

<b>HELD</b>	<b>Date:</b> August 4, 2021
	<b>Time:</b> 8:00 a.m.
	<b>Location:</b> Lone Tree Library, The Studio
<b>NOTICE</b>	This meeting was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following members present:
<b>ATTENDANCE</b>	<b>Committee Members:</b> Ron Cole, Suzanne Burkholder and Meghann Silverthorn
	<b>Staff:</b> Bob Pasicznyuk
	<b>Public:</b> None
	<b>Guests:</b> None

## DISCUSSION ITEMS:

<b>Upcoming Board Meeting and Study Sessions</b>	Review of Agendas and Key Agenda Items <ul style="list-style-type: none"> <li>• Board Meeting Agenda</li> <li>• Study Session Packet</li> </ul>
<b>Project / Capital Updates</b>	Castle Rock New Build – updated status of project and upcoming community meeting.
	Budgeted Capital Expenditure – Handi-cap Touchless Door Openers. Being reviewed by Capital Planning Committee on 8/5.
<b>Closure of Lone Tree Library</b>	Closure of Lone Tree 9/17-9/21 for re-carpeting. Capital Planning Committee considering this at the 8/5/21 meeting.
<b>Annual Board Retreat and Annual Board Evaluation</b>	Reviewed recommendations from retreat, updates to board evaluation, plan for engaging in board evaluation. Will continue conversation.
<b>Financial Reviews</b> (as needed) Budget, Financial Statements & Annual Audit	Review Apr-Jun Quarterly Financials – not ready. Treasurer, Burkholder will review before meeting.
	Annual Audit Engagement Letter – will continue with current auditors, and go for Request for Proposal for 2021 audit in 2022.
<b>Bylaws and Policy Updates</b> (as needed)	Asked about a proposed change to Foundation bylaws to allow Foundation Executive Director to be either the Executive Library Director or his “director-level” designee.
<b>Neutrality and Confident Pluralism</b>	Updated the committee on a plan to work on this with Library Leadership team.
<b>ADJOURNMENT</b>	The meeting was adjourned at: 9:00 a.m.