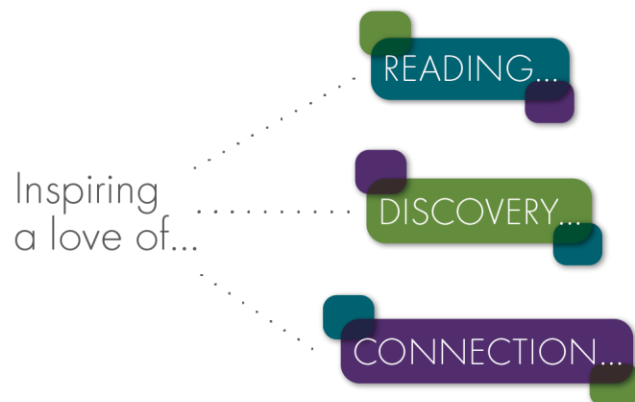




Board of Trustees

**Special Meeting
March 26, 2020**



Douglas County Libraries
Thursday, March 26, 2020
4:00 P.M.

Zoom Meeting (see end of agenda for call-in information)

CALL TO ORDER

Presiding: Ron Cole, President

NOTICE *This meeting was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.*

ATTENDANCE

PUBLIC COMMENTS

APPROVAL OF MINUTES

Special Meeting March 16, 2020

DISTRICT BUSINESS

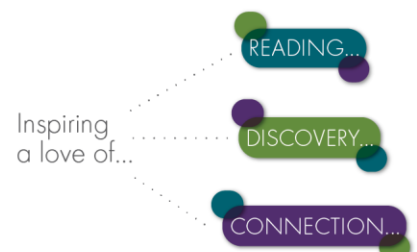
Do any board members have a conflict of interest to disclose regarding any of the below matters? If so, please recuse yourself, and return to the meeting after discussion has ended.

COVID-19 Update and Report

TRUSTEE COMMENTS

UPCOMING BOARD MEETINGS

1. **Special COVID-19 Meeting:** Weekly, April 2, 2020, 4 p.m. via Zoom
2. **Board Meeting:** April 29, 2020, Douglas County Libraries in Roxborough, Meeting Room, 7 p.m. (Dinner at 6:30 p.m.)
3. **Board Study Session:** April 29, 2020, Douglas County Libraries in Roxborough, Meeting Room, 5 p.m. - 6:30 p.m.
4. **Board Annual Retreat:** May 2, 2020, Douglas County Libraries in Highlands Ranch, Event Hall A, 9 a.m. - 4 p.m.



OTHER BOARD CALENDAR ITEMS

1. **Partnership of Douglas County Governments Meeting**: May 20, 2020,
Douglas County Government, Douglas County Events Center, 7:00 a.m. -
9:30 a.m.

ADJOURN

ZOOM

DCL Board of Trustee Special Weekly COVID Mtg
Mar 26, 2020 04:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/498178825>

Meeting ID: 498 178 825

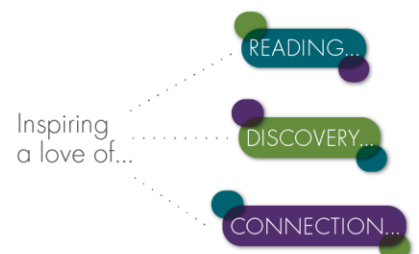
One tap mobile

+16699006833,,498178825# US (San Jose)

+13462487799,,498178825# US (Houston)

| # | Item | |
|----|---------|--------------------------------|
| 1. | Minutes | Special Meeting March 16, 2020 |

MOTION: I move to accept the March 16, 2020 special board meeting minutes as presented



DOUGLAS COUNTY LIBRARIES
Special Board of Trustees Meeting
March 16, 2020
Castle Pines, CO

President Cole called the regular meeting to order at 4:31 p.m.

This meeting was held and was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

The following were present:

TRUSTEES: Suzanne Burkholder, Ron Cole, Daniel Danser, Sean Duffy, Meghann Silverthorn, Dawn Vaughn and Louise Wood

All trustees were present. A quorum was present.

Trustees Cole, Silverthorn, Vaughn and Wood called in to the meeting.

STAFF: Bob Pasicznyuk and Patti Owen-DeLay

Owen-DeLay called into the meeting.

PUBLIC: None

PUBLIC COMMENTS

MOTION 20-03-01: Danser moved and the motion carried unanimously to approve the minutes of February 12, 2020, as presented.

DISTRICT BUSINESS

No one declared a conflict of interest.

ACTION ITEMS

- COVID-19 Response and Closure of Douglas County Libraries
 - Close Douglas County Libraries for a period of time

MOTION: 20-03-02: Cole moved and the motion carried unanimously by roll call vote to close Douglas County Libraries as of March 16, 2020, until further notice.

Silverthorn – yes
Duffy - yes
Wood - yes
Burkholder - yes
Danser - yes
Vaughn - yes
Cole - yes

The board discussed length of time, or unstated closure end date. Pasicznyuk reviewed digital services planned during closure. Additionally, the library is trying to purchase and source Wi-Fi hot spots for Douglas County Libraries for school district students who don't have Wi-Fi access.

- Set recurring weekly COVID-19 response meeting – noticed and posted so action can occur if required

MOTION 20-03-03: Cole moved and the motion carried unanimously to set a weekly, recurring board meeting for updates and evaluation of reopening.

Staff will work on date and time for these meetings.

- Cancel March 25, 2020, Regular Board Meeting

MOTION 20-03-04: Cole moved and the motion carried unanimously to cancel the March 25, 2020, board meeting and study sessions.

- Resolutions in Recognition of Retired Trustees: Morris, Beckwith and Falter

MOTION 20-03-05: Cole moved and the motion carried unanimously to adopt resolutions 2020-03-01SP, 02SP, 03SP honoring retiring trustees Morris, Beckwith and Falter.

TRUSTEE COMMENTS

UPCOMING BOARD MEETINGS

1. **Board Meeting:** April 29, 2020, Douglas County Libraries in Roxborough, Meeting Room, 7 p.m. (Dinner at 6:30 p.m.)
2. **Board Study Session:** April 29, 2020, Douglas County Libraries in Roxborough, Meeting Room, 5 p.m. - 6:30 p.m.
3. **Board Annual Retreat:** May 2, 2020, Douglas County Libraries in Highlands Ranch, Event Hall A, 9 a.m. - 4 p.m.

OTHER BOARD CALENDAR ITEMS

1. **Partnership of Douglas County Governments Meeting:** May 20, 2020, Douglas County Government, Douglas County Events Center, 7:00 a.m. - 9:30 a.m.
2. **Douglas County 2020 State of the County:** March 31, 2020, 7:30 a.m. - 9:00 a.m., CU South Denver. THIS MEETING IS STILL SCHEDULED BUT MAY BE CANCELED.

ADJOURN MOTION 20-03-06: Cole moved and the motion passed unanimously to adjourn the meeting at 5:06 p.m.

Respectfully submitted,

Louise Wood, Board Secretary
Minutes prepared by Patti Owen-DeLay

Memo to: Douglas County Libraries Board of Trustees

Date: March 26, 2020

RE: COVID-19 and Library Closure

From: Bob Pasicznyuk

Contents:

1. Public Policy, Health Directives, and Context Relevant to the Library's Operation
2. Operational Readiness
3. The Current State of our Business
4. Recommendation extending closure or setting restoration of service

1. Public Policy, Health Directives, and Context Relevant to the Library's Operation

Public policy directives sustain restrictions prohibiting normal library operations.

Tri-County Health Department remains our lead for County directives around public health. They do not recommend large organization or group gathering except for essential services.

3/25/2020 Tri-County Health Stay at Home Order until end of day April 17, 2020.

The City and County of Denver instituted a *Stay at Home Order* on 3/23/2020.

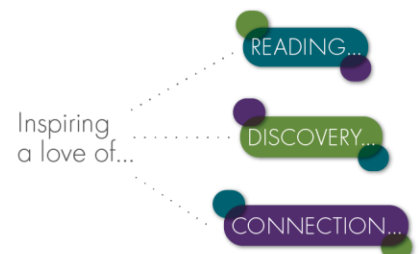
Colorado Public Health Order 20-22: Closing bars, restaurants, theaters, gymnasiums, casinos, non-essential personal services facilities, racetrack, and pari-mutuel wagering.

Colorado's non-critical employers to reduce their in-person workforce by 50 percent

Governor Polis all public and private schools closed through April 17, 2020.

County and municipal services are operating while limiting public contact.

Non-essential retail functions are closed or have reduced availability.



Douglas County churches and worship centers are either going digital or substantially restraining gathering.

Nearly every public library in the state is closed or has greatly curtailed services.

3/23/2020: Declaration of expanded leave benefits. 80 hours of emergency paid leave.

<https://www.dol.gov/agencies/whd/pandemic/ffcra-employee-paid-leave>

2. The Library's Operational Readiness

The library could open today if public health mandates permitted operation.

Minimum Staffing Criteria

Louviers: n/a

Roxborough: 2

Castle Pines: 4

Castle Rock, Highlands, Lone Tree, Parker: 6

Secondary Criteria

- Staff tests positive for COVID-19
- Staff have had a verified exposor to COVID-19 within the last 15 days
- Staff have been quarantined by order
- Staff have a health vulnerability – are at risk.
- Staff are unavailable due to COVID-19 related childcare issues
- Safety and hygiene products necessary to run the libraries are unavailable

3. The Current State of our Business

Consistent with nearly everyone in our community, industry and governments, we are in the midst of high disruption to our business plan, culture, and work habits.

Last week and continuing, we focused on closure – tasks, communication. This week, we began focusing on strategies within a very different context.

External Strategies

DCL Digital: Serve our community and use this opportunity to highlight, build, and transform the use and expectations around our digital content.

- Budget: Hoopla - \$32K to 64K; Overdrive > by \$172,000 changing our hold ratio from 5:1 to 3:1;

- Social Media Outreach (Facebook, Instagram, Twitter)
- Email Outreach (eblasts and newsletters)
- Remote library card
- Customer Digital Monitoring: Library cards and returning customers
- School and Community 100 Hot Spot Partnership: \$17,994

Community Needs Clearinghouse: Serve our community by gathering, organizing, and communicating community needs.

- Volunteer Portal
- County Web Needs Site
- Community Resources
- Link Central
- County Emergency PIO Relationship

Diversion: Serve our community through diversion by bringing joy, laughter, fun, and creativity inside the boundaries of social distancing. Coming Soon

Existing Work – New World Strategy

Castle Rock Library Future

Community Engagement, HR, IT, and Facilities Work Plans Continue

Internal Strategies

Communication and Community Disruption

- 1DCL Town Hall
- DCL Staff Messaging

Continuing Work

- 2020 Planning
- Culture Initiative and Playbook
- Learning and Development Plan

4. **Recommendation extending closure or setting restoration of service. I recommend the board sustain closure in keeping with multiple local, state, and federal mandates.**



March 25, 2020

FOR IMMEDIATE RELEASE

MEDIA CONTACTS:

Chana Goussetis
Boulder County Public Health
303-441-1457
cgoussetis@bouldercounty.org

Ashley Sever
Jefferson County Public Health
720-431-6057
asever@jeffco.us

Gary Sky
Tri-County Health Department
303-947-9235
gsky@tchd.org

Three Metro Denver Public Health Departments Issue Stay-At-Home Orders to Stop the Spread of COVID-19

Jefferson County, Colo. — Three public health departments serving more than 2 million residents across the Metro Denver region joined together to issue [Stay-At-Home Public Health Orders](#) in their counties today, effective March 26 at 8:00 a.m. until April 17 at 11:59 p.m. unless officials determine it is in the interest of public health to expire at an earlier date and time. The departments include Boulder County Public Health, Jefferson County Public Health and Tri-County Health Department (which serves Adams, Arapahoe and Douglas Counties).

“There is widespread transmission of COVID-19 in the Metro Denver area, and we must take bold actions to stop the spread of this virus,” said John M. Douglas, Jr., MD, executive director of Tri-County Health Department. “With each passing day, we run a growing risk of greater transmission and illness and quickly overwhelming our hospitals, which are really a resource for our entire region and state. When this happens, not everyone may get the care they need. It’s a real possibility in Colorado — and a situation which has already occurred in countries such as Italy — and which is threatening to happen in major U.S. cities in other areas of our country. We understand the toll that measures to address the pandemic are having on our communities, and we want to reassure residents that this step is temporary, and a critical one to get us closer to recovery.”

These Stay-At-Home Orders are in addition to other recently issued public health orders that promote social distancing, such as those from the [Colorado Department of Public Health and Environment](#). While beneficial, we do not believe they have done enough to slow transmission. The [Stay-At-Home Orders](#) go a step further by requiring individuals to do their part by staying at home and away from others.

The Public Health Orders require that all people in each county stay at their place of residence, and that they make every effort possible to conduct only essential activities necessary to maintain health and well-being, such as getting groceries, obtaining medical supplies or medication, and/or engaging in outdoor activities like walking, hiking or running while following other social distancing practices.

Work to provide essential business and government services or perform essential public infrastructure construction, including housing, is also permitted. People at high risk of severe illness from COVID-19 and people who are sick are urged to stay in their residence except to seek medical care.



“Scientific evidence shows that we must act now, at this stage of the COVID-19 emergency, in order to save lives in the long-run. It will give us the time we need to test comprehensively and to slow the spread of the virus to prevent our health care system from being overwhelmed,” said Jeff Zayach, Boulder County Public Health executive director.

“The virus is easily spread through person-to-person contact, and the risk of transmission is much greater when people are in close proximity,” said Dr. Mark B. Johnson, Jefferson County Public Health executive director. “This order will help protect everyone in our community by ensuring social distancing measures are followed. By taking this action now, we can start to [flatten the pandemic curve](#).”

| Examples of Activities Permitted and Not Permitted Under the Stay-At-Home Orders* | |
|---|--|
| Permitted | Not Permitted |
| <ul style="list-style-type: none">• Getting medical care for you, a family member or your pet• Visiting a health care professional• Getting medical supplies or medication• Going to get groceries, food (via takeout, drive-thru, food banks/pantries) or other essential household items• Getting supplies to work from home• Picking up materials from your child’s school needed for distance learning (tablet, books)• Going outside for physical activity, as long as you stay at least 6 feet away from people who are not in your household and follow social distancing practices• Going to work, ONLY if you provide essential products or services at an essential business (health care operations, infrastructure operations and maintenance, certain government functions) | <ul style="list-style-type: none">• In-person public or private gatherings of any size with people outside of your residence• Traveling, except to get or provide essential services or medical care• Carpooling with anyone outside of your residence |

*This is not a comprehensive list. Please refer to the orders for a complete list of essential activities and services, as well as social distancing requirements.

During the stay-at-home period, we encourage our communities to stay connected with one another and take steps to maintain health and well-being. Here are some ideas:

- Call or video chat with friends, neighbors and family.
- Go for a walk outside, but keep at least 6 feet away from others.
- Plan a family game night with people who already live in your home.
- Read a good book, listen to music or stream a favorite show.
- Cook a healthy meal.
- Get a head-start on spring cleaning.
- Do arts and crafts — get creative and use what’s available in your home.



Click the links below to view the Stay-At-Home public health order:

- [Boulder County Public Health](#)
- [Jefferson County Public Health](#)
- [Tri-County Health Department](#)

For more information about COVID-19 and resources availability in your community:

- [Boulder County](#)
- [Jefferson County](#)
- [Adams, Arapahoe and Douglas Counties](#)

###

Douglas County OEM COVID-19 Situation Report for 3.24.20 0800

1. **EVENT TYPE:** Public Health Event/Douglas County COVID-19 Support/Response Event
2. **REPORT DATE/TIME:** 3.24.20/1100 hrs.
3. **EVENT START DATE/TIME:** 3.5.20
4. **LOCATION:** Douglas County
5. **AGENCIES INVOLVED/RESOURCES COMMITTED:** Douglas County Government, Douglas OEM, DCSO, Douglas County Facilities, Tri-County Public Health (TCHD), Town of Castle Rock, City of Castle Pines, City of Parker, Town of Larkspur, City of Lone Tree.
6. **ASSISTANCE ANTICIPATED:** Consequence management support, coordination and planning support, ongoing situational reporting, long term PIO support, policy and legal support, community partnerships, local and state OEM and TCHD interface and support are anticipated. Additional assistance anticipated is Logistics Support for personnel protective equipment (PPE) needs for Hospitals, Health Care agencies, Law Enforcement, Fire & Rescue and county services employees with face to face contact responsibilities.
7. **DEATHS/CONFIRMED CASES:**

Seven hundred twenty (720) people in Colorado have tested positive for COVID- 19, with seven (7) deaths as of Monday, March 23 at 1620 hrs. CDPHE reports 48 cases within Douglas County and no deaths.

Tri-County Health Department reports forty-four (44) cases within Douglas County Douglas. The cases are distributed as follows: Castle Rock 10 cases, Franktown 1 case, Highlands Ranch 17 cases, Littleton 2 cases, Lone Tree 9 cases, and Parker 5 cases.
8. **EVENT SUMMARY:** COVID-19 is a virus that first appeared in Wuhan, China in late 2019. Symptoms of COVID-19 can include fever, cough and breathing trouble. Most develop only mild symptoms. But approximately 16 – 20% of cases, usually those with other medical complications, develop more severe symptoms, including pneumonia, which can be fatal. Colorado’s first positive case of COVID-19 was reported on March 5, 2020. The first death from COVID-19 occurred in El Paso County on March 13th.

As of this date, Colorado is experiencing wide-spread community transmission in Colorado. On March 11 Governor Polis issued a State of Emergency for Colorado. On March 13th President Trump declared a national disaster. On March 13 Douglas County also issued a Disaster Declaration, as of 3.19.20 the Douglas County Disaster Declaration was extended for 30 additional days from the original seven days.

All municipalities in the county have made Disaster Declarations. Douglas County has closed all public facing offices. Most county buildings are now closed. Miller Building, Wilcox Building, the Fairgrounds are all closed. The Justice Center and Courts are open. Citizens seeking services can go to the Douglas County website to find ways to access county services. The Sheriff’s Office at Justice Center and the Highlands Ranch sub-station remain open to the public – but people will be encouraged to use online access to file complaints, etc. as much as possible. Public facing SO activities such as Fingerprinting services, VIN verifications are suspended for now.

9. **QUARANTINE ORDERS:** There are no Quarantine Orders issued at this time. All Douglas County current Positive cases are in Voluntary Isolation.
10. **CURRENT SITUATION:** The Douglas EOC has transitioned from a physical EOC to a virtual EOC in order to maintain social distancing. There are some limited numbers of EOC Management staff still at work in the EOC Operations Room but most of the staff are engaged in the EOC from their county offices or work from home locations. The EOC continues to activate daily at 08:00am with Level 2 staffing of with OEM personnel and selected ESF positions. The Douglas County EOC is now currently activated on an 0800 hrs to 1700 hrs schedule Monday through Friday with active monitoring on Saturday and Sunday. The EOC is working pro-actively with TCHD and their PHIMT for COVID-19 Response support and information gathering & sharing.

Five county taskforces have been created and are already engaged to assist with the various challenges that county employees and our citizens face from the COVID-19 pandemic. These workgroups include a Human Needs Taskforce, a Small Business Administration (SBA) Taskforce, a FEMA Public Assistance (PA) Taskforce, a Communications Taskforce and a County Employee Liaison Taskforce. The county has created a Virtual Disaster Assistance Center for citizens which is located at the Douglas County Human Services webpage.

11. **BUSINESS/SCHOOL/GOVT. BUILDING CLOSURES:** Douglas County Schools will be not re-open schools to students until 4/17 and will implement remote/distance learning after spring break (next week).

Highlands Ranch Community Association (HRCA): All Recreation Centers are closed until at least 4/12.

Town of Castle Rock: All Recreation Centers are closed until at least 4/15

Town of Parker: All Recreation and Fine Arts centers are closed until at least 3/31

City of Castle Pines: Castle Pines has closed its offices to public access but is open for business via phone, email and online payments.

City of Lone Tree: Fine Arts centers are closed until at least 5/22, and closing all facilities to the public at the end of business 3/27

Town of Larkspur: Town hall is closed; however, the town is functioning and operational. Town staff is working from home. The town playground equipment is closed.

Grocery Stores: Safeway designates Tuesday and Thursday mornings from 7:00 AM to 9:00 AM for Senior Citizens, pregnant women and those with compromised immune systems to shop in greater safety. Target is offering the first hour on Wednesdays. Whole Foods has set aside 7:00 AM to 8:00 AM before modified operating hours. King Soopers additionally has set aside Monday, Wednesday, and Friday mornings from 7:00AM to 8:00AM for the same population as mentioned above.

Douglas County Courts as part of the 18th precinct are working with reduced staff and have advised jurors they are not required to appear through April 3rd. They will receive a later summons with a new date potentially.

12. **CRITICAL ISSUES: PPE (masks, gowns, and face shields):** local agencies are running low or have exhausted their supply. There is no ability to purchase required PPE out of the normal supply chain due to overwhelming demand. Information indicates initial SNS delivery will not fulfill current

Resource Orders into EOC Logistics.

13. ADDITIONAL INFORMATION:

Douglas County declared a State of Emergency on Friday 3/13/2020. The following municipalities have also declared States of Emergency: Town of Parker (3/13/2020), Town of Larkspur (3/16/2020), City of Castle Pines (3/16/20), Town of Castle Rock (3/17/20), City of Lone Tree (3/17/20)

Per an earlier order from Gov. Polis, all restaurants and bars are limited to carry-out or delivery for 30 days. This now includes alcohol sales.

On 3.22.20 Gov. Polis provided an update on the state's response to COVID-19. Today he signed an executive order directing all of Colorado's non-critical employers to reduce their in-person workforce by 50 percent. In accordance with the executive order, the Colorado Department of Public Health and Environment is also issuing a public health order. He also directed all employers to implement tele-work options to the greatest extent possible. If tele-work is not practical or possible, employers are encouraged to stagger work schedules to reduce the proximity of employees during work hours and to keep employees on payroll. This Executive Order does not apply to any employer that can certify that employees are no closer than six feet from one another during any part of their work hours.

At 2:00PM 3/23/2020, City and County of Denver Mayor Hancock announced a local "stay-at-home" executive order, order all residents to stay inside their homes except for essential reasons through April 10th, 2020.

- 14. ACCOMPLISHMENTS:** Virtual EOC activated at Level 2. Logistics has processed multiple resource requests from internal county departments, Douglas County Partners, hospitals and healthcare providers. Engagement with multiple daily conference calls and status reports. Implementation of SNS/LTP Team for reception of incoming SNS (and other) supplies and products.

- 15. PLANNED ACTIVITIES:** Monitor Conditions and maintain communications with critical stakeholders and partners/mutual aid. Monitor situation and updates through WebEOC, neighboring jurisdictions, internet, broadcast media and social media. Continue to process resource requests through the Douglas EOC to the State EOC.

Planning has been completed for reception of SNS deliveries to the county and a team is in place to implement our Local Transfer Point (LTP) plan. Update on 3.24.20 - the SNS Allocation for Douglas County has arrived at the Arapahoe LTP and the Douglas SNS/LTP Team will pick the shipment up and transport back to Douglas County this afternoon.

Douglas County is launching work on developing a Medical Surge Team to plan and implement prospective locations and support for Alternative Care facilities needs.

- 16. FUTURE THREATS: Ongoing issues surrounding PPE** Per the Center for Disease Control (CDC) Website, more cases of COVID-19 are likely to be identified in the coming days, including more cases in the United States. It's also likely that community spread will continue to occur, including in communities in the United States. It's likely that at some point, widespread transmission of COVID-19 in the United States will occur.

Widespread transmission of COVID-19 would translate into large numbers of people needing medical

care at the same time. Schools, childcare centers, workplaces, and other places for mass gatherings may experience more absenteeism. Public health and healthcare systems may become overloaded, with elevated rates of hospitalizations and deaths. Other critical infrastructure, such as law enforcement, emergency medical services, and transportation industry may also be affected. Health care providers and hospitals may be overwhelmed. At this time, there is no vaccine to protect against COVID-19 and no medications approved to treat it. Non-pharmaceutical interventions would be the most important response strategy.

17. WEATHER:

This Week : Strong west/southwesterly upper level flow continues today leading to mostly sunny skies as high temperatures reach the upper 50s to low 60s with dry conditions expected throughout the day. Similar conditions Wednesday as high temperatures reach the low to mid 60s, breezy and dry throughout the day. Thursday will start off mild with mostly sunny skies as high temperatures reach the low 60s before a disturbance slowly creeps into the region late Thursday evening. A slight chance for rain initially before turning over to a rain/mix overnight and into Friday morning. A continued chance for a rain/mix Friday morning before temperatures start to cool resulting in precipitation turning over to all snow late Friday morning. Best chance for snow will be from 10am Friday until midnight Friday, with some flurries possible through daybreak Saturday. Total snowfall at this time looks to be in the 1-3" range Northern/Central Douglas, 2-4" Southern Douglas, mainly on grass with very little pavement accumulations expected. High temperatures should reach the upper 30s to around 40 during the morning Friday with temperatures dropping through the rest of the day. A chilly start to Saturday before high temperatures climb into the upper 40s to around 50 resulting in a quick recovery during the day as skies clear Saturday afternoon with dry conditions into Sunday.

INCIDENT COMMAND JURISDICTION/LOCATION: Tri-County Health Department-Douglas County/ Tri-County Health DOC – Douglas County EOC, 4000 Justice Way

IC NAME/CONTACT #: Michelle Askenazi, TCHD / 303-921-7058, Doug Debord County Manager, Contact EOC

OEM POC/ CONTACT #: Debrah Schnackenberg / 720-203-1818

Total Pageviews

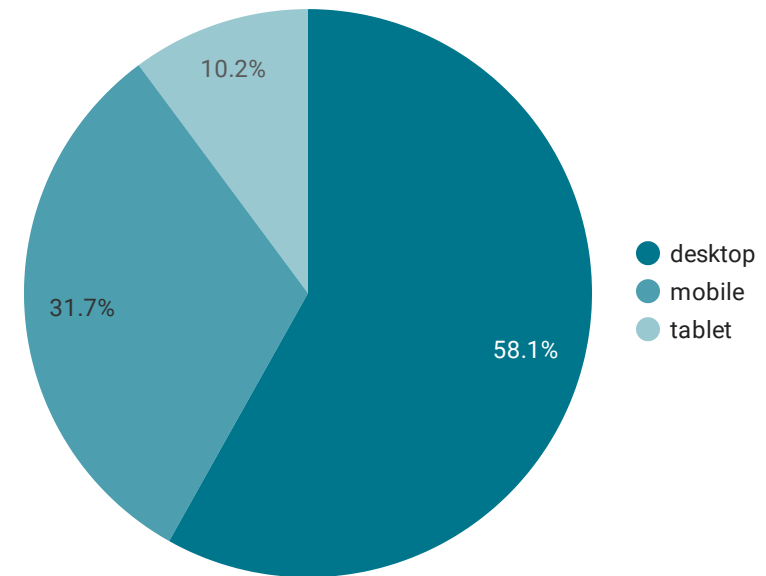
36,409

dcl.org

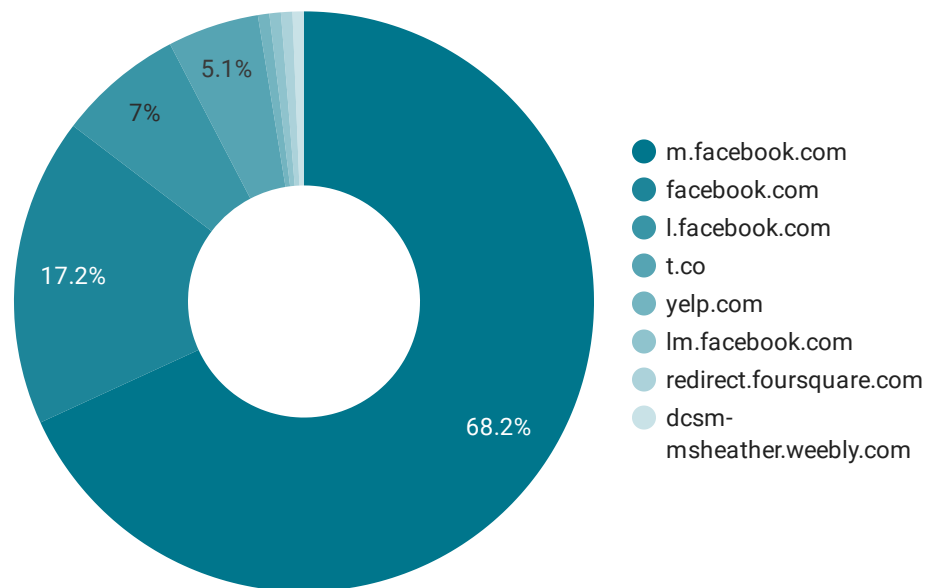
Mar 18, 2020 - Mar 24, 2020

Selected Pages by Pageviews

| | Page Title | Pageviews ▾ |
|-----|---|-------------|
| 1. | Douglas County Libraries | 17,898 |
| 2. | Digital Media Douglas County Libraries | 6,537 |
| 3. | Community Safety Notice Douglas County Libraries | 2,090 |
| 4. | All Databases Douglas County Libraries | 137 |
| 5. | Student Databases Douglas County Libraries | 134 |
| 6. | Business & Finance Douglas County Libraries | 81 |
| 7. | History & Genealogy Databases Douglas County Librari... | 69 |
| 8. | Student Databases - High School Douglas County Libra... | 60 |
| 9. | Student Databases - Elementary School Douglas Count... | 53 |
| 10. | Student Databases - Middle School Douglas County Lib... | 29 |



Pageviews by Device Category



Social Media Traffic Sources

Top 10 Pages by Pageviews

| | Page Title | Pageviews ▾ |
|-----|--|-------------|
| 1. | Douglas County Libraries | 17,898 |
| 2. | Digital Media Douglas County Libraries | 6,537 |
| 3. | What's New Douglas County Libraries | 2,120 |
| 4. | Community Safety Notice Douglas County Libraries | 2,090 |
| 5. | Parker Douglas County Libraries | 1,152 |
| 6. | Library Perks Douglas County Libraries | 1,029 |
| 7. | Highlands Ranch Douglas County Libraries | 894 |
| 8. | Castle Rock Douglas County Libraries | 734 |
| 9. | Research Databases Douglas County Libraries | 579 |
| 10. | Lone Tree Douglas County Libraries | 473 |

Total Pageviews

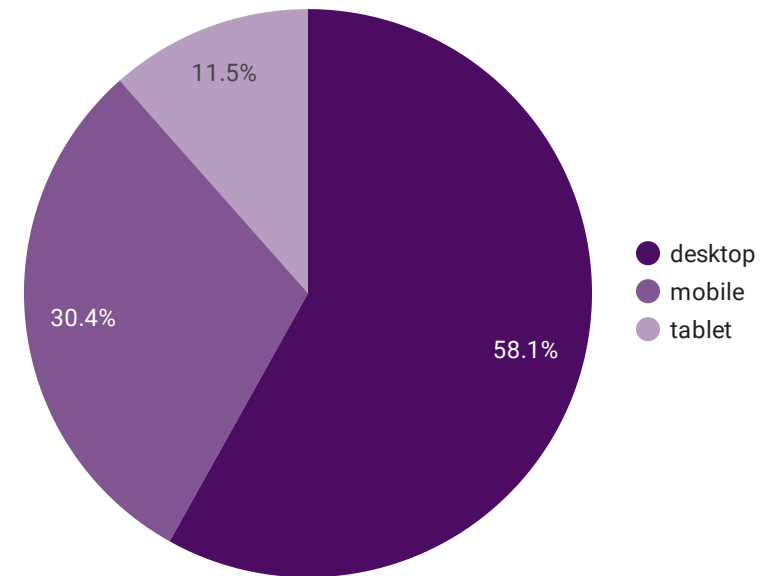
85,439

dcl.bibliocommons.com

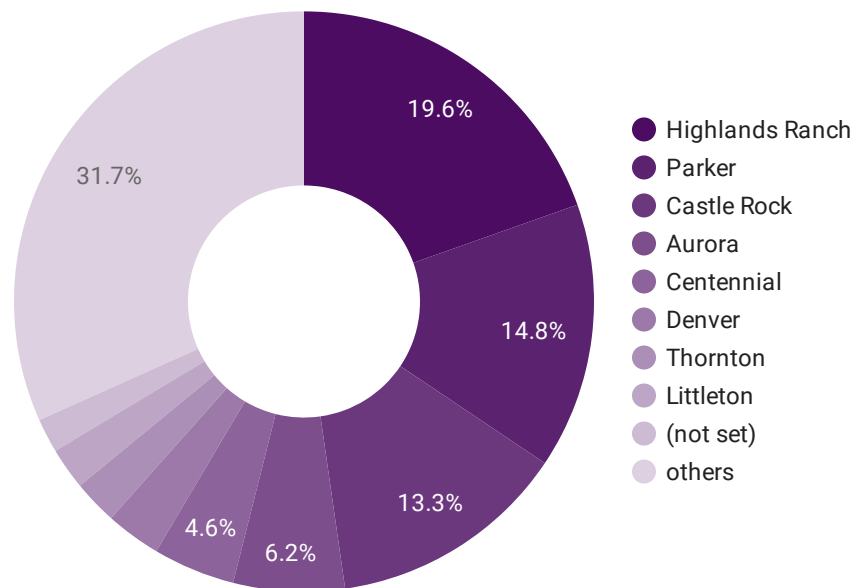
Mar 18, 2020 - Mar 24, 2020

Top 10 Pages by Pageviews

| | Page Title | Pageviews ▾ |
|-----|--|-------------|
| 1. | Search Douglas County Libraries BiblioCommons | 31,790 |
| 2. | Log In Douglas County Libraries BiblioCommons | 12,779 |
| 3. | Checked Out Douglas County Libraries BiblioCommons | 9,992 |
| 4. | On Hold Douglas County Libraries BiblioCommons | 6,577 |
| 5. | My DCL Douglas County Libraries BiblioCommons | 3,610 |
| 6. | Recent Activity Douglas County Libraries BiblioComm... | 1,977 |
| 7. | New Titles Douglas County Libraries BiblioCommons | 1,195 |
| 8. | Borrowing History Douglas County Libraries BiblioCo... | 484 |
| 9. | Account Douglas County Libraries BiblioCommons | 439 |
| 10. | Fees Douglas County Libraries BiblioCommons | 273 |



Pageviews by Device Category

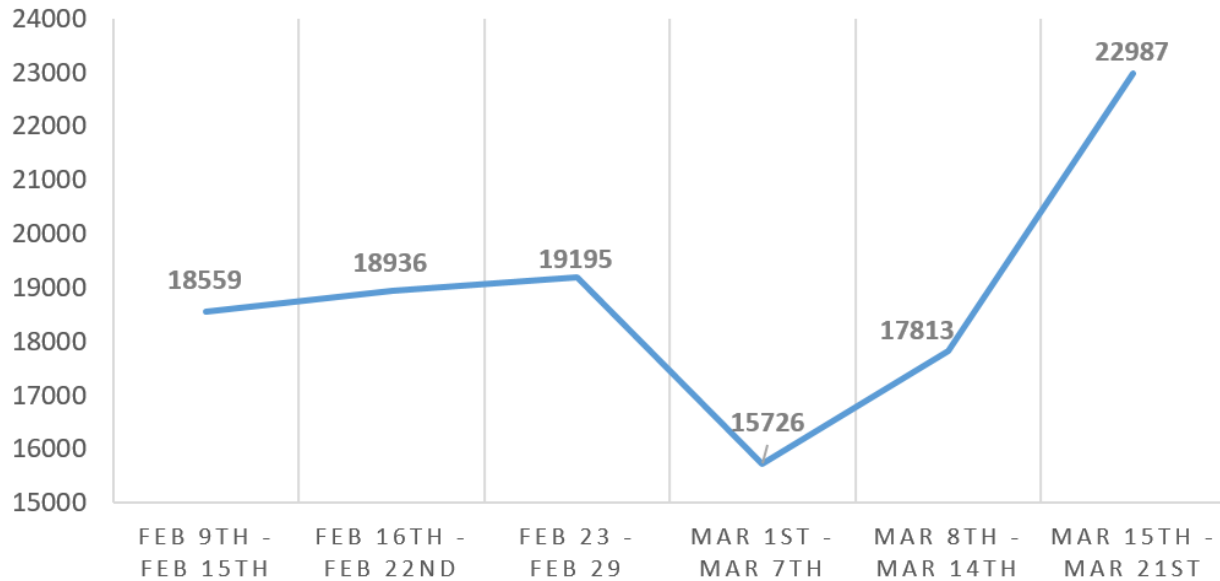


Traffic Sources by City

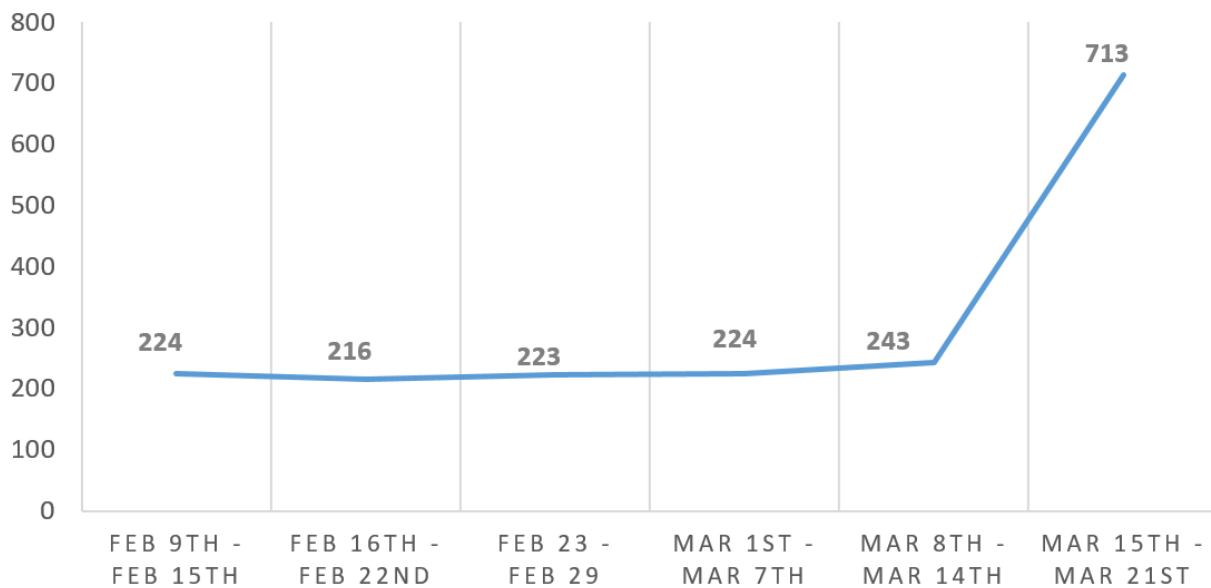
Top 10 Search Terms by Smart Search and/or Automated Query

| | Search Term |
|-----|-------------------------|
| 1. | little fires everywhere |
| 2. | dvd |
| 3. | 1917 |
| 4. | the glass hotel |
| 5. | american dirt |
| 6. | In five years |
| 7. | in five years |
| 8. | ebooks |
| 9. | consumer reports |
| 10. | untamed |

OVERDRIVE CHECKOUTS

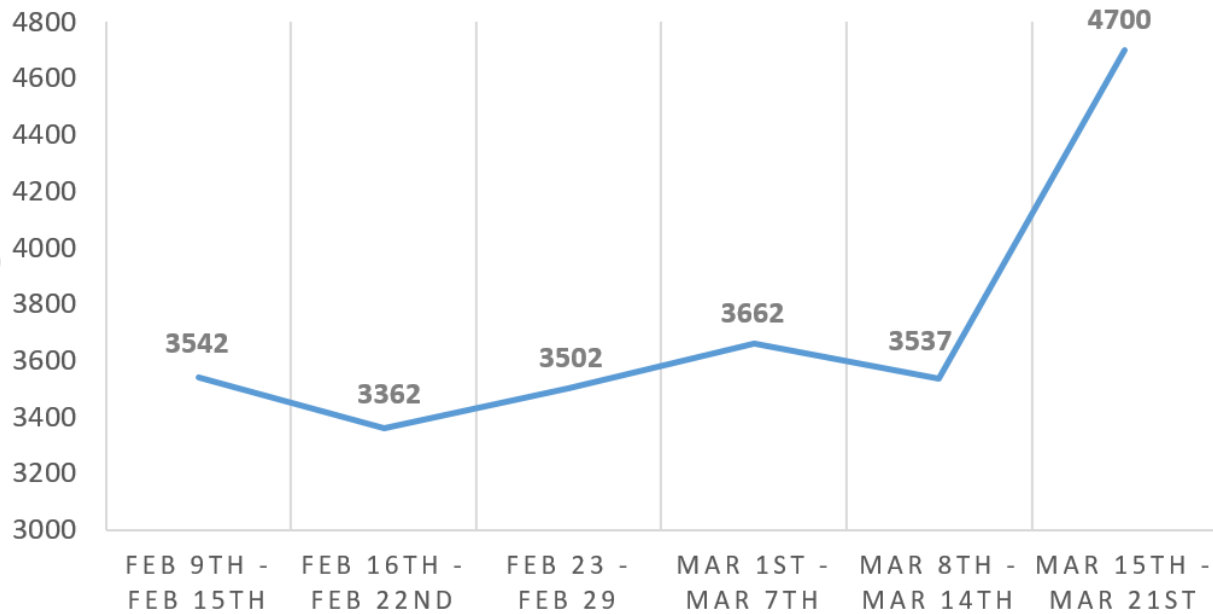


OVERDRIVE NEW USERS

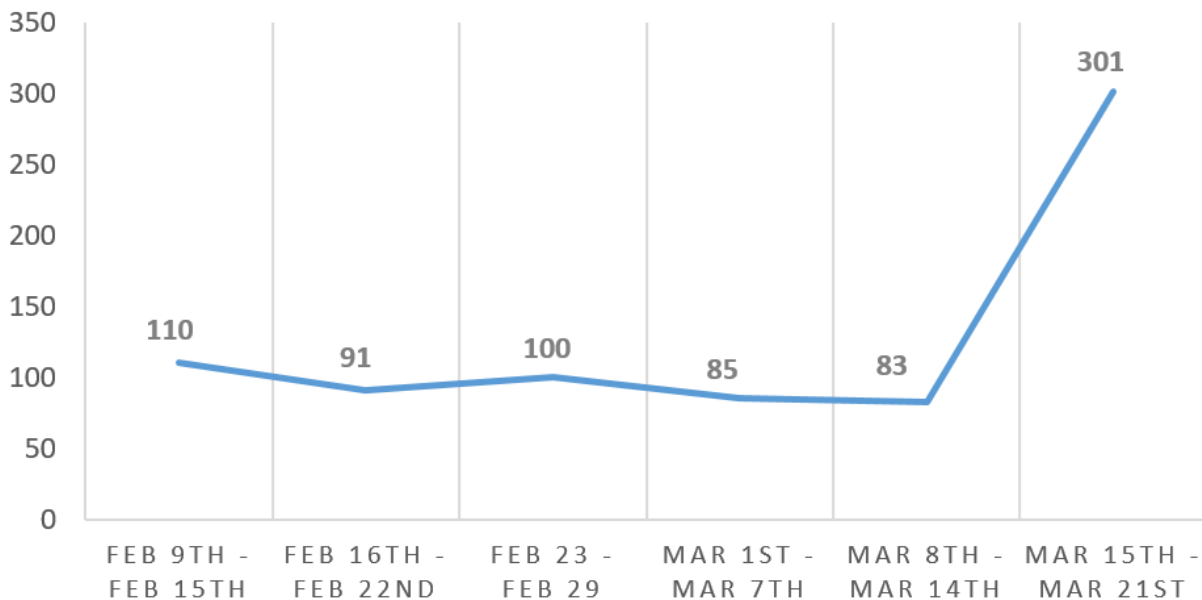


- Through OverDrive's Instant Digital Card, which went live 3/16, we have 505 new cards
- 1,593 YLD checkouts since "Skip the Line" launched on 3/13
- Checkouts ↑ 27%, New Users ↑ 215%

HOOPLA CHECKOUTS



HOOPLA NEW USERS



- 51 new instant cards issued through hoopla Engage
- Checkouts ↑ 33%, New Users ↑ 220%

OTHER:

- Through GetACard, 2490 new cards since 3/17/20.
- 50 additional hotspots ordered. Should arrive in one week; awaiting confirmation.