

**VANESSA DOUTHERD-M.A., EDS-(P)**  
**EDUCATIONAL DESIGN PROFESSIONAL**

January, 2021

204 Selby Ranch Road  
Apt #7  
Sacramento, California  
United States, 95864

RE: Open English Department Faculty Role

To whom it may concern:

This letter is to express my interest in joining your department through an open faculty position. The 6+ years of establishing an immersive instructional development and support background has included providing innovative SME programs, promoting ESL & Multilingual linguistics and academic advancement, and strategizing adult educational opportunities to meet optimal standards. These initiatives are among some of my greatest passions; thus, my hope is to continuously build myself within a company that mirrors the same internal values, within a growth minded atmosphere.

My personal familiarity with your department leads me to believe that you are searching for a candidate with proven successes in multi-functional leadership and curriculum design, mirroring excellent cross-functional communication skills, and who holds strong strategic problem-solving capabilities in academic and technical fields. Within the span of 6+ years, I have exuded a prime focus on the creation and development of academic and cultural literacy initiatives for adults of all language abilities, high level interpersonal and professional communication, student and peer leadership and professional development strategies, and multi-functional curriculum development for digital and traditional environments. With the dedication to building my own personal growth and constructing next level curriculum, I believe I am a great fit for this position.

Given the opportunity, I can bring significant value to your organization by utilizing my specific skill sets, work experience and education. I look forward to elaborating on how my specific skills and abilities will benefit your department, and I would be thrilled to have an opportunity to personally interview with you. Please feel free to contact me at your earliest convenience. Thank you for your consideration.

SINCERELY, *Vanessa Doutherd*

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