

DOUGLAS COUNTY LIBRARIES
Board of Trustees Regular Meeting
April 28, 2021
Castle Pines, Colorado

Vice-President Silverthorn called the regular meeting to order at 7:00 p.m.

This meeting was held and was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

The following were present:

TRUSTEES: Suzanne Burkholder, Daniel Danser, Terry Nolan, Meghann Silverthorn, and Dawn Vaughn

Terry Nolan attended virtually.

Ron Cole and Louise Wood were absent. The absences were excused.

A quorum was present.

STAFF: Bob Pasicznyuk, Dave Anderson, Michael King, Jesse Politi, and Patti Owen-DeLay

STAFF ATTENDING AS PUBLIC: Kelly Allan, Melissa Della Penna, Ashley Fahey, Jessica Frederickson, Lynn Jankura, Kate Prestwood, and Cindy Williams

GUESTS: Kimberly Higgins and Alex Arndt, Eide Bailly

PUBLIC COMMENTS

Frederickson expressed appreciation for the library partnering with Douglas County Government in drawing awareness to child abuse. Frederickson asked that the board and district consider becoming fine-free.

CONSENT AGENDA

- Minutes March 31, 2021

MOTION 21-04-01: Silverthorn moved and the motion carried unanimously to approve the March 31, 2021, minutes as presented.

PRESENTATION

- Annual Audit Report with Kim Higgins and Alex Arndt of Eide Bailly

Higgins covered Financial Statement Audit. Arndt covered Required Communications.

Highlights:

- The opinion given stated that the financial statements are presented fairly and in accordance with general accounting principles. This is the best opinion you can get.
- The Statement of Net Position improved over 2019 as assets went up and liabilities went down.
- The Statement of Activities was also positive over 2019. Additionally, the Fund Balance also showed a positive increase for 2020 over 2019.
- The Letter to Governance was reviewed and no corrected or uncorrected misstatements were identified, and there were no disagreements or significant difficulties with management.
- Upcoming GASB implementations were reviewed. Leases will be a significant implementation item coming up for the district.

EXECUTIVE LIBRARY DIRECTOR'S REPORT

Pasicznyuk walked the board through two substantial pieces of work:

1. The Castle Rock New Build Project
2. Strategic Planning

Silverthorn asked where things were with the fine-free conversation. Pasicznyuk and the board discussed the reasons the district continues with fines, and possible benefits of removing fines. It is an ongoing conversation.

DISTRICT BUSINESS

Capital Planning Committee Report (Danser)

No report.

Executive Committee Report (Burkholder)

The committee discussed issue resolution and received an update on Paylocity implementation.

Personnel Committee Report (Silverthorn)

The committee met and started discussion around measures around the Executive Library Director's performance. Recommendations will be coming to a future meeting for adoption.

Partnership of Douglas County Governments (PDCG) (Danser)

The PDCG will have an in-person meeting in May.

Douglas County Youth Initiative (DCYI) (Burkholder)

The annual Outstanding Youth Awards was held on Monday highlighting students who overcame great difficulties to achieve success. In addition to monetary gifts the recognized students are also getting a gift from the district.

FOUNDATION REPORT (Vaughn)

The Foundation discussed ideas around the 2021 goals of: new donor prospects, gala support, and new board members. There will be two galas this year: the adult gala on September 24 at the Denver Marriott South, and a family gala at Lone Tree library on August 28.

The Foundation is expanding the use of scholarship program money to include college scholarships for teen library volunteers.

TRUSTEE COMMENTS

Nolan felt customers with fines could have them waived and that fines support getting materials back timely.

Vaughn recognized Anderson for his work on the financials and the audit.

Silverthorn has applied for the Urban Libraries Council board in a way to increase how we get value from our institutional membership and stay connected to conversations that can support increasing our impact in our community.

UPCOMING BOARD MEETINGS

1. **Board Capital Planning Committee Meeting:** May 6, 2021, Castle Pines Library, 8:00 a.m. – 9:00 a.m. (Danser, Nolan and Vaughn).
2. **Board Executive Committee Meeting:** May 12, 2021, Castle Rock – Philip S. Miller Library, 8:00 a.m. – 9:00 a.m. (Cole, Burkholder and Silverthorn). Note change in location.
3. **Personnel Committee Meeting:** May 12, 2021, Castle Rock – Philip S. Miller Library, 9:00 a.m. – 10:00 a.m. (Silverthorn, Burkholder and Cole). Note change in date, time and location.
4. **Board / Foundation Dinner:** May 26, 2021, Castle Pines Library, 5:30 p.m. – 6:30 p.m. (All)
5. **Board Regular Meeting:** May 26, 2021, Board – Castle Pines Library; Public – Remote Call-In, 7:00 p.m. (All).

OTHER BOARD CALENDAR ITEMS

1. **Partnership of Douglas County Governments Meeting:** May 19, 2021, Douglas County Events Center, 7:00 a.m. – 9:30 a.m. Note change from remote call-in to in-person.

ADJOURN

MOTION 21-04-02: Danser moved and the motion carried unanimously to adjourn the meeting at 8:15 p.m.

Respectfully submitted,


Louise M. Wood, Secretary

Minutes prepared by Patti Owen-DeLay

