

Philip S. Miller Library, Castle Rock, CO Wednesday, May 24, 2017

CALL TO ORDER Presiding: Eleanor Brown, Vice-President

ATTENDANCE

GUESTS Cheryl Wallace and Chris Daues with Rubin Brown Auditors

PUBLIC COMMENTS

CONSENT AGENDA

- **ACTION ITEM - Motion to approve Consent Agenda:**
 - Minutes Regular Meeting March 22, 2017 (*Packet page 3*)
 - Ratification of Email Poll for Replacement Doors at Castle Pines and Parker Libraries (*Packet page 9*)

PRESENTATION Annual Audit Report - Cheryl Wallace and Chris Daues with Rubin Brown Auditors (*Packet – View Point page 22 / Audit page 39*)

STRATEGIC UPDATE (Bob Pasicznyuk) (*Packet page 95*)

DISTRICT BUSINESS *Do any board members have a conflict of interest to disclose regarding any of the below matters? If so, please recuse yourself, and return to the meeting after discussion has ended.*

Executive Committee (Janiece Murphy)

- Quarterly Financial and Investment **REPORT** (*Packet page 103*)

Bylaws and Policies Committee

Capital Planning Committee (John Beckwith) *Formerly Building and Grounds Committee*

- Roxborough Library Closure. **MOTION TO RESCIND:** (*Packet page 18*)
- Roxborough Library Closure New Dates. **MOTION TO APPROVE** (*Packet page 18*)

- Capital Expenditure for punch items for the new buildings. **MOTION TO APPROVE:** *(Packet page 17)*

Human Resources Committee (Eleanor Brown)

- Title Change for Library Director **MOTION TO APPROVE** *(Packet page 19)*
- Staff Day Closure **MOTION TO APPROVE** *(Packet page 20)*
- Reappointment Recommendation Process **REPORT**

FOUNDATION REPORT (John Howe)

- Annual Report due to the Library Board *(Packet page 108)*

TRUSTEE REPRESENTATIVE REPORTS

TRUSTEE COMMENTS

UPCOMING BOARD MEETINGS

Please note added evening before session for the July retreat

1. **Board Meeting:** June 28, 2017, James H. Larue Library, Shea Meeting Room, 7:00 p.m. (Dinner at 6:30 p.m.)
2. **Executive Committee Meeting:** July 12, 2017, Parker Library, 2nd Floor Conference Room, 12:00 p.m. – 1:30 p.m.
3. **Capital Planning Committee Meeting:** June 15, 2017, Philip S. Miller Library, Castle Rock Bank East, 10:30 a.m. – 11:30 a.m.
4. **Board Study Session:** August 17, 2017, Lone Tree Library, The Studio, 11:30 a.m. – 1:00 p.m.
5. **Human Resources Committee Meeting:** No meeting scheduled
6. **Bylaws and Policies Committee Meeting:** No meeting scheduled
7. **Annual Board Retreat:**
 - a. Friday, July 7, 2017, 6 p.m. Dinner and pre-session, Parker Library
 - b. Saturday, July 8, 2017, 8 a.m. – 5 p.m. Retreat, Parker Library

OTHER BOARD CALENDAR ITEMS

1. **DCL Foundation Meeting:** July 10, 2017, Lone Tree Library, The Studio, Noon – 1:00 p.m.

2. **Partnership of Douglas County Governments Meeting**: July 19, 2017, Parker Library, 7:00 a.m. – 9:30 a.m.
3. **Douglas County Youth Initiative Meeting**: June 12, 2017, Douglas County Human Services Offices, 1st Floor Conference Room, 8:30 a.m. – 11:30 a.m.
4. **Colorado Association of Libraries Legislative Committee Meeting**: Starts back in September

ADJOURN