

DOUGLAS COUNTY LIBRARIES BOARD EXECUTIVE COMMITTEE MEETING

HELD

Date: January 9 2024

Time: 4:30 P.M. The meeting was called to order at 4:31 p.m.

Location: Philip & Jerry Miller Library, Castle Rock, CO

ATTENDANCE

Committee Members: Suzanne Burkholder, Terry Nolan and Meghann Silverthorn

Silverthorn attended via conference phone.

Staff: Bob Pasicznyuk and Patti Owen-DeLay

Guests: None

Public: None

DISCUSSION ITEMS:

- January 9 Board Special Budget Meeting agenda – no discussion
- January 31 Board Study Session agenda – no discussion
- January 31 Board Annual Meeting agenda
 - Election Process
- Accessibility Legislation – due to legislative changes and need to have things website accessible, staff is making changes that relate to board agendas, minutes and packets, policies, etc.
 - Changes to board packets – simplifying and taking our branding look to make them more readable for accessibility.
 - Signing of Meeting Minutes – will stop going forward with signing of the minutes as it is not a legal need and this supports readability.
 - Library Seal – looking into whether or not law requires this. It is also a condition in the board bylaws, so if not a legal statute, we would still need to amend the bylaws.
- URA Lone Tree Urban Renewal Authority Agreement – Pasicznyuk will review and have a report for the February board packet for the IGA and URA representation, outlining representative powers and limitations.
- Adopted Policy update – new policies are all updated. Staff are confirming requirements are institutionalized.
 - Children’s Library Card discussion. No recommendations.
- Pasicznyuk 2024 Goals updated – will be in the January packet.
- Trustee Oath – included in the board bylaws.
- Follow-up on request for DCL Finances to be added to 2024 monthly agenda to discuss components of budget in greater detail each month - Pasicznyuk to meet with Vail and try to better understand the request.
- Library Displays – Practices were shared with Commissioner Thomas and trustees who were sent the Facebook post.

ADJOURNMENT: The meeting was adjourned at 5:15 p.m.