

DOUGLAS COUNTY LIBRARIES
Board of Trustees Annual Meeting
January 27, 2016
Lone Tree Library
Lone Tree, CO

Murphy called annual meeting to order at 7:00 p.m.

For this meeting, Murphy is acting President, and Williams is acting Secretary.

The following were present:

TRUSTEES: John Beckwith, Ron Cole, John Howe, Bob Morris, Janiece Murphy and David Williams

All appointed trustees were present.

Murphy reported that Heath removed herself from reappointment earlier this month before the Douglas County Board of County Commissioners acted upon the recommendation to reappoint.

Murphy welcomed the two new trustees: Ron Cole and John Howe. Their appointment resolutions are part of the Consent Agenda.

STAFF: Bob Pasicznyuk, Ali Ayers, Susan Byrnes, Amber DeBerry, Sheila Kerber, Jeff Konishi, Elaine McCain, Sharon Nemechek, Linda O'Dell, Rick O'Dell, Patti Owen-DeLay, and Paula Standen

GUESTS: None.

RESOLUTION RECOGNIZING DEMETRIA HEATH

MOTION 16-01-01: Murphy moved and the motion carried unanimously to approve the resolution recognizing Heath and authorizing Murphy to sign it.

PUBLIC COMMENT: None.

CONSENT AGENDA

MOTION 16-01-02: Morris moved and the motion carried unanimously to approve all items on the consent agenda.

STRATEGIC REPORT

Pasicznyuk discussed metrics through a series of questions.

Q. What value does the Board place on professional acclaim – awards and the like?

A. Some - when aligned with strategy and vision. They can have promotional value for recognition when recruiting, and keeping staff. Seeking them should be weighed against staff time and effort.

Q. Do you see value in peer comparisons? (i.e. Library Journal, Star Ratings Data)

A. Yes, as they align with what we are doing. If they speak to our strategy then they are of value. If not, then we don't worry about them. Trends can be more important than monthly data.

Q. Is there a value to have a Return on Investment component to the report?

A. Sounds more like an operational tool versus a governance issue.

DISTRICT BUSINESS

No conflicts of interest were declared.

Selection of Board Officers.

Murphy nominated Morris as President for 2016. No other nominations.

MOTION 16-01-03: Murphy moved and the motion passed unanimously with Morris abstaining to appoint Morris as President for 2016.

Morris nominated Murphy as Vice President for 2016. No other nominations.

MOTION 16-01-04: Morris moved and the motion carried unanimously with Murphy abstaining to appoint Murphy as Vice President for 2016.

Morris nominated Williams as Secretary. No other nominations.

MOTION 16-01-05: Morris moved and the motion carried unanimously with Williams abstaining to appoint Williams as Secretary for 2016.

Murphy nominated Morris as Treasurer. No other nominations.

MOTION 16-01-06: Murphy moved and the motion carried unanimously with Morris abstaining to appoint Morris as Treasurer for 2016.

Selection of Committee Chairs and Members.

Morris as President will be a de facto member of all committees.

Building & Grounds – Chair, Beckwith; Williams; Morris

Bylaws & Policies – Chair, Howe; Williams; Morris

Finance – Chair, Howe, Howe will be Treasurer-in-Training; Murphy; Morris

Government Relations – Chair, Beckwith; Cole; Morris

Human Resources – Chair, Murphy; Cole; Morris

Selection of Foundation Class I Directors.

Murphy and Cole will be Class I Directors for the Foundation.

Designation of Official Posting Location.

MOTION 16-01-07: Beckwith moved and the motion carried unanimously to designate Philip S. Miller Library, 100 S. Wilcox Street, Castle Rock as the official posting location for all public notices required by law for the Douglas County Libraries Board of Trustees.

Standing Committee Reports.**Buildings and Grounds Committee**

Building Project Budget. Pasicznyuk reviewed the Building Project budget and the \$35 million that was authorized by the board which includes the contingency amounts held both by the District and by the contractor. Those contingency items are being handled as money is available. Two areas are outside the \$35 million: 1. Fundraising, 2. One- time costs that are operational. At this point, the project is within budget and there is contingency available for added amenities.

Building Project Update. Pasicznyuk reported that all three projects are on target for dates shared in the Building Project Report.

Bylaws and Policies Committee No report.

Finance Committee**Ford Audio Visual Contract.**

MOTION 16-01-08: Morris moved and the motion carried unanimously to approve the two Ford AV Contracts (\$37,066.28 for James H. LaRue Library; \$27,868.89 for Philip S. Miller Library) and authorizing Murphy to sign both.

BiblioCommons Contract.

MOTION 16-01-09: Morris moved and the motion carried unanimously to approve the BiblioCommons Contract for \$50,386.96 (\$24,500 for implementation; \$25,886.96 for annual subscription fee) and authorizing Murphy to sign the contract and the Schedule A Order Form. The Board is aware that the BiblioCommons product does protect the privacy and confidentiality of our patrons.

Government Relations No report.

Human Resources No report.

Foundation Report. Murphy reported on the annual meeting in early January. Richard Akeroyd is the new President of the Foundation. DeBerry reported that 2015 was a successful

fundraising year raising over \$300,000. A second, annual Gala is planned for early October 2016. Staff is working on 2016 goals for the Foundation.

OTHER BUSINESS

Next Board meeting: 7:00 p.m. on Wednesday, February 24, 2016, Philip S. Miller Library, Castle Rock, CO, 6:30 p.m. dinner.

Building & Grounds Committee Meeting: February 18, 2016, Thursday, James H. LaRue Library, Saunders Study Room, Highlands Ranch, CO, 10:30 a.m.

Board Study Session: February 18, 2016, Thursday, James H. LaRue Library, Quiet Reading Room, Highlands Ranch, CO, 11:30 a.m. (Lunch at 11:30 a.m.)

OTHER CALENDAR ITEMS

- February 15, 2016, All Libraries Closed – President's Day
- March 18, 2016, **Board Retreat Dinner**, 6:00 p.m. – 8:00 p.m., TBA
- March 19, 2016, **Board Retreat**, 8:00 a.m. – 5:00 p.m., Castle Pines Library, Castle Pines, CO
- March 25, 2016 **Parker Library Topping Off Party** – Noon time – Hosted by Fransen Pittman
- April 5-9, 2016, Public Library Association Conference, Denver, CO

Murphy, acting Board President, adjourned the meeting at 8:21 p.m.

Respectfully submitted,



David Williams, acting Board Secretary

Minutes prepared by Patti Owen-DeLay

