

DOUGLAS COUNTY LIBRARIES
Board of Trustees Meeting
March 28, 2018
Parker, CO

President Murphy called the regular meeting to order at 7:00 p.m.

The following were present:

TRUSTEES: John Beckwith, Sean Duffy, John Howe, Bob Morris and Janiece Murphy. Ron Cole attended by telephone. A quorum was present.

Eleanor Brown arrived at 7:09 p.m.

STAFF: Bob Pasicznyuk, Tammy Clausen, April Durham, Karen Gargan, Jaime Gotlieb, Annette Hanowski, Jeff Kapaun, Jeff Konishi, Amy Long, and Patti Owen-DeLay.

GUESTS: John Pittman, Jeff Pittman and Dave Eddie with Fransen Pittman, Kim Higgins and Janeen Hathcock with Eide Bailly

PUBLIC COMMENT None.

CONSENT AGENDA

MOTION 18-03-01: Murphy moved and the motion carried unanimously to approve the consent agenda consisting of the February 28, 2018 board meeting minutes.

PRESENTATION

Annual Audit. Gargan introduced Kim Higgins and Janeen Hathcock with Eide Bailly, our new auditors.

The auditors have given the District a “clean” opinion. This is the best opinion you can get.

Higgins reviewed details of the “Independent Auditor’s Report.” Hathcock covered the “Final Opinion Letter.”

EXECUTIVE LIBRARY DIRECTOR UPDATE

Pasicznyuk reminded the Board of the commitment the library has made to move forward with not only three new facilities, but to elevate the legacy facilities to this new standard.

DISTRICT BUSINESS

No one declared a conflict of interest.

STANDING COMMITTEE REPORTS

Executive Committee.

Investment Account. Gargan reviewed a new “term” investment vehicle opportunity for the District citing the variable term and better interest as beneficial given District reserve needs.

MOTION: 18-03-02: Murphy moved and the motion carried unanimously to adopt **Resolution 18-03-01** joining Colorado Statewide Investment Pool and the opening of two new investment accounts with the Colorado Statewide Investment Pool as recommended by the Executive Committee.

Capital Planning Committee.

James H. LaRue Library Remodel. Konishi summarized the proposed renovations for the James H. LaRue Library. Clausen talked about how a renovation would support staff in living the activation of District concepts.

MOTION 18-03-03: Howe moved and the motion carried unanimously by roll call vote to approve and allocate \$5,262,000 toward renovations for the James H. LaRue Library in keeping with the proposal and scope document provided to the Library’s Board of Trustees.

Beckwith called for a roll call vote.

Roll Call Vote

Brown - Yes

Howe - Yes

Morris - Yes

Cole - Yes

Murphy - Yes

Duffy – Yes

Beckwith - Yes

During discussion, **MOTION 18-03-04:** Beckwith moved to amend the motion to allocate \$2,000,000 less. The motion to amend the first motion died for lack of a second.

Human Resources Committee.

Executive Library Director’s Contract. This will be discussed at the April meeting.

Ad Hoc Committee.

Bylaws Change. Changes to the Bylaws concerning committees are being proposed to ensure committees remain “recommending” bodies by limiting the number of trustees on a committee, and to alleviate undue burden on the Board President by eliminating “ex-officio” membership on all committees.

MOTION 18-03-05: Brown moved to accept the changes to the Board Bylaws, Article VII, Committees, Section 1. Purpose and Section 4. Ex-Officio Members as presented.

Beckwith called for a roll call vote.

Roll Call Vote:

Brown – Yes

Howe – Yes

Morris – Yes

Cole – Yes

Murphy – Yes

Duffy – Yes

Beckwith – No

The motion passed with a majority, but as a Bylaws change, not having unanimous approval, now goes to a “second reading” at the next regular board meeting where it must pass with a majority of members present to be enacted.

During discussion, **MOTION 18-03-06:** Beckwith moved to table the motion. The motion to table died for lack of a second.

Owen-DeLay shared that our attorney recommends committees only be two trustees, eliminating any concern about Open Meeting Law violations and inadvertently conducting business outside of a regular board meeting.

Trustee Manual Changes. **MOTION 18-03-07:** Howe moved and the motion carried unanimously to table the motion on trustee manual changes until Howe’s proposed amendment of language addressing procedure for when a trustee or trustees other than committee members attend a committee meeting.

FOUNDATION REPORT

No report, just a note that this year’s Foundation Gala themed Destination Neverland will take place on Friday, September 28, 2018.

TRUSTEE COMMENTS

Beckwith shared information about Douglas County School District from the recent Partnership of Douglas County Governments meeting.

Beckwith opened discussion about service to Larkspur. Murphy asked that this be added to next month’s agenda for discussion.

UPCOMING BOARD MEETINGS

1. **Board Meeting:** April 25, 2018, James H. LaRue Library, Shea Meeting Room, 7:00 p.m. (Dinner at 6:30 p.m.)

2. **Executive Committee Meeting**: May 9, 2018, Castle Pines Library, 2nd Floor Conference Room, 12:00 p.m. – 1:30 p.m.
3. **Capital Planning Committee Meeting**: April 19, 2018, Philip S. Miller Library, Executive Library Director's Office, 10:30 a.m. – 11:30 a.m.
4. **Board Study Session**: No April Meeting. Next Meeting: May 24, 2018, Parker Library, 2nd Floor Conference Room, 11:30 a.m. – 1:00 p.m.
5. **Human Resources Committee Meeting**: No meetings currently scheduled.

OTHER BOARD CALENDAR ITEMS

1. **DCL District Volunteer Appreciation**: April 20, 2018, James H. LaRue, 6:30 p.m.
2. **DCL Foundation Meeting**: April 23, 2018, Lone Tree Library, Event Hall, Noon – 1:00 p.m.
3. **Partnership of Douglas County Governments Meeting**: May 16, 2018, City of Lone Tree, 7:00 a.m. – 9:30 a.m. (Ron Cole and Sean Duffy)
4. **Douglas County Youth Initiative Meeting**: April 9, 2018, Douglas County Human Services Offices, 1st Floor Conference Room, 8:30 a.m. – 11:30 a.m.
5. **Colorado Association of Libraries Legislative Committee Meeting**: April 6, 2018, Denver Public Library Main Branch, 10:00 a.m.
6. **PDCG Elected Officials Reception**: November 8, 2018, Parker Library, Event Hall, 6:00 p.m. – 8:00 p.m.

WHAT'S HAPPENING THIS QUARTER

- Booktopia: 4/28, 11 a.m. – 2 p.m., Philip S. Miller Library
- NANCY PEARL at Lone Tree, Tuesday, April 17, 6:30PM
- J.V.L. BELL at Roxborough, Thursday, April 19, 7PM
- Summer Reading Kick-Off Parties June 2 all branches 10 am – 12 pm
- Camp DCL: Summer Camps begin week of June 4

President Murphy adjourned the meeting at 9:09 p.m.

Respectfully submitted,



Rondle R. Cole, Secretary

Minutes prepared by Patti Owen-DeLay

