

DOUGLAS COUNTY LIBRARIES  
Board of Trustees Meeting  
September 28, 2016  
Louviers Library  
Louviers, CO

President Morris called the meeting to order at 7:00 p.m.

The following were present:

TRUSTEES: John Beckwith, Eleanor Brown, Ron Cole, John Howe, Bob Morris, Janiece Murphy and David Williams

All trustees were present.

STAFF: Bob Pasicznyuk, Amber DeBerry, Jaime Gotlieb, Annette Hanowski, Sheila Kerber, Rick O'Dell, and Patti Owen-DeLay

GUESTS: Nicole Nageli, Teen Author, and her mother, Joyce Sunitha. Louviers residents Gretchen Farrell, Scott Tibbetts, Diana Anderson, Janet Beane and Ron Beane

**PUBLIC COMMENT:**

Gretchen Farrell, Scott Tibbetts and Diana Anderson, residents of Louviers all shared their thanks and appreciation to the Board for the Louviers Library. They are excited for the proposed upgrades.

**CONSENT AGENDA**

**MOTION 16-09-01:** Howe moved and the motion carried unanimously to approve the consent agenda as presented.

**PRESENTATION**

**Nicole Nageli, Teen Author.** Nicole wrote and illustrated a graphic novel, *Kate the Cat*. Nicole shared the process and experience of writing and self-publishing her graphic novel with the Board. She is now working on her second book.

**Goodnight Library Books.** Howe shared the Goodnight Library books that Community Relations created for the closure of the three Castle Pines, Lone Tree and Parker libraries.

**STRATEGIC REPORT**

Pasicznyuk spoke about the goals and themes for the 2017 tactical plan shared in his Board report, highlighting some key budget and focus items.

**DISTRICT BUSINESS**

No conflicts of interest were declared.

**Buildings and Grounds Committee** (John Beckwith)

- Building Project Report: Three projects successfully complete.
- Philip S. Miller Library Upgrade: Will be discussed in Executive Session at the end of the meeting.

**Bylaws and Policies Committee** (John Howe)

- Howe presented the Petitions and Free Speech Activities Policy for second reading.

**MOTION 16-09-02:** Howe moved and the motion carried unanimously to approve the Petitions and Free Speech Activities Policy as presented. Being second reading, the policy change passes as adopted.

- Howe presented the Alcohol Policy for adoption.

**MOTION 16-09-03:** Howe moved and the motion carried unanimously to approve the Alcohol Policy as presented. Since the motion carried unanimously and because a full board was present, the policy change passes as adopted.

**Finance Committee** (John Howe)

No report. Beckwith added that the sale of both Lone Tree Library and Parker Library are complete.

Pasicznyuk stated that we are tracking at the end of 2016 to have a \$24,000,000 balance. Staff is investigating how this money will be invested.

**Government Relations** (John Beckwith)

Beckwith reported that the Partnership of Douglas County Libraries September meeting was held at the Parker Library.

Brown attended the Douglas County Youth Congress.

**Human Resources** (Janiece Murphy)

- Reappointment Recommendations for John Beckwith, Bob Morris and Janiece Murphy (Eleanor Brown)

**MOTION 16-09-04:** Brown moved and the motion carried unanimously to recommend Bob Morris for reappointment to another term.

**MOTION 16-09-05:** Brown moved and the motion carried unanimously to recommend Janiece Murphy for reappointment to another term.

**MOTION 16-09-06:** Brown moved and the motion carried unanimously to recommend John Beckwith for reappointment to another term.

Brown might have a conflict of interest with sitting on the interview committee, if so, Cole or Williams will take her place.

- 2017 Holiday Closures

**MOTION 16-09-07:** Murphy moved and the motion carried unanimously to accept the standard 2017 Holiday Closure schedule and adding a January 2, 2017 closure.

## FOUNDATION REPORT

Murphy reported that the Foundation Gala will take place on October 7, 2016. With sponsors, auction items and table sales we expect a positive revenue for the event.

The next Foundation meeting is October 3, 2016. We will have a potential Foundation Director attending the meeting.

There were several conversations at the Parker Gala regarding Foundation recruitment.

Murphy shared a Foundation bylaws change that modifies the Director II give or get from a requirement to a work toward a give or get of \$10,000 over the two years instead of the previously required \$10,000 per year.

The Foundation officially changed its IRS designation from 509(a)(3) to 509(a)(1) as the (a)(3) was not accepted by Colorado Community First Foundation. This change allows Douglas County Library to continue to participate in Colorado Gives Day. Colorado Gives Day supports both library donations and expands the awareness of giving in Douglas County.

## EXECUTIVE SESSION

**MOTION 16-09-08:** As per Colorado Open Meeting Law Morris moved to enter into Executive Session for discussion of purchase, sale of property as authorized by C.R.S. §24-6-402(4)(a).

The board went into executive session at 7:48 p.m.

## RETURN TO OPEN MEETING

Morris returned the Board to open meeting at 8:02 p.m. stating for the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of Colorado Open Meeting Law, I ask that you state your concerns for the record.

No concerns were noted.

## 2017 BOARD MEETINGS

Cole presented a proposal to modify the 2017 Board meeting structure. Trustees will share thoughts with Cole and the item will be discussed again in October.

## UPCOMING MEETINGS

**Board meeting:** 7:00 p.m. on Wednesday, October 26, 2016, Roxborough Library, Roxborough, CO, 6:30 p.m. dinner.

**Human Resources Committee Meeting:** Wednesday, October 26, 2016 Roxborough Library, DazBog Study Room, 5:00 p.m.

**Building & Grounds Committee Meeting:** Thursday, October 20, 2016, Lone Tree Library, The Studio, Lone Tree, CO, 10:30 a.m.

**Board Study Session Lunch:** Thursday, October 20, 2016, Lone Tree Library, Event Hall, Lone Tree, CO, 11:30 a.m.

#### OTHER CALENDAR ITEMS

- October 3, 2016 Douglas County Libraries Foundation Quarterly Meeting, 12:00 p.m., Lone Tree Library, The Studio
- October 7, 2016, Douglas County Libraries Foundation Gala, 6:00 p.m. Highlands Ranch Mansion (private event)
- November 9, 2016, Partnership of Douglas County Governments Caucus Dinner, 6:00-8:00 p.m., Lone Tree Arts Center (RSVP required)

Morris adjourned the meeting at 8:26 p.m.

Respectfully submitted,



David Williams, Secretary, Board of Trustees  
Minutes prepared by Patti Owen-Delay

