



## ***CTS 2010 Testing***

### ***User Manual***

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## Introduction

CTS 2010 is a process where banks test their new printed cheques before circulating to the end customers

## Objective

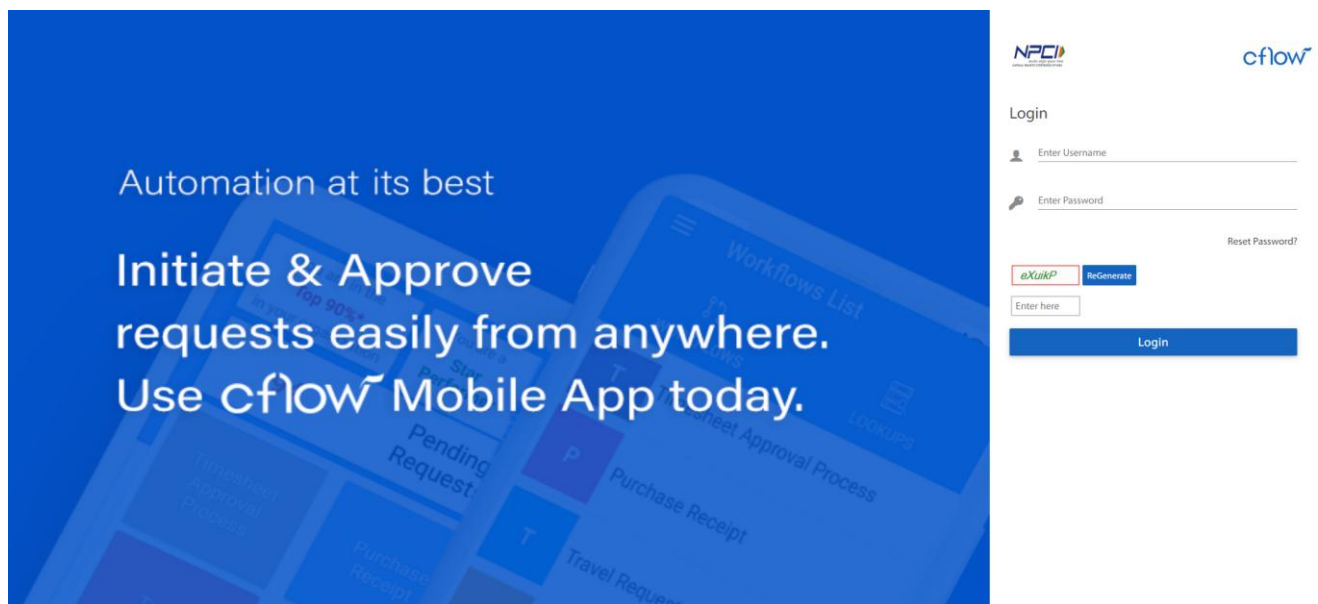
To enable bank users to initiate the CTS2010 process using Cflow, which can be tracked until completion.

## User Guide

This section provides a step-by-step guide for completing the CTS 2010 process in the Cflow Bank Portal.

### Login into the Cflow Bank Portal:

1. Please login into the URL <https://ap.cflowapps.com/npcicflow/npcientry>
2. Enter your Cflow Bank User account login credentials and click "Login."
3. You will be taken to your dashboard as shown below:



Once you enter the login credentials and click login, you will be taken to your dashboard as given in the screenshot below.

The screenshot shows the NPCI dashboard with the following components:

- Header:** NPCI logo, "karuna.cts" dropdown, and "Powered By cflow" logo.
- Financial Year:** FY 24-25 (dropdown).
- KYC Status:** Done (green box).
- Certifications On-boarded:** 0 (yellow box).
- Certifications Signed Off:** 0 (green box).
- Unique ID:** ID Number input field with a "Go" button.
- Cheque Truncation System:**

Products	Pending	In-Progress	Completed	Terminated
Chennai	0	2	0	0
Mumbai	0	1	0	0
- Quick Links:**
  - Initiate CTS
  - Drafted CTS Requests

### Procedure for Raising CTS 2010 Request:

Click the "Initiate CTS" option available in the Quick Links section:

This screenshot is identical to the previous one, but the "Initiate CTS" link in the Quick Links section is highlighted with a red circle to indicate the next step in the procedure.

Fill all the fields with the required details in the form displayed. Post that Click on submit

Name of the printer*	State*	Pincode*	Address	City*
<input type="text" value="Choose an item..."/>	<input type="text" value="Choose an item..."/>	<input type="text" value="Choose an item..."/>	<div></div>	<input type="text"/>
Email	Nature of instruments	No of Lots	Transaction code/s	Amount (incl GST)
<input type="text" value="✉ karunasree.madagala"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="₹ 0.00"/>
Courier name	AWD num	Date of courier dispatched	Dispatched to NPCI*	Unique ID
<input type="text"/>	<input type="text"/>	<input type="text" value="📅"/>	<input type="radio"/> Mumbai <input type="radio"/> Chennai	<input type="text" value="CTS"/>

After submission, the request will appear under the "In-Progress" section next to the respective product:

NPCI

Financial Year FY 24-25

KYC Status  
**Done**

Certifications On-boarded  
**0**

Certifications Signed Off  
**0**

Unique ID

Go

Cheque Truncation System

Products	Pending	In-Progress	Completed	Terminated
Chennai	0	2	0	0
Mumbai	0	2	0	0

Quick Links

- ▶ Initiate CTS
- ▶ Drafted CTS Requests

View the request by clicking the number listed under the respective section:

NPCI

KYC Status  
Done

Certifications On-boarded  
0

Certifications Signed Off  
0

Financial Year  
FY 24-25

Unique ID

ID Number

Go

Cheque Truncation System

Products	Pending	In-Progress	Completed	Terminated
Chennai	0	2	0	0
Mumbai	0	2	0	0

Quick Links

- Initiate CTS
- Drafted CTS Requests

View the request by clicking the number listed under the respective section:

Cheque Truncation System

Products	Pending	In-Progress	Completed	Terminated
Chennai	0	2	0	0
Mumbai	0	2	0	0

Quick Links

- Initiate CTS
- Drafted CTS Requests

Project ID	Name Of The Drawee B	Bank Code	Transaction Code S	Status	Action
CTS1001	NPCI	NPCI		0	
CTS1003	NPCI	NPCI	10	0	

If the request is approved, it will be displayed under the Completed section and bank user will get an email with the testing report.

## Queries?

For any queries/user ID Creation or modification, please contact CFLOW Team.

Email id - [cflow.team@npci.org.in](mailto:cflow.team@npci.org.in).

1. Click the "Initiate CTS" option available in the Quick Links section:
2. Fill out all the details in the form displayed:
3. Submit the request
4. An ID will be generated for every request.
5. Users need to create user id for access CTS 2010 options. For user ids banks need to raise CRM ticket.
6. CRM > CTS > CTS2010 cflow user creation.