

DOUGLAS COUNTY LIBRARIES

Board of Trustees Meeting

Public Hearing for Budget Adoption and Board Regular Meeting

December 1, 2021

Castle Rock – Philip S. Miller Library, Castle Rock, Colorado

President Cole called the regular meeting to order at 7:03 p.m.

This meeting was held and was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

The following were present:

TRUSTEES: Suzanne Burkholder, Ron Cole, Dan Danser, Terry Nolan, Meghann Silverthorn, Dawn Vaughn, and Louise Wood

STAFF: Bob Pasicznyuk, Dave Anderson, Jesse Politi, and Patti Owen-DeLay

PUBLIC: None

PUBLIC COMMENT: None

APPROVAL OF CONSENT AGENDA

MOTION 21-12-01: Silverthorn moved to approve the Consent Agenda consisting of the Regular Board Meeting Minutes of October 27, 2021, the Special Board Meeting Minutes of November 17, 2021, and the 2021 budgeted capital expenditure of \$50,000 for District Servers and Storage, representing the first year cost to lease servers and storage with a total lease cost of \$443,802.53. Vaughn seconded the motion. The motion carried unanimously by the Board of Trustees.

PUBLIC HEARING

Cole opened the public hearing, stating: The Douglas County Libraries Board of Trustees is now convened and I now hereby open the Public Hearing. In compliance with Colorado Statutes, and as legally noticed, a public hearing is being held on December 1, 2021, for the purpose of adopting the Final Budget for 2022.

The proposed 2022 Budget is in your packet and is made a part of these Resolutions and is presented for adoption as the Final Budget of the Douglas County Libraries for 2022.

Anderson reported that there is one change from the last draft the board saw that is reflected in the final budget before the board, upon receipt of the final certification of revenues, the property tax revenues shown in the budget went down about \$49,000.

No adjustments are being proposed at this time to the presented budget.

Cole stated that the board would be open to citizens' comments concerning the Douglas County Libraries Final Budget for 2022; however, there was no public in attendance.

Therefore, no public comments were made on the adoption of the 2022 budget.

MOTION 21-12-02: Danser moved to adopt **RESOLUTION 2021-12-01** Adopting a Budget, **RESOLUTION 2021-12-02** Setting Mill Levies, and **RESOLUTION 2021-12-03** Appropriating Sums of Money. Burkholder seconded the motion. The motion carried unanimously by the Board of Trustees.

The 2022 budget passed as presented.

Cole closed the Public Hearing.

EXECUTIVE LIBRARY DIRECTOR'S UPDATE

Pasicznyuk shared pride in the library already having a process for handling reconsideration of materials or other grievances, citing a recent article where parents were looking to have items removed from a school library that lacked a process.

DISTRICT BUSINESS

No one declared a conflict of interest.

Capital Planning Committee Report

No report.

Personnel Committee Report

Executive Library Director's Contract

MOTION 21-12-03: Silverthorn moved to authorize amendment to the Employment Agreement for Douglas County Libraries District Executive Library Director dated January 1, 2019, by extending the expiration of the Term from December 31, 2021, to March 31, 2022, and delegating the authority to any member of the Board of Trustees to execute the amendment. Burkholder seconded the motion. The motion carried unanimously by the Board of Trustees.

Pasicznyuk agreed to the contract extension.

MOTION 21-12-04: Silverthorn moved to have special employment counsel draft and review with the board an updated Executive Library Director employment agreement with the goal of final approval of the same by the Board of Trustees by no later than March 2022. Danser seconded the motion. The motion carried unanimously by the Board of Trustees.

MOTION 21-12-05: Vaughn moved to direct the Personnel Committee to proceed with the Annual Review Evaluation of the Executive Library Director Pasicznyuk at the December Personnel Committee meeting. Danser seconded the motion. The motion carried unanimously by the Board of Trustees.

Executive Committee Report

No report.

Partnership of Douglas County Governments Report

No regular meeting in November, though most trustees attended the annual Elected Officials Reception dinner.

Douglas County Youth Initiative Report

No report.

Urban Libraries Council (ULC) Report

Silverthorn will be attending a meeting later this week.

Responding to a trustee inquiry, Silverthorn shared that ULC is navigating conversations of the intersection of social justice and intellectual freedom happening throughout both society and the library community.

FOUNDATION REPORT

Vaughn shared that December 7, 2021, is Colorado Gives Day. The Foundation is asking all library and Foundation board members to donate, seeking a 100% donation participation.

TRUSTEE COMMENTS

None

UPCOMING BOARD MEETINGS

1. **Board Meeting**: January 26, 2022, Castle Pines Library, Event Hall, 7:00 p.m. (Dinner at 6:30 p.m.)
2. **Board Study Session**: January 26, 2022, Castle Pines Library, Castle Pines North Master Association Event Hall, 5:00 p.m.

COMMITTEE MEETINGS

1. **Capital Planning Committee Meeting**:
 - o December 2, 2021, Castle Pines Library, First Floor Conference Room, 8:00 a.m. (Danser, Nolan and Vaughn)
 - o January 12, 2022, Lone Tree Library, The Studio, 8:00 a.m. (Danser, Nolan and Vaughn)
2. **Personnel Committee Meeting**:
 - o December 17, 2021, Castle Pines Library, First Floor Conference Room, 8:00 a.m. (Cole, Burkholder and Silverthorn)
 - o January 13, 2022, Castle Pines Library, First Floor Conference Room, 8:00 a.m. (Cole, Burkholder and Silverthorn)
3. **Executive Committee Meeting**:

- December 17, 2021, Castle Pines Library, First Floor Conference Room, 9:00 a.m. (Cole, Burkholder and Silverthorn)
- January 18, 2022, Castle Pines Library, First Floor Conference Room, 8:00 a.m. (Silverthorn, Burkholder and Cole)

OTHER BOARD CALENDAR ITEMS

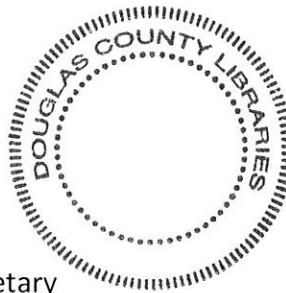
1. Partnership of Douglas County Governments Meeting:

- a. December 8, 2021, Castle Pines Library, Event Hall, 7:00 a.m.-9:30 a.m. (Breakfast at 7:00 a.m., meeting begins at 7:30 a.m.) **Note:** This meeting has been canceled.
- b. January 19, 2022, TBA, 7:00 a.m.-9:30 a.m. (Breakfast at 7:00 a.m., meeting begins at 7:30 a.m.)

ADJOURN

The meeting was adjourned at 7:41 p.m.

Respectfully submitted,

Suzanne Burkholder, Interim Board Secretary
Minutes prepared by Patti Owen-DeLay