



THE COUNTY GOVERNMENT OF KILIFI
DEPARTMENT OF EDUCATION AND ICT
DIRECTORATE OF VOCATIONAL TRAINING
MUYEYE VOCATIONAL TRAINING CENTRE



2019 - 2020 CRAFT CERTIFICATE APPLICATION FORM
PART A: TO BE FILLED BY THE TRAINEE

Trainees Name..... Admission No.....
 Date of Birth:Age..... ID NO.....
 Home Address:..... Religion.....
 Primary School attended:.....
 Secondary School attended:.....

ADMISSION REQUIREMENTS

KCSE with a mean grade of D plain or a relevant Artisan certificate in the course of study

COURSES CURRENTLY ON OFFER (Please tick in the box the course)

- ☐ Electrical and Electronics
☐ Building Technology
☐ Information Communication Technology [I.C.T]
☐ Motor Vehicle Technology

Trainee's signature..... Date.....

PART B: TO BE COMPLETED BY THE PARENT / GUARDIAN

Parent /Guardian's Name.....
 ID NO..... TEL.....
 Residential Area..... Occupation.....
 Address..... Town.....
 Signature Date.....

PART C: FEES STRUCTURE FOR MODULE I (YEAR 1)

S/NO.	DESCRIPTION	TERM 1	TERM 2	TERM 3	TOTAL
1	Tuition	6,500.00	6,400.00	4,400.00	17,300.00
2	Admission, T shirt & trainees I.D	1,250.00	-	-	1,250.00
3	Caution money	200.00	-	-	200.00
4	Water /electricity	1,000.00	1,000.00	-	2,000.00
5	Medical	500.00	200.00	100.00	800.00
6	Staff Remunerations	2,000.00	2,000.00	2,000.00	6,000.00
7	PIA	300.00	300.00	300.00	900.00
8	Attachment fees	1,000.00	1,000.00	1,000.00	3,000.00
9	R M I	1,000.00	1,000.00	1,000.00	3,000.00
10	Local travel & Transport	500.00	500.00	500.00	1500.00
	TOTAL	13,250.00	12,400.00	10,300.00	35,950.00

PART D: FOR OFFICIAL USE ONLY

MANAGER

SIGNATURE

DATE

[Please complete the form and attach copies of parents/guardians I.D card, applicant's academic, I.D card, birth certificates, school leaving certificates 2 passport size coloured and other testimonials]

STATIONERY

S/NO.	PARTICULARS	UNIT	QUANTITY REQUIRED
1.	EXERCISE BOOK (SINGLE RULED A4 200PAGES)	PC	7
2.	PENS(BLUE & RED)	PC	1
3.	PENCIL (HB & 2H)	PC	1
4.	DRAWING BOOK A3 SIZE	PC	1
5.	MATHEMATICAL SET	PC	1
6.	DRAWING SET (SET OF RULERS)	PC	1
7.	HARD COVER BOOK (1QUIRE)	PC	1

GENERAL SAFETY GEARS AND OTHER REQUIREMENTS

S/NO.	PARTICULARS	UNIT	QUANTITY REQUIRED
1.	TAPE MEASURE	PC	1
2.	SAFETY BOOTS	PC	1PAIR
3.	OVERALL / APRON/ DUSTCOAT (JUNGLE GREEN)	PC	1
4.	T. SQUARE	PC	1
5.	SET SQUARES; 45 ⁰ AND 60 ⁰	PC	1 PAIR
6.	JEMBE	PC	1
7.	PLASTIC CHAIR (JUNGLE GREEN)	PC	1
8.	PORTABLE DRAWING BOARD A ³ SIZE	PC	1

TOOLS AND EQUIPMENTS REQUIRED PER DEPARTMENT

S/NO	MOTOR VEHICLE	BUILDING	ICT	ELECTRICAL
1.	Ring Spanner (1set)	Trowel [1]	Flash disk 1 GB	Phase tester
2.	Screw Driver (1set)	Plumb bob [1] Cold chisel [1]	Compact Disk (1 pack)	Multi meter
3.	Goggles	Spirit level (2 – 3 ft) [1]		Screw drivers (Star /Flat)

Thank you for joining Muyeye vocational training Centre for Technical skills development and empowerment.

**NOTE: Fees can be deposited in the school account at co-operative bank Malindi Branch.
A/C No: 01100260922302**