

# Hrayr Khanjian

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## EXPERIENCE

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**Website Administrator | Coordinator:** *Mr. S Leather*, San Francisco CA 2015-present

- Standardize and quality control across thousands of product web pages to ensure visual, textual, product detail, and CSS consistency, to ease user experience and maximize sales for internationally renowned leather and gear retail store
- Manage and maintain up to date site offerings to align with current inventory and customer interest
- Coordinate between back end developer, designer, internet sales office, marketing manager, and general manager
- Process and fulfill internet orders daily filling in for sales associate

**Project Manager:** *Consumer Financial Service Corporation*, Emeryville CA 2014

- Researched and aggregated data of competing financial institutions
- Conducted primary survey and phone interviews for in depth investigation
- Coordinated different aspects of projects in collaboration with other project managers

**Language Consultant | Translator | Transcriber:** Boston MA 2009-2014

- Provided Western Armenian expertise to team of researchers conducting morphological research
- Armenian expert for Syntactic Structures of the Worlds Languages (online database)
- Analyzed linguistic and cultural dimensions for accounting firm rebranding campaign for Lexicon Branding

**Project Reviewer:** Boston MA 2012-2013

- Peer Reviewed journal article relevant to field of expertise for *Syntax* (top journal in the field of syntax)
- Assessed contribution potential of grant proposal to the field of linguistics for *Czech Science Foundation*

## TEACHING

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**Math Tutor:** *Expert Tutoring*, San Francisco CA 2015-present | *Aqademy Tutoring Company*, Los Angeles CA 2005-2007

- Designed custom tailored course planners, created practice problem sets and teaching materials
- Surpassed parents' expectations, increased clientele through referrals
- Taught Algebra, Geometry, Trigonometry, Pre-Calculus, Single and Multi-Variable Calculus

**Teaching Assistant:** *Massachusetts Institute of Technology*, Cambridge MA 2009 | *University of California, Los Angeles* CA 2007

- Assisted *Phonology/Phonetics*, *General Linguistics*, and *Mathematical Structures in Language* classes
- Lead discussion sections, graded exams and papers for undergraduate and graduate students
- Create handouts, graded weekly problem sets, mentored students during weekly office hours
- Facilitate concerns and issues between the faculty and linguistic graduate student body

## EDUCATION

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**Massachusetts Institute of Technology**, Cambridge MA

*PhD in Linguistics, Specialization in Syntax* 2013

**University of California**, Los Angeles CA

*BA in Linguistics and minor in Mathematics* 2007 (*magna cum laude*)

## LANGUAGES:

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**Spoken**        English, Western Armenian (native), Eastern Armenian (fluent), French (intermediate)

**Researched**   Japanese, Korean, Turkish, Uyghur, Classical Armenian, West Greenlandic, Palauan

**AWARDS:** UCLA Charles E. and Sue K. Award for Groundbreaking Research 2007

**SKILLS:** Microsoft Office, Praat, LaTeX, HTML, CSS, SQL; Some experience with Perl, Python, R; Photography