

DOUGLAS COUNTY LIBRARIES
Board of Trustees Meeting
May 25, 2016
Roxborough Library
Roxborough, CO

President Morris called the meeting to order at 7:00 p.m.

The following were present:

TRUSTEES: John Beckwith, John Howe, Bob Morris and David Williams

A quorum was present. Eleanor Brown, Ron Cole and Janiece Murphy were absent. The absences were excused.

STAFF: Bob Pasicznyuk, Tammy Clausen, Karen Gargan, Art Glover, Rick O'Dell, and Patti Owen-DeLay

PUBLIC COMMENT: None.

CONSENT AGENDA

MOTION 16-05-01: Williams moved and the motion carried unanimously to approve the consent agenda as presented.

STRATEGIC REPORT

Pasicznyuk shared that this concept of Integrated Family Space will take years to hone and perfect. We aspire to engage cross generational in our spaces and we will continue to evaluate and adapt. Libraries are good at segregated spaces, the District is experimenting with a different approach and may have something to share with the larger library world as we go through the journey.

DISTRICT BUSINESS

No conflicts of interest were declared.

Buildings and Grounds Committee (John Beckwith)

- Building Project Report: O'Dell and Pasicznyuk shared updates on the status of the three library projects.
- Future of Philip S. Miller Library: This will be handled in executive session at the end of this meeting.
- Parker Sale Contract and Broker Contract: This will be handled in executive session at the end of the meeting.

Bylaws and Policies Committee (John Howe)

No report.

Finance Committee (John Howe)

- Annual Audit: The annual audit is complete. The auditor will attend an upcoming meeting to review the audit with the Board and offer any recommendations. Trustees received a copy at the meeting for review prior to the auditor review. Gargan reviewed the audit requirements, process and financial statements.
 1. Gargan recommended that Trustees review the Management's Discussion and Analysis pages (i-ix) as they refer to changes and offer comparison.
 2. Gargan explained Government Accounting Standards Board (GASB) 68, a requirement to show the District's portion of pension as a liability when under a benefit program like Public Employees Retirement Association (PERA). This liability would only come in to play as a cost for the District if the District chose to leave PERA.
 3. Trustees have a fiduciary responsibility to designate fund balance. The definition for fund balances referred to on page iv can be found on page 11.

Government Relations (John Beckwith)

- Beckwith shared that the Partnership of Douglas County Governments met at the Castle Pines Library this month. An upcoming meeting will be at the new Lone Tree Library.

Human Resources (Janiece Murphy)

No report.

FOUNDATION REPORT

- District and Foundation staff met with Morningstar in Lone Tree
- Denise Denslow is a new Foundation Director
- The Foundation Annual Report is included as a requirement of the Foundation Bylaws

EXECUTIVE SESSION

MOTION 16-05-02: As per Colorado Open Meeting Law Morris moved that we enter into Executive Session for discussion of purchase, sale of property as authorized by C.R.S. §24-6-402(4)(a).

The board went into executive session at 7:58 p.m.

RETURN TO OPEN MEETING

Morris returned the Board to open meeting at 8:28 p.m.: For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of Colorado Open Meeting Law, I ask that you state your concerns for the record.

No concerns were noted.

MOTION 16-05-03: Beckwith moved and the motion carried unanimously to approve the contract to sell the existing Parker Library and authorize Bob Pasicznyuk to negotiate such remedies and or concessions that may be necessary as a result of ET Investment's inspection of the property.

MOTION 16-05-04: Beckwith moved and the motion carried unanimously to approve the listing contract with Newmark Grubb Knight Frank for the sale of the existing Parker Library for the period of May 25, 2016 to May 24, 2017.

UPCOMING MEETINGS

Board meeting: 7:00 p.m. on Wednesday, June 29, 2016, Castle Pines Library, Castle Pines, 6:30 p.m. dinner.

Building & Grounds Committee Meeting: Thursday, June 23, 2016, James H. LaRue Library, Saunders Study Room, Highlands Ranch, CO, 10:30 a.m.

Board Study Session Lunch: Thursday, June 23, 2016, James H. LaRue Library, Saunders Study Room, Highlands Ranch, CO, 11:30 a.m.

OTHER CALENDAR ITEMS

- June 17, 2016 Lone Tree Closing Event
- July 7, 2016, Lone Tree VIP GALA (private event)
- July 9, 2016, Lone Tree Grand Opening, 10 AM
- October 7, 2016, Douglas County Libraries Foundation Gala, 6 PM (private event)

Morris adjourned the meeting at 8:31 p.m.

Respectfully submitted,



David Williams, Secretary, Board of Trustees

Minutes prepared by Patti Owen-DeLay

