

DOUGLAS COUNTY LIBRARIES  
Board of Trustees Meeting  
March 30, 2016  
Parker Library  
Parker, CO

President Morris called the meeting to order at 7:00 p.m.

New Trustee, Eleanor Brown was welcomed.

The following were present:

TRUSTEES: John Beckwith, Eleanor Brown, John Howe, Bob Morris, Janiece Murphy and David Williams

A quorum was present. Ron Cole was absent. The absence was excused.

STAFF: Bob Pasicznyuk, Susan Byrne, Amber DeBerry, Karen Gargan, Art Glover, Jaime Gotlieb, Sheila Kerber, Jeff Konishi, Mike Morrow, Sharon Nemechek, Rick O'Dell, Patti Owen-DeLay, Jesse Politi and Naioma Walberg

GUESTS: Demetria Heath, retired trustee

PUBLIC COMMENT: None.

## CONSENT AGENDA

**MOTION 16-03-01:** Williams moved and the motion carried unanimously to approve the consent agenda minutes as presented.

The official appointment of Eleanor Brown was noted as received.

## PRESENTATIONS

**Collections Update:** Nemechek shared highlights from the Collection Update Report.

**Study Room Technology:** Konishi spoke about the new technology for study room reservations and introduced Morrow, the developer overseeing the project. Morrow overviewed the project and demonstrated the new software for study room use.

## RECOGNITION OF PAST TRUSTEE HEATH

The Board recognized Heath on her past service as a trustee. Morris read the resolution approved in January 2016 and presented her with a gift and a plaque.

## STRATEGIC REPORT

Pasicznyuk shared the expanse of the opportunity in having the Public Library Association Conference in Denver this coming week. The District has 80 staff attending and four trustees.

## DISTRICT BUSINESS

No conflicts of interest were declared.

### **Buildings and Grounds Committee** (John Beckwith)

- Building Project Update: Pasicznyuk reported that Castle Pines Library is now ours. There is still a punch list, but furniture is in place, shelving is in, and we will be finishing IT and adding the collection. O'Dell continued the report on the new library building projects.
- Sale of Parker Library Update: Pasicznyuk reported that the library will be getting a new appraisal, and getting a new broker to list the property through this year. Beckwith reported that he supports looking at selling this property versus using it as an administrative building.
- Roxborough Renovations: As part of the ten-year anniversary of Roxborough there is a renovation planned with some updates to shelving layout and upkeep. In the first quarter of 2017 Roxborough will get the same fit and finish as the new libraries.
- Castle Pines Lease: Pasicznyuk executed a three month lease with the City of Castle Pines while final language of a longer term lease is being finalized. The City is moving in to their space in the new Castle Pines Library
- Lone Tree Streetlight Easement

**MOTION 16-03-02:** Beckwith moved and the motion carried unanimously to approve the Lone Tree Streetlight Easement.

- Howe asked about book drop services at the current Lone Tree Library – services won't start until Lone Tree City has renovated the space.

### **Bylaws and Policies Committee** (John Howe)

No report.

### **Finance Committee** (John Howe)

No report.

### **Government Relations** (John Beckwith)

Beckwith reported that he spoke with Laura Thomas at the County Assembly about the change in the petitioning policy. Thomas shared that she disagreed with the policy, but understood the reasoning.

### **Human Resources** (Janiece Murphy)

- Employment of Relatives Policy – The proposed policy passed first reading in February. However, due to lack of a full board, a second reading is required, where the motion will carry by majority vote making the policy officially adopted.

**MOTION 16-03-03:** Murphy moved and the motion carried unanimously to approve the Employment of Relatives Policy as presented. The policy passed second reading, and now becomes adopted policy.

- Director's interim evaluation will be handled later in the meeting in Executive Session.

#### **Foundation Report.**

DeBerry stated that the next Foundation meeting will be held next Monday. Denise Denslow is being nominated as a new Class II Director.

Today is the Whole Foods five percent shopping give-back day to benefit the Douglas County Libraries Foundation.

#### **EXECUTIVE SESSION**

**MOTION 16-03-04:** As per Colorado Open meeting Law Morris moved that we enter into Executive Session for discussion of Personnel Matters regarding Bob Pasicznyuk as authorized by C.R.S. §24-6-402(4)(f).

The board went into executive session at 8:10 p.m.

#### **RETURN TO OPEN MEETING**

Morris returned the Board to open meeting at 8:55 p.m.: For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of Colorado Open Meeting Law, I ask that you state your concerns for the record.

No concerns were noted.

#### **TRUSTEE ANNOUNCEMENTS**

Howe shared that John Diak told him of a Qwest program on Internet Essentials Services that they would like to partner with the library on. Howe will have Qwest contact Pasicznyuk regarding this.

#### **UPCOMING MEETINGS**

**Board meeting:** 7:00 p.m. on Wednesday, April 27, 2016, James H. LaRue Library, Highlands Ranch, 6:30 p.m. dinner.

**Building & Grounds Committee Meeting:** TBD, Thursday, James H. LaRue Library, Saunders Study Room, Highlands Ranch, CO, 10:30 a.m. POLL FOR DATES

**Board Study Session Lunch:** TBD, 2016, Thursday, James H. LaRue Library, Saunders Study Room, Highlands Ranch, CO, 11:30 a.m.

#### **OTHER CALENDAR ITEMS**

- April 5-9, 2016, Public Library Association Conference, Denver, CO

- April 8, 2016, Goodbye Castle Pines Library, 3:00 p.m. – 5:00 p.m.
- April 19, 2016, Castle Pines Library VIP Gala
- April 21, 2016, Castle Pines Library Grand Opening
- April 24, 2016, Annual Staff Recognition, 6-8 p.m., Lone Tree Arts Center (Please RSVP)
- October 7, 2016, Douglas County Libraries Foundation Gala

Morris adjourned the meeting at 9:04 p.m.

Respectfully submitted,



David Williams, Secretary, Board of Trustees

Minutes prepared by Patti Owen-DeLay

