

HELD	Date: September 20, 2021
	Time: 1:00 p.m.
	Location: The Exchange Coffeehouse, Castle Pines, CO
NOTICE	<i>This meeting was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following members present:</i>
ATTENDANCE	Committee Members: Meghann Silverthorn, Suzanne Burkholder and Ron Cole (Cole left at 2:00 p.m.)
	Public: None
	Guests: None

DISCUSSION ITEMS:

Director's Annual Evaluation (as needed):	<p>Discussion in preparation for Director's Annual Evaluation with the library board and commitment to process to follow. Highlights include:</p> <ul style="list-style-type: none"> • Dissatisfaction with Executive Library Director's performance by one trustee in 2021 • How to communicate those concerns, and to • Create an evaluation process that ensures all trustee concerns are shared and considered • Silverthorn will bring a draft with evaluation elements for the ELD's contract with a format that matches that of the previously drafted elements for his self-stated goals agreed upon with the Board.
Colorado Open Meeting Law	Discussed Open Meeting Law, clarifying so that all committee members are aware of compliance requirements.

ADJOURNMENT	The meeting was adjourned at: 2:15 p.m.
--------------------	---