

DOUGLAS COUNTY LIBRARIES
Board of Trustees Meeting
August 29, 2018
Parker, CO

President Duffy called the regular meeting to order at 7:00 p.m.

This meeting was held and noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

The following were present:

TRUSTEES: John Beckwith, Eleanor Brown, Sean Duffy, John Howe, and Bob Morris

The Board has one vacant position. Trustee Cole was absent. The absence was excused. A quorum was present.

STAFF: Bob Pasicznyuk, Talayna Akrie, Tammy Clausen, Amber DeBerry, April Durham, Amy Fischer, Colbe Galston, Karen Gargan, Tammy Goodwin, Annette Hanowski, Sheila Kerber, Jeff Konishi, Elizabeth Lamonia, Kerri Morgan, Sharon Nemechek, Peggy Norris, Rick O'Dell and Patti Owen-DeLay

PUBLIC: Kevin Gargan, Elisha George, and Mike Riedmuller

GUESTS: John Pittman, Dave Eddy and Jeff Pittman with Fransen Pittman

PUBLIC COMMENTS None.

CONSENT AGENDA

MOTION 18-08-01: Morris moved and the motion carried unanimously to approve the consent agenda as amended consisting of the June 27, 2018 board meeting minutes and July 31, 2018 special board meeting minutes.

June 27, 2018 amendment to the minutes: Page 3 correct roll call vote for election of Sean Duffy as President, amending Trustee Beckwith as a "yes" vote.

EXECUTIVE LIBRARY DIRECTOR UPDATE AND PRESENTATION

- Inspiring a Love of Connection Presentation
DeBerry introduced the third in our presentation series concentrating on our vision statement and welcomed Kerri Morgan and Talayna Akrie.

Morgan shared how our programming and events create connections.

Akrie shared how our events and hospitality create connections.

Pasicznyuk shared that connection piece was an opportunity cited in the EnviroSell report for bringing in people who may not have experienced the library.

- Quarterly Reports – Pasicznyuk asked that board members share any questions and that we discuss them in detail in a subsequent session.

DISTRICT BUSINESS

No one declared a conflict of interest.

COMMITTEE REPORTS

Capital Planning Committee.

James H. LaRue Library Renovation.

Pasicznyuk prefaced the motions before the board tonight by sharing how we got to these discussions and what the ask is for the James H. LaRue Library Renovation.

- Total Project Budget
MOTION 18-08-02: Howe moved and the motion carried with four in favor and one abstaining to amend Motion 18-03-03 that approved \$5,262,000 for the James H. LaRue Library renovation and to approve a total project budget of \$6,000,000 for renovations at the James H. LaRue Library in keeping with the proposal and scope document provided to the library's Board of Trustees.

Beckwith called for a roll call vote.

Howe – Yes

Duffy – Yes

Morris – Yes

Beckwith – abstain

Brown - Yes

- Guaranteed Maximum Price Contract Addendum
MOTION 18-08-03: Howe moved and the motion carried unanimously to approve the addendum to the DCL/FP Design Build Contract dated July 31, 2018, which delineates a Guaranteed Maximum Price of \$4,098,939 for the remodel of the James H. LaRue Library.

Beckwith called for a roll call vote.

Howe – Yes

Duffy – Yes

Morris – Yes

Beckwith – Yes

Brown - Yes

- Book Drop Alternate

MOTION 18-08-04: Howe moved and the motion carried unanimously to approve Fransen Pittman include the alternate for modifying the external book drop drive lane for \$188,000. The Guaranteed Maximum Price and associated budget for the JHL renovation will increase by this amount.

Beckwith called for a roll call vote.

Howe - yes

Duffy - yes

Morris - yes

Beckwith – yes

Brown – yes

- Restroom Upgrade Alternate

MOTION 18-08-05: Howe moved and the motion carried four to one to approve Fransen Pittman include the alternate for remodeling/refreshing the restroom finishes and fixtures for \$172,000. The Guaranteed Maximum Price and associated budget for the JHL renovation will increase by this amount.

Beckwith called for a roll call vote.

Howe - yes

Duffy - yes

Morris - yes

Beckwith – no

Brown – yes

- Second Floor Shade Structure Alternate

MOTION 18-08-06: Howe moved and the motion carried three to two to approve Fransen Pittman include the alternate for fabricating/installing a sunshade structure on the second floor of the existing patio for \$133,780. The Guaranteed Maximum Price and associated budget for the JHL renovation will increase by this amount.

Duffy called for a roll call vote.

Howe – yes

Duffy – no

Morris – yes

Beckwith – no

Brown - yes

Castle Rock Property Management Agreement.

MOTION 18-08-07: Howe moved and the motion carried unanimously to accept the contract with Newmark Knight Frank for management of the Castle Rock property replacing Kornfeld Companies, LLP.

Philip S. Miller Library Renovation.

- 2018 Project Budget
MOTION 18-08-08: Howe moved and the motion carried unanimously to amend Motion 18-04-02 that approved \$100,000 budgeted capital expenditure for planning, discovery, and preparation work toward the Philip S. Miller Library renovation project and to approve a total amount not to exceed \$200,000 for that same work.
- Philip S. Miller Library Design Build Agreement
MOTION 18-08-09: Howe moved and the motion carried unanimously to approve the Agreement Between Owner and Design Builder For A Guaranteed Maximum Price between Douglas County Libraries and Fransen Pittman dated August 29, 2018 for work on the Philip S. Miller Library as recommended by the Capital Planning Committee.

Upon Board consensus, Duffy reopened Public Comment.

PUBLIC COMMENT

Mike Riedmuller of Edward Jones, Castle Rock inquired about the timeline of design work on Philip S. Miller Library. Pasicznyuk stated that we hope to have information in spring of 2019.

Executive Committee.

Partnership of Douglas County Governments IGA Amendment.

MOTION 18-08-10: Duffy moved and the motion carried unanimously to approve the First Amendment to the Intergovernmental Agreement for Disaster-Emergency Mutual Aid and Disaster-Emergency Resources Assistance In and Around Douglas County.

Recognition of P. Janiece Murphy.

MOTION 18-08-11: Duffy moved and the motion carried unanimously to approve Resolution 2018-08-01 recognizing the service of P. Janiece Murphy.

Human Resources Committee.

Duffy reported that the September Executive Committee meeting is being replaced by a Human Resources Committee meeting for trustee reappointment reviews.

FOUNDATION REPORT

- Janiece Murphy is a new Foundation Director.
- The Foundation GALA celebrating Neverland will be September 28, 2018.
Information about tickets is online or by contacting any staff or board member.
- Howe's term will be ending as the Library Board representative to the Foundation.

TRUSTEE COMMENTS None.

UPCOMING BOARD MEETINGS

1. **Board Meeting:** September 26, 2018, James H. LaRue Library, Shea A Meeting Room, 7:00 p.m. (Dinner at 6:30 p.m.)

2. **Human Resources Committee Meeting**: September 12, 2018, Lone Tree Library, The Studio, 11:30 a.m. – 1:00 p.m. (Was Executive Committee, but will be a Human Resources Committee for reappointment conversations.)
3. **Capital Planning Committee Meeting**: September 20, 2018, Lone Tree Library, Lone Tree, Event Hall, 10:30 a.m. – 11:30 a.m.
4. **Board Study Session**: September 20, 2018, Lone Tree Library, Lone Tree, Event Hall, 11:30 a.m. – 1:00 p.m.
5. **Human Resources Committee Meeting**: September 26, 2018, James H. LaRue Library, Staff Conference Room, 5:30 p.m.

OTHER BOARD CALENDAR ITEMS

1. **Partnership of Douglas County Governments Meeting**: September 19, 2018, Highlands Ranch, 7:00 a.m. – 9:30 a.m. (Ron Cole and Eleanor Brown)
2. **Douglas County Youth Initiative Meeting**: September 24, 2018, Youth Congress, Colorado State Capitol, 8:45 a.m. – 3:45 p.m. (John Howe)
3. **Colorado Association of Libraries Legislative Committee Meeting**: September 7, 2018, Denver Public Library Main Branch, 10:00 a.m.
4. **PDCG Elected Officials Reception**: November 8, 2018, Parker Library, Event Hall, 6:00 p.m. – 8:00 p.m. We host. RSVP to Patti
5. **Foundation GALA**: September 28, 2018, Highlands Ranch Mansion, 6:00 p.m. – 11:00 p.m. *(Ticketed event)*

WHAT'S HAPPENING THIS QUARTER

- Through August 29, 2018. Douglas County Libraries-Parker - **Movin' and Groovin' Family Video Challenge**: Patrons are invited to create a video that moves us to tears or laughter, inspires us with heart, or gets us groovin' to the beat.
- September 5, 2018. Lone Tree Arts Center - **New York Time's best-selling Author Craig Johnson** will be visiting Douglas County Libraries.

MOTION 18-08-12: Brown moved and the motion passed unanimously to adjourn the meeting at 8:31 p.m.

Respectfully submitted,

Ron Cole

Ron Cole, Vice President

Minutes prepared by Patti Owen-Delay

