

DOUGLAS COUNTY LIBRARIES  
Special Board of Trustees Meeting  
March 16, 2020  
Castle Pines, CO

President Cole called the regular meeting to order at 4:31 p.m.

This meeting was held and was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

The following were present:

**TRUSTEES:** Suzanne Burkholder, Ron Cole, Daniel Danser, Sean Duffy, Meghann Silverthorn, Dawn Vaughn and Louise Wood

All trustees were present. A quorum was present.

Trustees Cole, Silverthorn, Vaughn and Wood called in to the meeting.

**STAFF:** Bob Pasicznyuk and Patti Owen-DeLay

Owen-DeLay called into the meeting.

**PUBLIC:** None

#### **PUBLIC COMMENTS**

**MOTION 20-03-01:** Danser moved and the motion carried unanimously to approve the minutes of February 12, 2020, as presented.

#### **DISTRICT BUSINESS**

No one declared a conflict of interest.

#### **ACTION ITEMS**

- COVID-19 Response and Closure of Douglas County Libraries
  - Close Douglas County Libraries for a period of time

**MOTION: 20-03-02:** Cole moved and the motion carried unanimously by roll call vote to close Douglas County Libraries as of March 16, 2020, until further notice.

Silverthorn – yes  
Duffy - yes  
Wood - yes  
Burkholder - yes  
Danser - yes  
Vaughn - yes  
Cole - yes

The board discussed length of time, or unstated closure end date. Pasicznyuk reviewed digital services planned during closure. Additionally, the library is trying to purchase and source Wi-Fi hot spots for Douglas County Libraries for school district students who don't have Wi-Fi access.

- Set recurring weekly COVID-19 response meeting – noticed and posted so action can occur if required

**MOTION 20-03-03:** Cole moved and the motion carried unanimously to set a weekly, recurring board meeting for updates and evaluation of reopening.

Staff will work on date and time for these meetings.

- Cancel March 25, 2020, Regular Board Meeting

**MOTION 20-03-04:** Cole moved and the motion carried unanimously to cancel the March 25, 2020, board meeting and study sessions.

- Resolutions in Recognition of Retired Trustees: Morris, Beckwith and Falter

**MOTION 20-03-05:** Cole moved and the motion carried unanimously to adopt resolutions 2020-03-01SP, 02SP, 03SP honoring retiring trustees Morris, Beckwith and Falter.

#### TRUSTEE COMMENTS

#### UPCOMING BOARD MEETINGS

1. **Board Meeting:** April 29, 2020, Douglas County Libraries in Roxborough, Meeting Room, 7 p.m. (Dinner at 6:30 p.m.)
2. **Board Study Session:** April 29, 2020, Douglas County Libraries in Roxborough, Meeting Room, 5 p.m. - 6:30 p.m.
3. **Board Annual Retreat:** May 2, 2020, Douglas County Libraries in Highlands Ranch, Event Hall A, 9 a.m. - 4 p.m.

#### OTHER BOARD CALENDAR ITEMS

1. **Partnership of Douglas County Governments Meeting:** May 20, 2020, Douglas County Government, Douglas County Events Center, 7:00 a.m. - 9:30 a.m.
2. **Douglas County 2020 State of the County:** March 31, 2020, 7:30 a.m. - 9:00 a.m., CU South Denver. THIS MEETING IS STILL SCHEDULED BUT MAY BE CANCELED.

**ADJOURN MOTION 20-03-06:** Cole moved and the motion passed unanimously to adjourn the meeting at 5:06 p.m.

Respectfully submitted,

  
Louise Wood, Board Secretary  
Minutes prepared by Patti Owen-DeLay

