

Annexure-I

Ordinance XX Centre for Disability Studies

The Centre for Disability Studies (hereinafter referred to as CDS) at the University of Delhi shall be established under Ordinance XX of the University. This Centre shall offer various academic and Research Programmes.

1. Objectives

The objectives of the Centre for Disability Studies shall be as follows:

- i. To promote the inclusion of disability and disability related issues in the curricula of various departments and colleges at all levels.
- ii. To conduct awareness/sensitization programmes and to evolve strategies for the inclusion of disability and disability studies at various levels.
- iii. To run Certificate, Diploma and Post-Graduate Degree Courses in disability studies and related areas such as but not limited to:
 - a) Disability and Gender
 - b) Disability and Human Rights
 - c) Disability and Law
 - d) Disability in relation to Language, Literature and Culture
 - e) Disability and Communication
 - f) Disability and Media
 - g) Disability and Health
 - h) Disability and Society
 - i) Disability and Religion
 - j) Disability and Voluntarism
 - k) Disability in relation to Theater, Cinema and other performing arts
 - l) Indian Sign Language Interpretation
 - m) Disability and Technology
 - n) Braille Systems
 - o) Disability and Sports
- iv. Offer Skills Development Courses/Programmes for students with disabilities.
- v. Offer Post-graduate courses in disability studies and related areas.
- vi. Offer Open Elective Post-Graduate courses in disability studies and related areas which will be recognized in academic Departments of the University towards Post-Graduate credits for completion of Masters degrees in the respective departments.
- vii. Conduct M.Phil/Ph.D. programmes in disability studies and related areas.
- viii. Conduct research in the field of disability.

- ix. Offer online/distance learning courses in disability studies and related areas.
- x. Offer appropriate courses for disability professionals and those wishing to work in the field of disability.
- xi. Act as a Resource Centre in disability studies and related areas for faculty/students of the University and outside.
- xii. To promote practical exposure in the field of disability.
- xiii. To promote adoption of contemporary technologies in the field of disability.
- xiv. To conduct conferences, workshops and seminars in field of disability and disability studies.

2. Governing Structure

The governance of the Centre for Disability Studies shall be carried out through the following bodies under the overall control and supervision of the Executive Council of the University:

2.1. Governing Body

2.2. Advisory Council

2.1 Constitution of the Governing Body

There shall be a Governing Body constituted for the management of the Centre for Disability Studies which shall comprise of:

- i. The Vice Chancellor or his/her nominee -Chairperson
- ii. Pro-Vice Chancellor or his/her nominee (Ex-officio)
- iii. Registrar (Ex-officio)
- iv. Three Experts from the field of Disability Studies or related areas to be nominated by the Executive Council
- v. Finance Officer
- vi. One Professor having knowledge of disability studies from an academic department of the University.
- vii. One Associate/Assistant Professor having knowledge of disability studies from an academic department of the University.
- viii. Director/Honorary Director/OSD of the Centre for Disability Studies – Member Secretary

2.1.1. The Term

Except for the ex-officio members, all other members of the Governing Body shall have a term of two years. The Governing Body shall meet at least once in an academic year. The quorum in the meetings of the Governing Body shall be one third of the total membership. The members may opt to attend the meeting through SKYPE or any other audio-visual system and their attendance shall be counted.

2.1.2. Functions of the Governing Body

The Governing Body shall have the following functions:

- i. To consider the budget of the Centre for Disability Studies and recommend the same for approval to the Executive Council of the University and to incur expenditure within the limits fixed in the budget approved by the Executive Council.
- ii. To consider the annual accounts along with the Audit Report and recommend the same for approval to the Executive Council of the University.
- iii. Subject to the approval of the Executive Council of the University, to manage the funds of the Institute in a schedule Bank and to authorize the Director or such Officer(s) as it may specify to operate the Bank account.
- iv. Make appointments of the Guest Faculty and office staff.
- v. To appoint the teaching staff for the CDS after obtaining the recommendations of the Selection Committee under Statute 19(1) of the Statutes of the University and subject to the approval of the Executive Council of the University.

- vi. To appoint, suspend or terminate the services of administrative and non-academic staff of the Centre in respect of whom such powers may have been delegated by the Executive Council and to determine the emoluments and conditions of service: provided, however, that the qualifications for appointment, emoluments, and conditions of the service of such persons shall be in accordance with those laid down by the Executive Council for similar posts in the University.
- vii. To appoint or terminate the services of the non-academic staff on contract basis on the recommendation of the Advisory Council in order to improve the efficiency of the Centre in respect of whom such powers may be delegated by the Executive Council.
- viii. To determine the infrastructure requirements, including building, make arrangements for procurement and consider the recommendations of the Advisory Council.
- ix. Till such time that the Governing Body is formed or in absence of it at any time, the above functions may be discharged by the Vice Chancellor or his/her nominee.

2.2.1. Constitution of the Advisory Council

There shall be an Advisory Council for designing and managing the academic programmes of the Centre for Disability Studies which shall comprise of:

- i. The Chairperson to be nominated by the Governing Body.
- ii. Not more than two disability experts of Joint Secretary or above rank (Professor or equivalent in the case of academic institutions) from the Ministry of Social Justice and Empowerment or academic institutes of national importance or other Government Departments having domain knowledge to be nominated by the Governing Body.
- iii. Not more than four National Experts having rich experience in the field of disability studies or related areas and working at the senior level in a registered organization, to be nominated by the Governing Body. As far as possible, such experts should represent different kinds of disabilities.
- iv. Not more than two experts having rich experience in disability related academic matters to be nominated by the Governing Body.
- v. Not more than two academicians (serving or retired) from the domain of disability studies to be nominated by the Governing Body.
- vi. Finance Officer
- vii. Programme Coordinator (Ex-Officio Member)
- viii. Director, Delhi University Computer Centre (Ex-Officio)
- ix. Director/Honorary Director/OSD of the Institute – Member Secretary
- x. Till such time that the Governing Body is formed or in absence of it at any time, the nominations to the Advisory Council may be made by the Vice Chancellor or his/her nominee.

2.2.2. The Term

Except for ex-officio members, all other members of the Advisory Council shall have a term of two years. The Advisory Council shall meet at least twice in one academic year. The quorum in such meetings shall be one third of the total membership. The members may opt to attend the meeting through SKYPE or any other audio-visual system and their attendance shall be counted.

2.2.3. Functions of the Advisory Council

Subject to the overall control of the Governing Body, the Advisory Council shall exercise the following functions:

- i. Subject to the control of the Academic Council of the University, to prescribe the rules for admission, examination and pass/promotion criteria of the students, scholars and researchers resident and non-resident, and the fees to be paid by them.
- ii. To constitute a Research Committee for the Centre which will help in collaborating with other Institutions, Industry, Corporate, Governments, Universities and other such bodies to promote research

and to mobilize resources through collaborative research projects. The members of the research committee may not be connected with the University; they may be drawn from the field of disability studies or related areas.

- iii. To formulate long-term plans and to make such rules as it may consider essential for the execution of such plans and/or the regulation of the business of the CDS.
- iv. To formulate guidelines for the delivery of the curricula and incorporate new techniques.
- v. To recommend augmented tools and infrastructure requirements to the Governing Body.
- vi. To design, formulate and disseminate the output through publications or management development programmes in the field of disability studies.
- vii. To exercise such other powers and functions, as may be assigned to them by the Governing Body.
- viii. To do such other acts as may be necessary for the exercise of the above functions.

3. Office Bearers

3.1. The Director

- i. There shall be a Director of the Centre who shall be appointed by the Executive Council of the University on the recommendation of the Governing Body. However, in order to meet the pressing needs of the Centre, the Vice-Chancellor may appoint the Director and report the same to the Executive Council of the University. The qualifications of the Director will be the same as that of a Professor in the University with the addition that he/she must have wide knowledge and experience of disability and/or disability studies domain. The term of appointment of Director shall be 5 years or till the person attains the age of superannuation, whichever is earlier. The Director shall be eligible for appointment for another term. The post of the Director shall be of the level of Professor of an academic department of the University of Delhi. He/she should preferably be a person with benchmark disability. In case the Director holds a substantive position as a Professor of the University or equivalent position in the University/College of the University he/she shall hold the position of the Director in addition to his/her regular duties at parent Department/Institution.
- ii. The Director of the Centre will be the Chief Executive Officer and also the Administrative In-charge and shall be responsible for the management and administration of the Centre in accordance with the Act, the Statutes, the Ordinances, the Rules and the Regulations of the University. He/she shall function under the overall control of the Governing Body.
- iii. The Director shall be responsible for organizing and monitoring the teaching/research in the Centre and shall determine the requirement of the non-academic staff and other requirements of the Centre.
- iv. The Director shall act as:
 - a) Member Secretary of the Governing Body;
 - b) Member Secretary of the Advisory Council.
- v. The Director shall be authorized to maintain and operate an Imprest Account for expenditure for day to day functioning of the CDS.

3.2. Honorary Director

- i. There may be an Honorary Director with distinguished credentials in the field of disability/disability studies or related areas to be appointed by the Executive Council on the recommendation of the Governing Body. He/she shall work in an honorary/advisory capacity and shall function under the overall control of the Governing Body. However, in order to meet the pressing needs of the Centre, the Vice-Chancellor may appoint the Honorary Director and report the same to the Executive Council of the University.
- ii. In case the Honorary Director holds a substantive position as a Professor/Associate Professor in the University or equivalent position in the University/College of the University he/she shall hold the position of the Honorary Director in addition to his/her regular duties at parent Department/Institution.
- iii. The term of the Honorary Director shall be up to three years which may be renewed.
- iv. In the absence of the Director, the Honorary Director shall perform all such functions and responsibilities which are vested with the Director under the Ordinance.

3.3. Officer on Special Duty (OSD)

3.3.1. The Vice-Chancellor may appoint an OSD to assist the Director/Honorary Director in the discharge of their functions and such other functions entrusted to him/her by the Governing Body, Advisory Council and/or the Vice-Chancellor.

3.3.2. In the absence of the Director/Honorary Director, the OSD shall discharge the functions of the Director/Honorary Director.

4. Programme Coordinator

The Programme Coordinator shall be appointed by the Vice-Chancellor, either from the faculty teaching in the University or its constituent colleges, ordinarily for a term of up to three years, which may be renewed.

5. Visiting Faculty, Guest Faculty and Fellows

The Centre is empowered to have regular Teaching Faculty, Visiting Faculty, Guest Faculty and fellows working in the field of disability studies or related areas to meet specific requirements, the number of which may be determined by the Advisory Council from time to time.

The terms and conditions of such appointments shall be decided by the Governing Body on the recommendations of the Advisory Council as per the norms of the University. All attempts may be made to ensure that at least sixty percent of the office bearers and the faculty of the Centre are persons with benchmark disabilities.

6. Finances

- (i) All expenditure of the Centre, such as, on the conduct of seminars, research projects, teaching, publications, administration and other support activities shall be made as per the budget and allocation approved by the Advisory Council.
- (ii) All financial operations shall be conducted according to the rules and regulations of the University of Delhi.

7. Academic Staff and other Staff (Non-teaching/Technical/Ministerial/Support staff etc.)

The appointment of the above staff shall be made by the Governing Body according to the norms of the University and subject to the approval of the Executive Council of the University. Among others, the Centre shall have at least two full time Indian Sign Language Interpreters whose qualifications shall be as prescribed by the Rehabilitation Council of India (RCI).

The Vice Chancellor is authorized to take appropriate steps to create and sanction the posts.

EOC/211/2017
08/11/2017

दिल्ली विश्वविद्यालय
UNIVERSITY OF DELHI

Estab.II(i)/2017/1709
27th November, 2017

अधिसूचना
NOTIFICATION

The Competent Authority of the University has constituted a Preparatory Committee to make recommendation regarding all aspects related to the setting up of Center for Disability Studies at University of Delhi.

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| 1. Prof. Anil K. Aneja, OSD, EOC
and Nodal Officer, PwD | - | Chairperson |
| 2. Dr. Bipin K. Tiwary, OSD, EOC | - | Member Secretary |
| 3. Prof. Kusum Lata Malik, Deptt. of Hindi | - | Member |
| 4. Prof. Sanjeev, Deptt. of Political Science | - | Member |
| 5. Dr. Santosh Rai, Deptt. of History | - | Member |
| 6. Dr. Renu Malviya, Lady Irwin College | - | Member |
| 7. Dr. Nikhil Jain, Dyal Singh College | - | Member |
| 8. Dr. Pramod Kumar, Maitreyi College | - | Member |

The Committee is authorized to avail the assistance/expertise of special invitees from outside the University as and when required.

This issues with the approval of the Competent Authority.

संयुक्त कुलसचिव-स्था (न. त.)
Joint Registrar-Estab. (N/T)