talk.
- Join author **Colleen Oakes on Thursday, November 1, at 6:30 p.m.** in Parker for a writing workshop! The bestselling author of the Queen of Hearts trilogy will talk about

creating stories for teens and adults, from concept to plotting, writing, editing and finishing the manuscript. Books will also be sold.

- **Storybook Holiday: The Polar Express: Saturday, December 1, 2018, 5:00-9:00 p.m.**
Join us at our annual holiday party extravaganza celebrating *The Polar Express*! Our Lone Tree location will magically transform into The North Pole on this most spectacular evening. Festivities at this whimsical family event include a visit with Santa, live performances of your favorite *Polar Express* characters, music and entertainment, and make-and-take gift stations. Celebrate the beginning of the holiday season with DCL!
- **Santa Visits Douglas County Libraries!** Throughout late November and December, Santa and his elves will make several stops at our branches to read to kids of all ages, listen to their holiday wishes, and join in on some festive traditions! For dates, please visit our events calendar.

ADJOURN MOTION 18-09-09: Morris moved and the motion passed unanimously to adjourn the meeting at 8:22 p.m.

Respectfully submitted,

Ron Cole

Ron Cole, Vice President

Minutes prepared by Patti Owen-DeLay

