



# Board of Trustees Special Meeting Agenda

Douglas County Libraries  
Thursday, November 5, 2020  
3:30 P.M.

Board and Meeting Staff Only: Parker Library, Event Hall B  
Due to COVID space restrictions, the public will attend remotely

## CALL TO ORDER

Presiding: Ron Cole, President

**NOTICE** *This meeting was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.*

## ATTENDANCE

## PUBLIC COMMENTS

## MINUTE APPROVAL

Approval of the minutes of October 28, 2020

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## DISTRICT BUSINESS

## Executive Session Packet

*Do any board members have a conflict of interest to disclose regarding any of the below matters? If so, please recuse yourself, and return to the meeting after discussion has ended.*

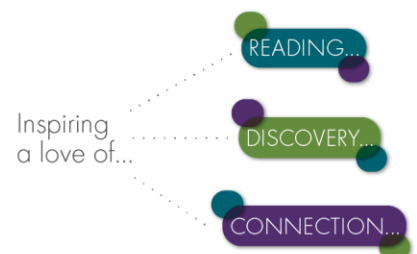
### Castle Rock Developer Proposal – Negotiation Criteria

**MOTION** to move into Executive Session for discussion of matters relating to negotiation position

## EXECUTIVE SESSION

## RETURN TO OPEN MEETING

## TRUSTEE COMMENTS



## **UPCOMING BOARD MEETINGS**

### **Currently Scheduled:**

1. **Board Meeting and Budget Adoption Hearing:** December 2, Douglas County Libraries at Castle Pines, CPN Master Association Event Hall, 7:00 p.m. (Dinner at 6:30 p.m.)
2. **Board Study Session:** December 2, Douglas County Libraries at Castle Pines, CPN Master Association Event Hall, 5:00 p.m.
3. **Board Capital Planning Committee:** December 3, Douglas County Libraries at Lone Tree, The Studio, 8:00 a.m. (Trustees Danser, Duffy, Vaughn)
4. **Board Executive Committee:** November 11, Douglas County Libraries at Lone Tree, The Studio, 8:00 a.m. (Trustees Cole, Duffy, Silverthorn)
5. **Board Executive Committee:** December 9, Douglas County Libraries at Lone Tree, The Studio, 8:00 a.m. (Trustees Cole, Duffy, Silverthorn)

## **OTHER BOARD CALENDAR ITEMS**

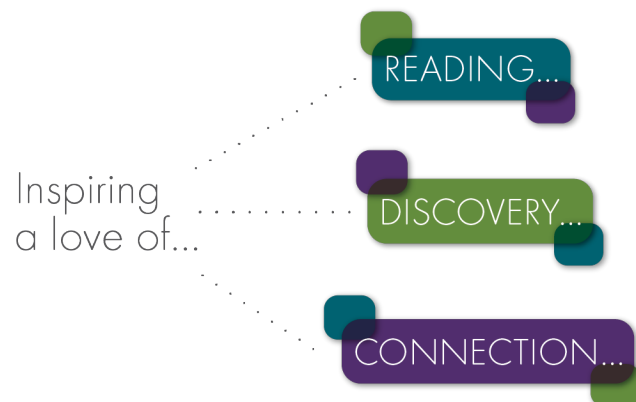
1. **Partnership of Douglas County Governments Elected Officials Reception:** November 19, 2020, Highlands Ranch Mansion 6:00 – 8:00 p.m. (RSVP required)
2. **Partnership of Douglas County Governments Elected Officials Meeting:** TBC December 16, 2020, PACE Center, 7:00 – 9:00 a.m. (breakfast at 7:00 a.m., meeting begins at 7:30 a.m.)

## **ADJOURN**



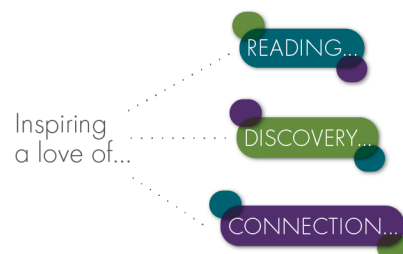
## Board of Trustees

Special Meeting  
November 5, 2020



#	Item	
1.	Minutes	Regular Meeting October 28, 2020

**MOTION:** I move to accept the October 28, 2020 regular board meeting minutes as presented.



**DOUGLAS COUNTY LIBRARIES**  
**Board of Trustees Regular Meeting**  
**October 28, 2020**  
**Castle Rock – Philip S. Miller Library, Castle Rock, CO**

President Cole called the regular meeting to order at 7:00 p.m.

This meeting was held and was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

The following were present:

**TRUSTEES IN PERSON:** Suzanne Burkholder, Ron Cole, Dan Danser, Sean Duffy, Meghann Silverthorn, and Dawn Vaughn

**TRUSTEES ATTENDING REMOTELY:** Louise Wood. A quorum was present.

**STAFF IN PERSON:** Bob Pasicznyuk, Dave Anderson, and Patti Owen-DeLay

**STAFF ATTENDING REMOTELY:** Michael King, Jill Corrente, and Julianne Griffin

**GUESTS:** Sean Tonner, John Kim, and Brett Ford from The Fulcrum Group

**PUBLIC:** Jeff Johnson and Ben Steller, JHL Constructors

**PUBLIC COMMENT:** None

**APPROVAL OF CONSENT AGENDA**

**MOTION 20-10-01:** Duffy moved and the motion carried unanimously to approve the Consent Agenda consisting of the September 30, 2020, minutes as presented.

**EXECUTIVE LIBRARY DIRECTOR'S REPORT**

Pasicznyuk spoke about the latest update of the strategic plan focus items. Duffy expressed concern that the process is taking too long to implement. Silverthorn asked what needs analysis is being done in this third to fourth quarter. Pasicznyuk stated those reports are in process and he has just received the first. It will be sent to the board soon.

**DISTRICT BUSINESS**

No one declared a conflict of interest.

1. 2021 Draft Budget  
No report or comments.
2. Quarterly Financial & Investment Report

Anderson reported that the District has received authorization for \$500,000 in COVID relief funds. It is expected that we will receive all the funds.

Anderson reviewed the third-quarter investments and financial reports. New forecast is showing a \$2 million increase over forecast.

## **Committee Reports**

### Capital Planning Committee (Danser)

Presentation by The Fulcrum Group: Brett Ford, John Kim and Sean Tonner reviewing a proposed library development partnership for the Castle Rock library.

**MOTION: 20-10-02:** Danser moved and the motion carried unanimously to enter into Executive Session as per Colorado Open Meeting Law for discussion of: determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators. C.R.S. §24-6-402(4)(f).

### **EXECUTIVE SESSION**

The board moved into Executive Session at 8:40 p.m.

### **RETURN TO OPEN SESSION**

The board returned to open meeting at 9:07 p.m. For the record, if any person who participated in the Executive Session believes that any substantial discussion of any matters not included in the motion to go into the Executive Session occurred during the Executive Session, or that any improper action occurred during the Executive Session in violation of Colorado Open Meeting Law, I ask that you state your concerns for the record.

Hearing none,

**MOTION: 20-10-03:** Silverthorn moved and the motion carried unanimously to request the Executive Library Director meet with counsel to discuss matters around a negotiation position and on/or around November 11, 2020, present his negotiation recommendation set to the board in a special meeting, allowing for the board to weigh in and create a structure for negotiating and from which to evaluate negotiations against, after which time the board can then decide whether or not to proceed.

Cole proposed that due to the late hour, the meeting adjourn without covering the remaining agenda items. Trustees concurred.

### **ADJOURN**

The meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Louise Wood, Board Secretary  
Minutes prepared by Patti Owen-DeLay

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