

DOUGLAS COUNTY LIBRARIES  
Board of Trustees Meeting  
May 27, 2020  
Remote Virtual

President Cole called the regular meeting to order at 6:00 p.m.

This meeting was held and was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

The following were present:

**TRUSTEES:** Suzanne Burkholder, Ron Cole, Daniel Danser, Meghann Silverthorn, Dawn Vaughn, and Louise Wood

Sean Duffy was absent; the absence was excused.

A quorum was present.

**STAFF:** Bob Pasiecznyuk, Dave Anderson, Amber DeBerry, Julianne Griffin, Michael King, and Patti Owen-DeLay

**GUESTS:** Kim Higgins and Brent Millspaugh, Eide Bailly Auditors

**PUBLIC:** Jeff Pittman; Staff Attending as Public: Kelly Allan, Angie Brown, Melissa Della Penna, and Tina Schmidt

**PUBLIC COMMENT:** None

**APPROVAL OF CONSENT AGENDA**

**MOTION 20-05-01:** Burkholder moved and the motion carried unanimously to approve the consent agenda consisting of April 29, 2020, minutes and the budgeted capital expenditure for Highlands Ranch library sorter.

**DISTRICT BUSINESS**

No one declared a conflict of interest.

**PRESENTATION:** Annual Audit: Kim Higgins and Brent Millspaugh

Higgins reviewed the audit with the trustees.

Financial Statements: Prepared by District finance staff. Auditor gives an opinion on these Financial Statements. This opinion is a clean opinion, which is the best that you can receive.

## **ALIGN CUSTOMER EXPECTATIONS FOR COVID-19 COMPLIANCE**

Tabled until the June board meeting.

## **EXECUTIVE LIBRARY DIRECTOR UPDATE**

Pasicznyuk updated the board on curbside service. Anticipated opening is June 29 or July 1, pending mandate updates that would allow for opening to the public. It is anticipated that opening to the public will entail a host of restrictions under which we need to operate.

## **FOUNDATION**

The Foundation submitted its annual report to the library board.

## **TRUSTEE COMMENTS:**

Cole thanked staff for the Zoom support.

Silverthorn requested to send audit PERA questions to staff for discussion/answer at the next meeting.

## **UPCOMING BOARD MEETINGS**

### **Currently Scheduled:**

1. **Board Meeting:** June 24, 2020, Douglas County Libraries in Highlands Ranch, Event Hall 7:00 p.m. (Dinner at 6:30 p.m.)
2. **Board Study Session:** June 24, 2020, Douglas County Libraries in Highlands Ranch, Event Hall 5:00 p.m. - 6:30 p.m.

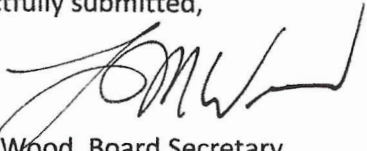
### **Other Board Calendar Items:**

1. **Partnership of Douglas County Governments Meeting:** July 15, 2020, Town of Castle Rock, TBA, 7:00 a.m. (meeting begins at 7:30 a.m.)

Note: Both the board meetings and the Partnership of Douglas County Governments meeting are location tentative depending on public health orders.

The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

  
Louise Wood, Board Secretary  
Minutes prepared by Patti Owen-DeLay

