

Parker Library, Parker, CO  
Wednesday, January 25, 2017

**CALL TO ORDER** Presiding: Bob Morris, President

**ATTENDANCE** Welcome new Trustee, Sean Duffy

**PUBLIC COMMENTS**

**CONSENT AGENDA**

- **ACTION ITEM - Motion to approve Consent Agenda:**
  - Minutes Regular Meeting December 14, 2016
  - Reappointment and Appointment Resolution 2017-02 from Douglas County Commissioners reappointing Janiece Murphy, C. Robert Morris and John Beckwith and appointing Sean Duffy

**STRATEGIC UPDATE**

**DISTRICT BUSINESS** *Do any board members have a conflict of interest to disclose regarding any of the below matters? If so, please recuse yourself, and return to the meeting after discussion has ended.*

Annual Meeting Items (Bob Morris)

- **ACTION ITEM- Motion to elect:** Selection of 2016 Board Officers
- **ACTION ITEM:** 2017 Committee Chairs and Members Selection
  - Executive Committee (Will be the newly elected Board President, Vice-President and Treasurer)
  - Capital Planning Committee – need Chair and two members
  - Human Resources Committee – need Chair and two members
- **ACTION ITEM:** Selection of a Trustee for Representative Opportunity (if desired):
  - Partnership of Douglas County Governments (Meetings 3<sup>rd</sup> Wednesday of every other month 7:00 – 9:30 a.m. rotates around the county)

- Douglas County Youth Initiative (Meetings Mondays, 1/9, 4/3, 6/12, 8/14, 11/13, 8:30 a.m. – 11:30 a.m., County Human Services Bldg, Castle Rock, Also 4/24 Youth Awards, and 9/25 Youth Congress)
- Colorado Association of Libraries Legislative Committee (Meetings 1<sup>st</sup> Friday of every month 10:00 a.m. – noon, Denver Library)
- Douglas County Libraries Foundation – (Quarterly meetings) 2017 Representative is John Howe
- **ACTION ITEM – Motion to designate:** Designation of Philip S. Miller Library as the official posting place for Board Public Notices

Executive Committee (Bob Morris) *Will report on any Executive Committee items including Finance and Bylaws and Policies, if needed*

- Quarterly Financial Report (Draft)

Capital Planning Committee (John Beckwith) *Formerly Building and Grounds Committee*

- Update on Purchase of Property
- **ACTION ITEM – Motion to approve:** Closure of the Philip S. Miller Library May 15 – May 21, 2017 for carpet installation.

Human Resources Committee (John Howe)

**FOUNDATION REPORT** (John Howe)

**TRUSTEE COMMENTS**

**UPCOMING BOARD MEETINGS**

1. **Board Meeting:** February 22, 2017, Castle Pines Library, Castle Pines Master Association Event Hall, 7:00 p.m. (Dinner at 6:30 p.m.)
2. **Executive Committee Meeting:** No meeting in February
3. **Capital Planning Committee Meeting:** February 16, 2017, Castle Pines Library, Study Room, 10:30 a.m. – 11:30 a.m.
4. **Board Study Session:** No Study Session in February
5. **Human Resources Committee Meeting:** No meeting in February

**OTHER BOARD CALENDAR ITEMS**

1. **DCL Foundation Meeting:** April 3, 2017, Castle Pines Library, 1<sup>st</sup> Floor Conference Room, Noon – 1:00 p.m.

2. **Partnership of Douglas County Governments Meeting**: March 15, 2017, City of Lone Tree, 7:00 a.m. – 9:30 a.m.
3. **Douglas County Youth Initiative Meeting**: April 3, 2017, Douglas County Human Services Offices, 1<sup>st</sup> Floor Conference Room, 8:30 a.m. – 11:30 a.m.
4. **Colorado Association of Libraries Legislative Committee Meeting**: February 3, 2017, Denver Public Library Main Branch, 10:00 a.m.

**ADJOURN**