

DOUGLAS COUNTY LIBRARIES

Board of Trustees Meeting

August 26, 2020

Remote Virtual

President Cole called the regular meeting to order at 7:02 p.m.

This meeting was held and was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

The following were present:

TRUSTEES: Suzanne Burkholder, Ron Cole, Daniel Danser, Sean Duffy, Meghann Silverthorn, Dawn Vaughn, and Louise Wood

All trustees were present. A quorum was present.

STAFF: Bob Pasicznyuk, Melissa Anciaux, Dave Anderson, Jill Corrente, Amber DeBerry, Julianne Griffin, Michael King, Teresa LeFevre, Nanci Marr, and Patti Owen-DeLay

Presenting Staff: Lisa Casper, Amber DeBerry, Susie DeSersa, Amy Fischer, Jaime Gotlieb, Kerri Morgan, Michael Morrow, Rick O'Dell, Kate Prestwood, Stacey Walter, and Stefani Wiest

GUESTS: Retired Trustees John Beckwith, Lawrence Falter, and Bob Morris

PUBLIC: None

PUBLIC COMMENT: None

APPROVAL OF CONSENT AGENDA

MOTION 20-08-01: Cole moved and the motion carried unanimously to approve the Consent Agenda as presented, including the minutes of the May 9, 2020, board meeting, the Parker Playscape budgeted capital expenditure, the Roxborough Lease extension, and the Eide Bailly Annual Audit Engagement letter, and also authorizing Executive Library Director Robert W. Pasicznyuk to sign the Roxborough Lease extension.

RECOGNITION OF RETIRED TRUSTEES

Cole stated a highlight of tonight's meeting was the chance to recognize three retiring trustees: Bob Morris, John Beckwith, and Lawrence Falter.

Cole reviewed their contributions and expressed board appreciation for their service. The board passed formal Resolutions of Recognition on March 16, 2020.

EXECUTIVE LIBRARY DIRECTOR UPDATE

- Introduction of new Director of Administrative Services

Pasicznyuk introduced Jill Corrente who started in early 2020. COVID and schedules didn't allow for the introduction before now.

- Library PowerPoint Presentation
Library staff presented a mini Quarantine Quiz Show and an array of customer appreciation for the services we provide and have provided during COVID.

DISTRICT BUSINESS

No one declared a conflict of interest.

- Quarterly Financial Report / Fiscal Update
Anderson reviewed the quarterly investment and financials.
 - Based on where we are today, we expect about a \$200,000 surplus to budget.
 - The library received notice that we have been awarded \$500,000 toward COVID expense reimbursement through a state grant program for special districts.
- Quarterly Key Performance Indicator Reports (1st and 2nd Quarters)
Pasicznyuk noted that this is not a banner year for metrical data given the COVID shutdown.

FOUNDATION

Cole reported on the Foundation quarterly meeting in July. Anderson shared that the Foundation investment account went over \$1 million for the first time this last month. DeBerry shared that though the gala has been cancelled some donors are still donating.

TRUSTEE COMMENTS

Burkholder stated that it is clear staff are connecting with the community in unique ways as evidenced from the presentation. Burkholder thanked the former trustees with hopes of someday meeting them.

UPCOMING BOARD MEETINGS

Currently Scheduled:

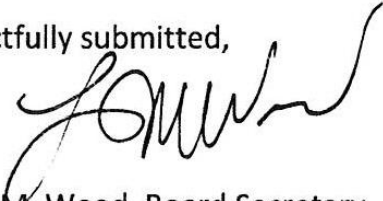
1. **Board Meeting**: September 30, 2020, Douglas County Libraries in Parker, Event Hall A, 7:00 p.m. (Dinner at 6:30 p.m.)
2. **Board Study Session**: September 30, 2020, Douglas County Libraries in Parker, Event Hall A, 5:00 p.m.-6:30 p.m.

Other Board Calendar Items:

1. **Annual Board Retreat**: September 19, 2020, Douglas County Libraries in Castle Pines, Castle Pines CPN Master Association Event Hall, 9:00 a.m.-1:00 p.m.
2. **Partnership of Douglas County Governments Meeting**: September 16, 2020, PACE Center, Parker, 7:00 a.m. (Meeting begins at 7:30 a.m.)

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Louise M. Wood', written in a cursive style.

Louise M. Wood, Board Secretary

Minutes prepared by Patti Owen-DeLay