OREGON STATE UNIVERSITY SECURITY CLUB CONSTITUTION
Adopted: 2020.10.19

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ARTICLE 1
NAME

1. The official name of this organization shall be the Oregon State University Security Club. The common name, and team name of this club when participating in events shall be OSUSEC.

ARTICLE 2
PURPOSE

1. To foster connections between students and professionals in the cybersecurity or computer science industries, and other related departments at Oregon State University.
2. To explore cybersecurity and computer science related educational experiences at and beyond Oregon State University.
3. To broaden student perspectives by engaging speakers, developing and participating in informative educational programs
4. To promote acquaintance and camaraderie among students, staff and faculty in the College of Engineering.
5. To participate in bettering the cybersecurity community where appropriate.

ARTICLE 3
LOCATION AND GOVERNMENT

1. The location of this organization will be Oregon State University, unless meetings are conducted digitally.
2. The organization will be governed by this Constitution.
3. The sponsoring unit of this organization is the College of Engineering's School of Electrical Engineering and Computer Science.

ARTICLE 4
MEMBERSHIP

1. Membership Categories and Requirements:
    1.1. Active Members:
        1.1.1. Must be either a graduate or undergraduate student at Oregon State University.
        1.1.2. Active members are those who are considered members in OSU SLI, are a member of the OSUSEC Discord Server, and who attend at least one meeting in a given term.
    1.2. Faculty Members:
        1.2.1. Are members that are employed by Oregon State University in a faculty capacity.
    1.3. Faculty Advisors
        1.3.1. Are faculty members.
        1.3.2. Are knowledgeable in some field of Cybersecurity
        1.3.3. Help uphold and push the OSUSEC Mission

        1.3.4.   Serve as inspirations for members of the club.

   1.4.   Non-faculty Advisors

        1.4.1.   Are members of OSUSEC

        1.4.2.   Are appointed by Officers by majority vote

        1.4.3.   Are given the opportunity to attend officer discussions, but are not allowed a vote

   1.5.   Inactive Members:

        1.5.1.   Must be either a graduate or undergraduate student at Oregon State University.

        1.5.2.   Have not been in any club meetings in the last term.

        1.5.3.   Inactive members are welcome to remain part of the club.

   1.6.   Officers:

        1.6.1.   Officers must meet requirements to be active members.

        1.6.2.   Officers are required to participate actively in Discord, and be available within a couple days notice for emergency meetings about the club.

        1.6.3.   Officers are elected by other active members during a Spring term election, or appointed by existing officers during the year

2.   Membership Requirements:

   2.1.   All members are expected to follow the organization's guidelines and conduct themselves in a way that reflects the club well.

3.   Membership Selection Procedure:

   3.1.   Any student can become a member.

   3.2.   A student applies for membership by applying for the position on OSU SLI, and joining the OSUSEC Discord Server.

        3.2.1.   There are no fees for membership.

4.   Method of Removing Officers and Members

   4.1.   If a member of the Oregon State University Security Club violates Federal or State law using knowledge or tools gained from participation in the club, they will be subject to instant exclusion from all club activities, removal of membership on OSUSEC Discord Server, OSU SLI, and all other OSUSEC servers or channels.

   4.2.   If a member of the Oregon State University Security Club violates any OSU or OSUSEC policy, the repercussions will be doled out in increasing severity as described below.

        4.2.1.   First offense: First warning issued through Email or Discord.

        4.2.2.   Second offense: Second warning issued through Email or Discord.

        4.2.3.   Third offense: 24 hour exclusion from participation in OSUSEC activities.

            4.2.3.1.   The perpetrator will still be allowed to view content provided by OSUSEC, however they will be blocked from participating either physically or digitally in the club for the aforementioned time.

        4.2.4.   Fourth offense: 168 hour exclusion from participation in OSUSEC activities.

            4.2.4.1.   The perpetrator will still be allowed to view content provided by OSUSEC. However, they will be blocked from participating either physically or digitally in the club for the aforementioned time.

        4.2.5.   Fifth offense: Should violations of the OSUSEC Constitution or OSU policies continue, the perpetrator may be removed from all OSUSEC activities, OSU SLI, OSUSEC servers, and other channels for the duration of 1 year. After this

duration, they may be reintroduced with supervision. The decision to remove the perpetrator from these services will be made in a collective officer meeting.

      4.2.5.1. Depending on the severity of the offense, the perpetrator might be reported to OSU for their actions. This will be decided in a meeting of the club Officers.

    4.2.6. After the reintroduction described in (4.2.5), should any further violation of the OSUSEC Constitution or OSU Policies occur, the perpetrator will be removed from all OSUSEC activities, OSU SLI, OSUSEC servers, and other channels permanently.

      4.2.6.1. Depending on the severity of the offense, the perpetrator might be reported to OSU for their actions. This will be decided in a meeting of the club Officers.

  4.3. Disciplinary action specifics:

    4.3.1. If an OSUSEC member receives disciplinary actions (4.2.3 - 4.2.5) while on travel on behalf of OSUSEC, or in a situation where the duration of the disciplinary action overlaps with travel that would be undertaken by the perpetrator on behalf of OSUSEC, the perpetrator will not be allowed to complete such travel.

    4.3.2. Any major offense is liable to immediate disciplinary actions (4.2.4 - 4.2.6) by unanimous officer vote.

ARTICLE 5
OFFICERS

1. All executive powers of the Oregon State University Security Club shall be vested in a President, Vice President, Treasurer, Lab Manager, Public Relations Officer. These Officers will be elected during Spring term by a simple majority vote of the members via an online vote. New Officers assume their position in Fall term. Each Officer shall serve a term of one academic year.

2. Officer Elections shall be held by secret ballot.

3. Duties and Powers of Officers:

  3.1. Duties and Powers of the President

    3.1.1. Meeting organization and operation.

    3.1.2. Official chapter spokesperson.

    3.1.3. Liaison to College of Engineering.

    3.1.4. Oversees guest speakers.

    3.1.5. Keeps contact with current club members.

  3.2. Duties and powers of the Vice-President

    3.2.1. Assist President

    3.2.2. Duties as assigned by the President.

    3.2.3. Makes contact with outside professionals when necessary.

    3.2.4. When the president is absent, they will assume responsibilities during meetings.

  3.3. Duties of the Treasurer

    3.3.1. Handles reimbursements of OSUSEC Club members.

- 3.3.2. Prepares funding requests for OSUSEC in the spring.
- 3.3.3. Maintain financial records, including managing the funding to the OSUSEC Amazon Web Services Account
  - 3.3.3.1. This includes notifying other officers when bills are exceeding expectations.
- 3.3.4. Purchases / acquires food for meetings.
- 3.3.5. Allocate funds from the OSUSEC account for events.
- 3.4. Duties of Lab Manager
  - 3.4.1. Maintain the OSUSEC Discord bot, including reviewing and integrating changes desired by the OSUSEC community.
  - 3.4.2. Maintain the OSUSEC Gitlab account, and permissions within this account
  - 3.4.3. Provide resources for members to practice CTF. This includes, but is not limited to:
    - 3.4.3.1. Tooling machines that are run by OSUSEC (i.e. Windows IDA Reverse Engineering machine
    - 3.4.3.2. CTF or CDC machines used to assist in the completion of a CDC or CTF task.
    - 3.4.3.3. One-off CTF or CDC machines used for solving single CTF or CDC questions or problems.
    - 3.4.3.4. Practice ranges for CTF, CDC.
  - 3.4.4. Manage access control for users using OSUSEC Lab services.
  - 3.4.5. Compose detailed and complete documentation regarding all OSUSEC Lab services, in order to allow another Officer to assume administrative responsibility for the OSUSEC Lab.
- 3.5. Duties of Public Relations Officer:
  - 3.5.1. Make contact with outside professionals when necessary.
  - 3.5.2. Promote the club to Cybersecurity classes when appropriate.
  - 3.5.3. Create digital art for the club and serve as a leader in the creation of club related promotional materials.
  - 3.5.4. Assist in keeping the OSUSEC website up to date.
  - 3.5.5. Maintain professional standards for communication via the OSUSEC Discord server.
  - 3.5.6. Serve as a point of contact for OSUSEC members seeking to report violations of the OSUSEC Constitution,OSU Policies, or other reports.
  - 3.5.7.
- 3.6. Others
  - 3.6.1. Additional positions may be appointed at the discretion of other elected officers, by simple majority vote.
4. The Oregon State University Security Club shall have at least one Faculty Advisor.
  - 4.1. Sponsored Student Organizations are required to have a faculty advisor. Advisors of the sponsored student organizations must be members of the University or Administrative & Professional staff, and be appointed/assigned by the sponsoring unit.
  - 4.2. The Faculty Advisor shall have no vote.

    4.3.   The Faculty Advisor shall serve no predetermined term and may resign or be replaced by the College.

    4.4.   The Faculty Advisor shall be informed of all University Approval Forms (including Activity Forms) for events.

5.   Impeachment proceedings to remove Officers or Faculty Advisor:

    5.1.   Any Officer or Faculty Advisor that is found to be in violation of this Constitution, the OSU Student Conduct Code, or any illegal activity shall be promptly placed on administrative leave from all club leadership activities.

    5.2.   The President or Vice President must call an officers meeting to order, where all officers must be present in order to hold an official vote.

    5.3.   Discussion of the circumstances in question must take place via an open forum.

        5.3.1.   Provided the Officer of Faculty Advisor under impeachment wishes to retain their position, they must be allowed to fairly state their case.

        5.3.2.   For an Officer or Faculty Advisor to be officially removed, the Officers must reach a vote receiving at least a simple majority in favor of removal, where the Officer or Faculty Advisor under impeachment shall abstain from the vote.

    5.4.   The individual may be reinstated as a club Officer or Faculty Advisor only if acquitted of all allegations and approval by three fifths majority vote of officers.

    5.5.   The individual's club membership will be permanently suspended if allegations are confirmed.

6.   Officer requirements

    6.1.   Officers shall have earned at least six credit hours in their most recently completed term. This requirement does not apply to first-term freshman or first-term transfer students.

    6.2.   Officers shall be registered for at least six credit hours at Oregon State University and pay student fees.

7.   Vacancies in Officers shall be filled by nominations and a simple majority vote of Officers.

8.   Officers are asked to self-report their probation status if/when applicable.

ARTICLE 6
MEETINGS

1.   Club meetings will be determined by the Officers.

2.   Additional meetings for CDC, CTF, or CTF League may be conducted by captains of the team.

3.   General meetings conducted for CDC, CTF or CTF League must be announced at least a week in advance and put on the shared OSUSEC calendar.

4.   Remote meetings may be conducted in person, over Zoom, or on Discord, or another digital tool.

ARTICLE 7
AMENDING PROCEDURE

1.   Amendments to this Constitution shall be proposed in writing at least one week prior to the time they are to be voted upon. Amendments may be proposed by any active member.

2. Ratification of amendments shall require a three fifths majority vote from all officers.

ARTICLE 8
REVISION

1. Any active member may propose a revision to the constitution.
2. Revisions shall be ratified by a three fifths majority of officers.

ARTICLE 9
NON-DISCRIMINATION CLAUSE

1. Oregon State University Security Club does not discriminate on the basis of: age, color, disability, gender identity, or expression, genetic information, marital status, national origin, race, religion, sex, sexual oreientation, or veteran status.

ARTICLE 10
INTERACTIONS WITHIN THE CLUB

1. This code of conduct applies to all spaces managed by OSUSEC. This includes online chat, mailing lists, in-person meetings, and any other space where OSUSEC members can communicate. It applies to all of your communication and conduct in these spaces, including emails, chats, things you say, slides, videos, posters, signs, profile pictures, or even clothing displayed in these spaces. In addition, violations of this code outside these spaces may, in rare cases, affect a person's ability to participate within them, when the conduct amounts to an egregious violation of this code.
2. This isn't an exhaustive list of things that you can't do. Rather, take it in the spirit in which it's intended - a guide to make it easier to communicate and participate in the community.
    2.1. Be friendly and patient.
    2.2. Be welcoming. We strive to be a community that welcomes and supports people of all backgrounds and identities. This includes, but is not limited to, members of any race, ethnicity, culture, national origin, color, immigration status, social and economic class, educational level, sex, sexual orientation, gender identity and expression, age, size, family status, political belief, religion or lack thereof, and mental and physical ability.
    2.3. Be considerate. Your work will be used by other people, and you in turn will depend on the work of others. Any decision you take will affect users and colleagues, and you should take those consequences into account. Remember that we're a world-wide community, so you might not be communicating in someone else's primary language.
    2.4. Be respectful. Not all of us will agree all the time, but disagreement is no excuse for disrespect. We might all experience some frustration now and then, but we cannot allow that frustration to turn into a personal attack. It's important to remember that a community where people feel uncomfortable or threatened is not a productive one. Members of the OSUSEC community should be respectful when dealing with other members, as well as with people outside the OSUSEC community.

2.5. Be careful in the words that you choose and be kind to others. Do not insult or put down other participants. Harassment and other exclusionary behavior aren't acceptable. This includes, but is not limited to:

    2.5.1. Violent threats or language directed against another person.

    2.5.2. Discriminatory jokes and language.

    2.5.3. Posting sexually explicit or violent material.

    2.5.4. Posting (or threatening to post) other people's personally identifying information ("doxing").

    2.5.5. Personal insults

    2.5.6. Unwelcome sexual attention.

    2.5.7. Advocating for, or encouraging, any of the above behavior.

2.6. When we disagree, try to understand why. Disagreements, both social and technical, happen all the time and OSUSEC is no exception. It is important that we resolve disagreements and differing views constructively. Remember that we're different. The strength of OSUSEC comes from its varied community, people from a wide range of backgrounds. Different people have different perspectives on issues. Being unable to understand why someone holds a viewpoint doesn't mean that they're wrong. Don't forget that it is human to err and blaming each other doesn't get us anywhere. Instead, focus on helping to resolve issues and learning from mistakes.

ARTICLE 11
CODE OF ETHICS

1. An Adaptation of Codes of Ethics (IEEE, CEH, SANS), prepared by Corey McMahon, 2009 – 2010 ISAC CCDC Chairman. Modified by Daniel Reichert for use by the Oregon State University Security Club.

    1.1. Ensure the confidentiality of any private information obtained through day-to-day activities.

    1.2. Respect the degree of privacy expected by the fellow citizens and not pursue or examine students' information including data, files, records, or network traffic except as defined by the appointed roles, and/or without the permission of the end user." Unless given specific authorization by the proper authorities.

    1.3. "Obtain [specific and detailed] permission before probing systems on a network for vulnerabilities"

    1.4. "Ensure all penetration testing activities are authorized and within legal limits."

    1.5. Report any system weaknesses, holes, or intrusions, to the proper supervisor or authority.

    1.6. Research and obey current intellectual property laws.

    1.7. "Use the property of a client, employer, or academic institution only in ways properly authorized, and with the owner's knowledge and consent."

    1.8. Ensure honesty and realism when stating claims or estimates based on available data.

    1.9. Never knowingly use software that is obtained or retained illegally.

    1.10. "Not purposefully compromise or cause to be compromised an organization's systems in the course of your professional dealings"

1.11. Not be part of any malicious hacker community for purposes of assisting and expanding illegal or malicious computer activities.
1.12. Not injure others, their property, reputation, or employment by malicious computer actions.
1.13. Not steal or borrow company time, resources, or property without specific authorization.
1.14. Not abuse the power, knowledge, user rights, or privileges, which have been delegated in good faith.
1.15. Will seek out specific authorization in any "gray areas" of the IT domain.
1.16. Assist and hold accountable other colleagues and co-workers to this Code of Ethics.

ARTICLE 12
ACKNOWLEDGEMENTS & SOURCES CITED

1. This OSUSEC Constitution is heavily inspired by, adapted from and/or directly quoting sections or the entirety of the following works:
   1.1. FreeBSD Code of Conduct: https://www.freebsd.org/internal/code-of-conduct.html
   1.2. OSU-FUSE Constitution: https://www.swst.org/wp/wp-content/uploads/2017/06/Final-FUSE-Constitution.pdf
   1.3. IEEE Code of Ethics: https://www.ieee.org/about/corporate/governance/p7-8.html
   1.4. SANS Institute Code of Ethics: https://www.sans.org/security-resources/ethics
   1.5. EC Council Code of Ethics: https://www.eccouncil.org/code-of-ethics/
   1.6. OSU Sample Constitution: http://oregonstate.edu/seac/sites/default/files/sos/constitution_sample_checklist.pdf

APPENDIX 1
TERMINOLOGY

- "CTF": Capture The Flag
- "CDC": Cyber Defense Competitions
- "IDA": Reverse Engineering Software
- "OSU SLI": https://apps.ideal-logic.com/osusli