

DOUGLAS COUNTY LIBRARIES
Board of Trustees Regular and Budget Public Hearing Meeting
March 31, 2021
Castle Pines, Colorado

President Cole called the annual meeting to order at 7:00 p.m.

This meeting was held and was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

The following were present:

TRUSTEES: Suzanne Burkholder, Ron Cole, Daniel Danser, Terry Nolan, Meghann Silverthorn, Dawn Vaughn, and Louise Wood

Louise Wood attended virtually.
All trustees were present. A quorum was present.

STAFF: Bob Pasicznyuk, Dave Anderson, Michael King, Rick O'Dell, Patti Owen-DeLay, and Jesse Politi

STAFF ATTENDING AS PUBLIC: Kelly Allan and Lynn Jankura

PUBLIC: John Pittman, Jeff Pittman, and Alan Anderson of Fransen Pittman, and Jeff Johnson of JHL Constructors

PUBLIC COMMENTS

None

CONSENT AGENDA

1.	Minutes
2.	Budgeted Capital Expenditure PC Replacement
3.	Budgeted Capital Expenditure Self-Check Replacement

MOTION 21-03-01: Danser moved and the motion carried unanimously to approve the consent agenda as presented (consisting of February 24, 2021, minutes, Budgeted Capital Expenditure PC Replacement, and Budgeted Capital Expenditure Self-Check Replacement).

PUBLIC HEARING

Cole opened the Public Hearing, stating: The Douglas County Libraries Board of Trustees is now convened and I now hereby open the Public Hearing. In compliance with Colorado Statutes, and

as legally noticed, a Public Hearing is being held on March 31, 2021, for the purpose of amending the 2021 Budget.

The proposed 2021 Budget Amendment is in your packet and is made a part of this Resolution and is presented for adoption.

At this time the board will be pleased to hear any citizens' comments concerning the Douglas County Libraries 2021 Budget Amendment.

Do we have any citizens who would like to make a comment?

No public comments were made concerning the amendment of the 2021 Budget.

MOTION 21-03-02: Cole moved and the motion carried unanimously to adopt **RESOLUTION 2021-03-01** amending and re-appropriating the 2021 Budget.

Cole closed the Public Hearing.

Cole recommended that trustees be sure to read the budget message in the packet.

EXECUTIVE LIBRARY DIRECTOR'S REPORT

Pasicznyuk and Owen-DeLay reviewed the culture playbook and cultural expectation for trustees.

DISTRICT BUSINESS

Capital Planning Committee Report (Danser)

Castle Rock Rebuild Project

- **Fransen Pittman Guaranteed Maximum Price Contract Amendment**

MOTION 21-03-03: Cole moved and the motion carried unanimously to approve the contract amendment with Fransen Pittman, General Contractors, for the design and construction of a Castle Rock library and districtwide support services facility at a Guaranteed Maximum price of \$23,824,443.

- **Spending Authorization**

MOTION 21-03-04: Cole moved and the motion carried unanimously as amended to delegate spending authority to the Executive Library Director for design and construction expenses for a Castle Rock library and districtwide support service facility within budget allocations authorized by the board and in keeping with the authorized contract amendment, and instructing the Executive Library Director to provide a monthly report on spending and construction updates.

MOTION 21-03-05: Silverthorn moved and the motion carried unanimously to amend Motion 21-03-04 by adding a requirement for a monthly report on spending and construction updates.

Executive Committee Report (Cole)

- **Strategic Goals**

MOTION 21-03-06: Cole moved and the motion carried unanimously to adopt and support the four strategic business priorities: Vibrant Libraries, Beyond our Walls, Community Service, and Fortify Infrastructure.

- **Child Abuse Prevention Month**

MOTION 21-03-07: Cole moved and the motion carried unanimously to adopt and support **RESOLUTION 21-03-02**, Supporting Douglas County Government's Proclamation of April 2021 as "Child Abuse Prevention Month."

Partnership of Douglas County Governments (PDCG) (Danser)

Danser reported that Douglas County requested that the state allow counties to make their own decisions as to COVID restrictions.

The presentation at the last partnership meeting was on water, emphasizing work being done to move to more renewable water solutions.

Douglas County Youth Initiative (DCYI) (Burkholder)

In March, a Youth Leadership Summit was held, allowing dialogue and opportunity for youth to share their issues with county leadership. Mental health was a big topic of discussion.

Personnel Committee Report (Silverthorn)

Executive Library Director's Annual Compensation Review

MOTION 21-03-08: Silverthorn moved and the motion carried unanimously to enter into Executive Session as per Colorado Open Meeting Law for discussion of: personnel matters C.R.S. §24-6-402(4)(f), specifically the Executive Library Director's compensation.

EXECUTIVE SESSION

The board moved into Executive Session at 8:05 p.m.

RETURN TO OPEN SESSION

The board returned to open meeting at 9:02 p.m. For the record, if any person who participated in the Executive Session believes that any substantial discussion of any matters not included in the motion to go into the Executive Session occurred during the Executive Session, or that any improper action occurred during the Executive Session in violation of Colorado Open Meeting Law, I ask that you state your concerns for the record.

Hearing none,

MOTION 21-03-09: Cole moved and the motion carried unanimously to increase the base pay for the Executive Library Director by 4% for the current year, retroactive to the start of 2021.

MOTION 21-03-10: Cole moved and the motion carried six to one to pay the Executive Library Director a \$5,000 bonus for work done during COVID.

FOUNDATION REPORT (Vaughn)

No report

TRUSTEE COMMENTS

Silverthorn solicited feedback from the trustees regarding the Executive Library Director's annual review process and ensuring clear performance markers, and will provide an aggregate of that discussion to the trustees and Executive Library Director.

UPCOMING BOARD MEETINGS

1. **CANCELED - Board Capital Planning Committee Meeting:** April 1, 2021, Castle Pines Library, 8:00 a.m. – 9:00 a.m. (Danser, Nolan and Vaughn). This meeting is canceled and the committee will resume work at the May meeting.
2. **Board Executive Committee Meeting:** April 14, 2021, Lone Tree Library, 8:00 a.m. – 9:00 a.m. (Cole, Burkholder and Silverthorn).
3. **Personnel Committee Meeting:** April 16, 2021, Castle Pines Library, 8:00 a.m. – 9:00 a.m. (Silverthorn, Burkholder and Cole).
4. **Board Study Session:** April 28, 2021, Board – Castle Pines Library; Public – Remote Call In, 5:00 p.m. – 6:30 p.m. (all).
5. **Board Regular Meeting:** April 28, 2021, Board – Castle Pines Library; Public – Remote Call In, 7:00 p.m. (all).

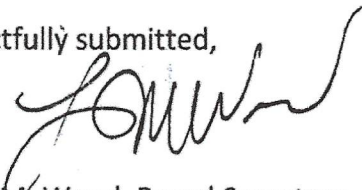
OTHER BOARD CALENDAR ITEMS

1. **Partnership of Douglas County Governments Meeting:** May 19, 2021, Remote Call In, 7:00 a.m. - 9:30 a.m.

ADJOURN

Cole adjourned the meeting at 9:10 p.m.

Respectfully submitted,



Louise M. Wood, Board Secretary

Minutes prepared by Patti Owen-DeLay

