

DOUGLAS COUNTY LIBRARIES  
Board of Trustees Regular Meeting  
June 30, 2021  
Castle Pines, Colorado

Ron Cole called the regular meeting to order at 7:00 p.m.

This meeting was held and was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

The following were present:

**TRUSTEES:** Suzanne Burkholder, Ron Cole, Daniel Danser, Terry Nolan, Meghann Silverthorn, Dawn Vaughn, and Louise Wood

All trustees were present. A quorum was present.

**STAFF:** Bob Pasicznyuk, Patti Owen-DeLay, Jesse Politi, and Nanci Marr; Michael King and Amber DeBerry attended virtually.

**STAFF ATTENDING AS PUBLIC:** Ashley Fahey, Sara Irick, Lynn Jankura, and Kate Prestwood attended virtually.

**GUESTS:** Toby Olsen with OPN Architects, and Alan Anderson and Jeff Pittman with Fransen Pittman General Contractors

**PUBLIC COMMENTS**

None

**CONSENT AGENDA**

- Minutes May 26, 2021
- Budgeted Capital Expenditure: Lone Tree Carpet

**MOTION 21-06-01:** Meghann Silverthorn moved and the motion carried unanimously to approve the *Consent Agenda* as presented, consisting of the Regular Meeting minutes of May 26, 2021, and the Budgeted Capital Expenditure of \$75,000 for maintenance carpet replacement at the Lone Tree library.

**EXECUTIVE LIBRARY DIRECTOR'S REPORT**

Bob Pasicznyuk updated the board on the strategic planning process.

**DISTRICT BUSINESS**

Ron Cole acknowledged Meghann Silverthorn's election to the Urban Libraries Council Board of Directors.

Capital Planning Committee Report (Vaughn in lieu of Danser)

- Roxborough Library Memorandum of Understanding (MOU) with Roxborough Village Metropolitan District
  - Bob Pasicznyuk presented the MOU. Dawn Vaughn indicated that the Planning Committee recommended moving forward.

- **MOTION 21-06-02:** Ron Cole moved to adopt the Memorandum of Understanding with the Roxborough Village Metropolitan Center toward a new facility lease partnership should Roxborough residents authorize a new recreation center and both organizations approve agreements, solidifying the relationship as presented; the motion carried unanimously.
- Update on Castle Rock Project
  - **PRESENTATION:** Toby Olsen presented layouts and a virtual tour of the plan for the new library in Castle Rock.

#### Executive Committee Report (Cole)

Ron Cole reported that the Executive Committee was briefed on upcoming state legislation.

#### Personnel Committee Report (Silverthorn)

Meghann Silverthorn reported that the Personnel Committee was briefed on the new Performance Feedback process.

#### Partnership of Douglas County Governments (Danser)

Dan Danser reported that the PDCG did not meet in June, but will meet in July at the Parker library.

#### Douglas County Youth Initiative (Burkholder)

Suzanne Burkholder reported on the Wraparound Program and new programs, including Sources of Strength (suicide prevention) and Colorado Youth Congress.

#### **FOUNDATION REPORT (Vaughn)**

The Foundation (DCLF) board will meet in July. Major upcoming DCLF initiatives include the Gala and the new Family Fête gala. Amber DeBerry will provide information to the board about ways they can participate.

#### **TRUSTEE COMMENTS**

- Meghann Silverthorn asked about plans for opening regular board meetings to the public in-person, which will resume with the next meeting in August.
- Ron Cole asked to what degree DCL engages with ALA.

#### **UPCOMING BOARD MEETINGS**

1. **Board Capital Planning Committee Meeting:** July 1, 2021, Castle Pines Library, 8:00 a.m.-9:00 a.m. (Danser, Nolan and Vaughn)
2. **Personnel Committee Meeting:** July 16, 2021, Castle Pines Library, 8:00 a.m.-9:00 a.m. (Silverthorn, Burkholder and Cole)
3. **Board Executive Committee Meeting:** July 16, 2021, Castle Pines Library, 9:00 a.m.-10:00 a.m. (Cole, Burkholder and Silverthorn). Note change in date, time and location.
4. **Board Informal Breakfast:** July 28, 2021, Location to Be Announced, 8:00 a.m.-9:00 a.m. (All)
5. **Board Study Session:** No study session in July; August 25, 2021, Roxborough Library, 5:30 p.m.-6:30 p.m. (All)
6. **Board Regular Meeting:** No regular board meeting in July; August 25, 2021, Roxborough Library, 7:00 p.m. (All)

#### OTHER BOARD CALENDAR ITEMS

1. Partnership of Douglas County Governments Meeting: July 21, 2021, Parker Library, 7:00 a.m.-9:30 a.m.
2. Elected Officials Reception: Thursday, November 18, 2021, Highlands Ranch Mansion, 6:00 p.m.-8:00 p.m.

Patti Owen-DeLay recognized Laurel Platt, Jesse Politi, and Michael King, who assisted with board meetings held both in-person and virtually.

#### ADJOURN

**MOTION 21-06-03:** Ron Cole adjourned the meeting at 8:08 p.m.

Respectfully submitted,



Louise M. Wood, Secretary  
Minutes prepared by Nanci Marr

