

GET ACCESS TO YOUR GOOGLE SITE TEMPLATE

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Open your browser and go to *uopwebteam.github.io* and go to **STUDENT PERSONAL PAGES** page.

You can download the following instruction manuals or watch the video instructions here

How to create a GitHub Account?



How to create a GitHub Account? (video)



How to activate the GitHub Student Package?



How to activate the GitHub Student Package? (video)



How to get one year free .me domain from namecheap.com?



How to get one year free .me domain from namecheap.com? (video)



Learn how to manage your personal google site (video)



Get access to edit your "University-provided personal web page template"



Scroll down and click request to make a request for personal page template.

How to get one year free .me domain from namecheap.com?



How to get one year free .me domain from namecheap.com? (video)



Learn how to manage your personal google site (video)



Get access to edit your "University-provided personal web page template"



How to manage your domain in namecheap account and publish your website?



How to manage your domain in namecheap account and publish your website? (video)

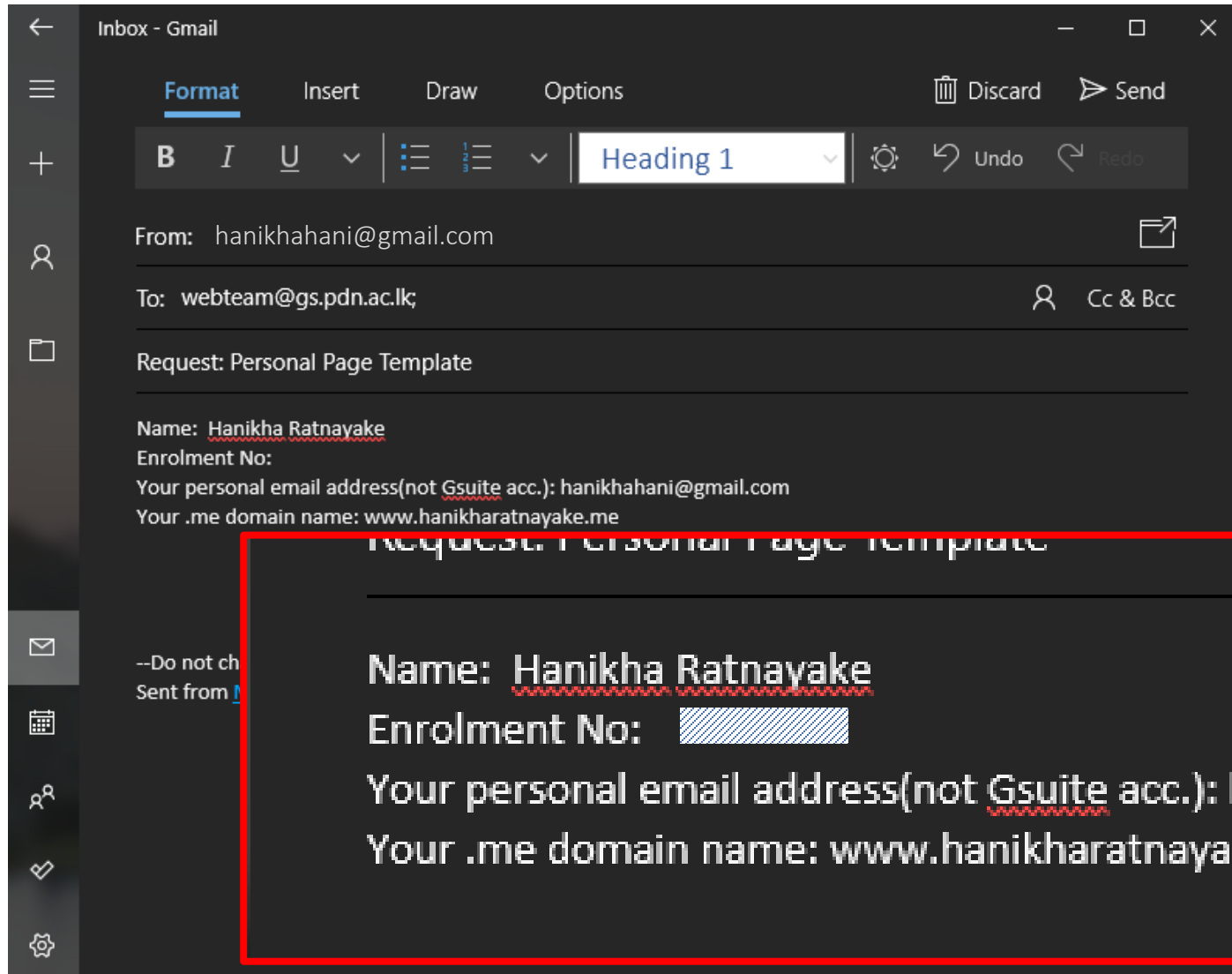


Contact student personal page manager for any inquiry



Click here to send a template request. [Request](#)

Now your mailbox will pop-up.
Fill the required details and send the request



The image shows a Gmail 'Compose' window in a dark theme. The window title is 'Inbox - Gmail'. The top toolbar includes 'Format', 'Insert', 'Draw', 'Options', 'Discard', and 'Send'. The 'Format' toolbar shows bold (B), italic (I), underline (U), bulleted list, numbered list, and a 'Heading 1' dropdown. The email header fields are: 'From: hanikhahani@gmail.com', 'To: webteam@gs.pdn.ac.lk', and 'Request: Personal Page Template'. The email body contains the following text: 'Name: Hanikha Ratnayake', 'Enrolment No: [redacted]', 'Your personal email address(not Gsuite acc.): hanikhahani@gmail.com', and 'Your .me domain name: www.hanikharatnayake.me'. A red rectangular box highlights the entire email body content.

Inbox - Gmail

Format Insert Draw Options Discard Send

B I U Bulleted List Numbered List Heading 1 Undo Redo

From: hanikhahani@gmail.com

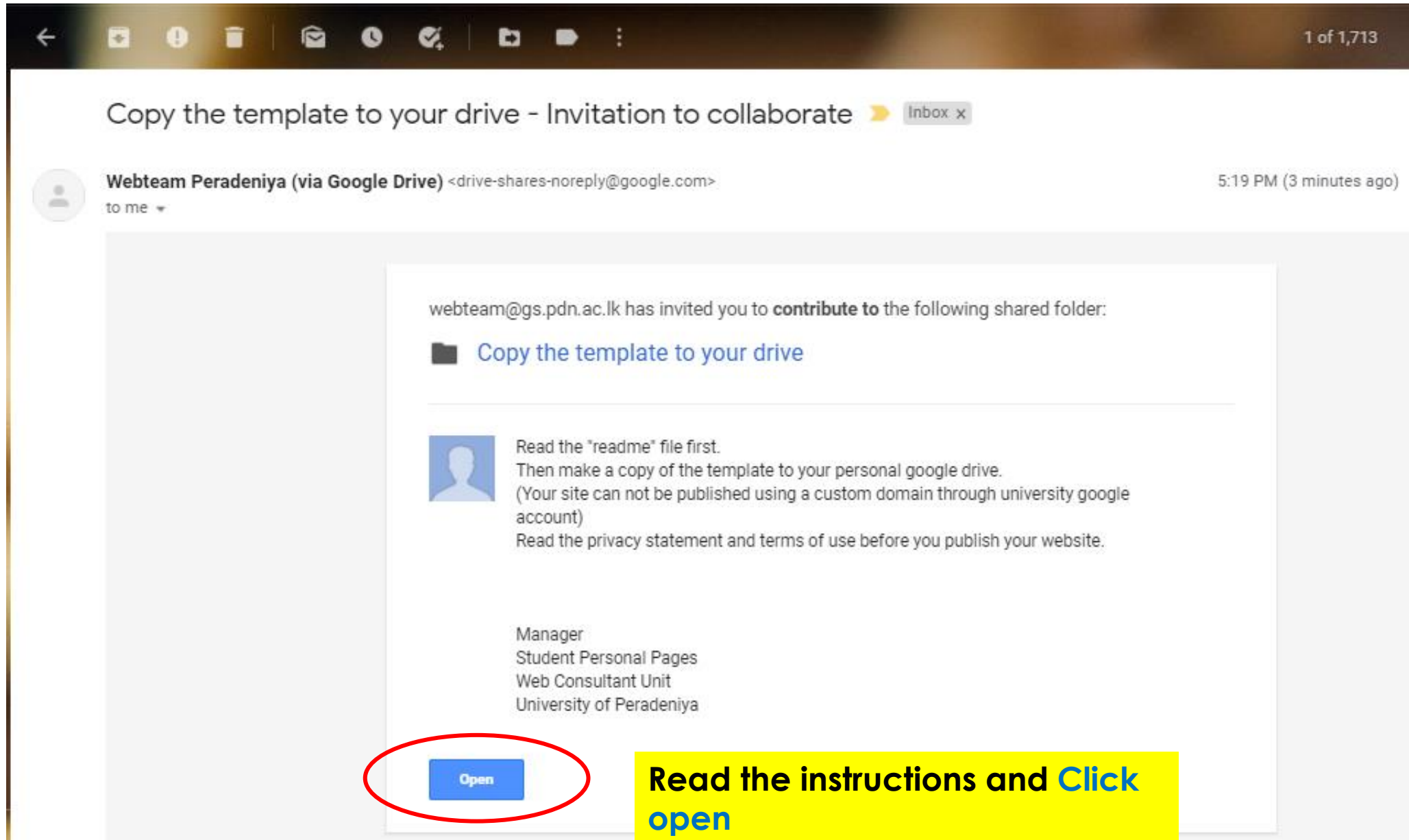
To: webteam@gs.pdn.ac.lk Cc & Bcc

Request: Personal Page Template

Name: Hanikha Ratnayake
Enrolment No: [redacted]
Your personal email address(not Gsuite acc.): hanikhahani@gmail.com
Your .me domain name: www.hanikharatnayake.me

--Do not ch
Sent from [redacted]

Within 24 hours you will receive a link to the template.



Open it in your personal google drive.

The screenshot shows the Google Drive web interface. On the left is a sidebar with navigation options: 'New', 'My Drive', 'Shared drives', 'Shared with me', 'Recent', 'Starred', 'Trash', and 'Storage' (showing 1.9 GB of 15 GB used). The main area displays a folder named 'Copy the template to your drive' which was 'Shared with me'. Inside this folder are two items: a 'Template' file (represented by a blue icon) and a 'readme' file (represented by a document icon). The 'readme' file is circled in red. A yellow callout box with blue text says 'Open read me first And read the instructions'. The top of the interface includes the 'Drive' logo, a search bar, and settings icons.

Drive

Search in Drive

Shared with me > Copy the template to your drive

Files

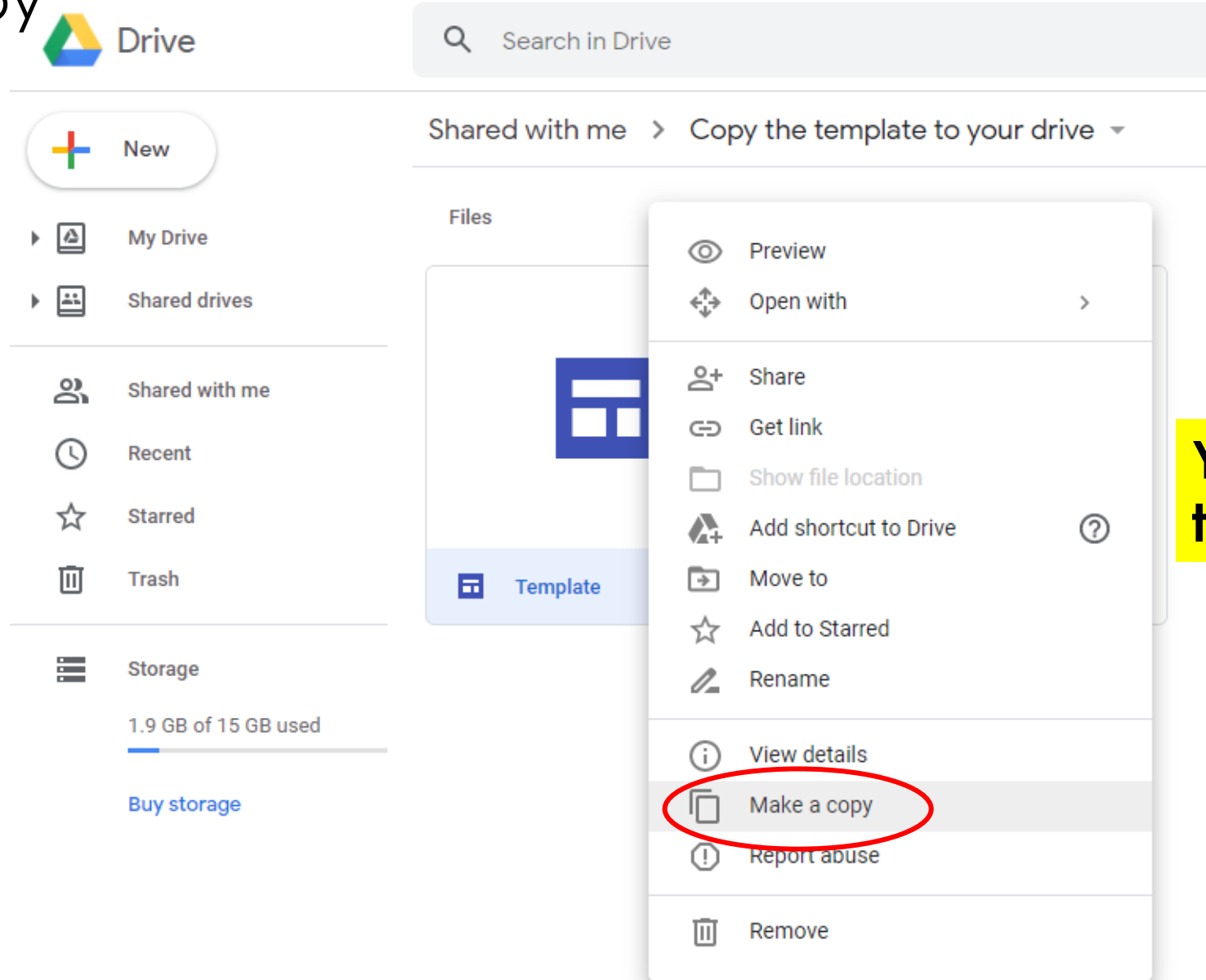
Name ↓

Template

readme

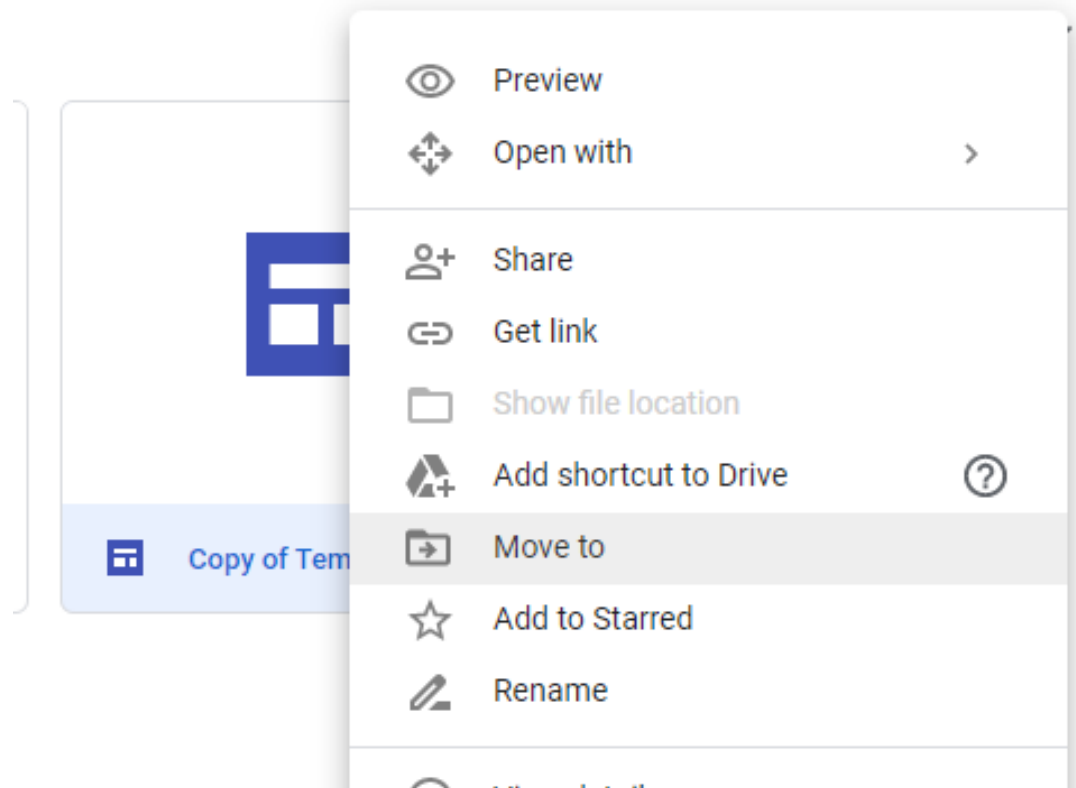
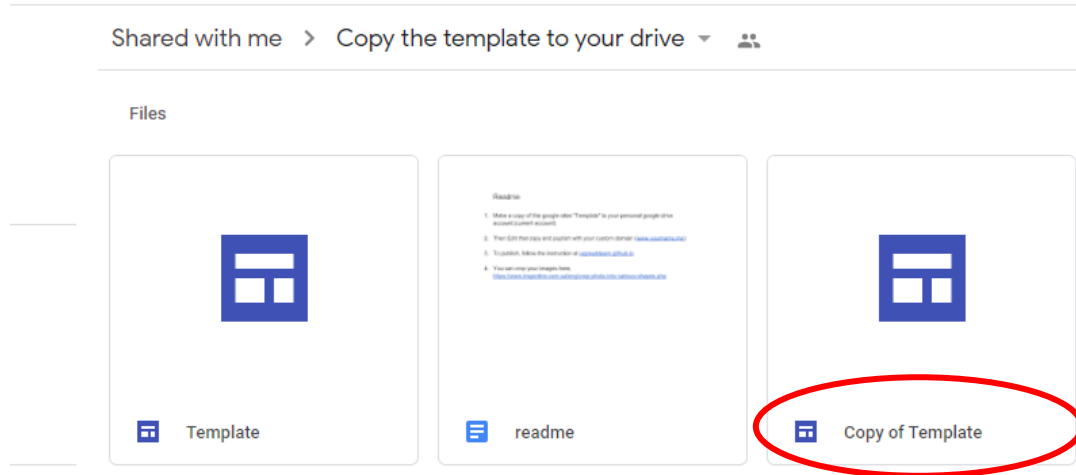
Open read me first
And read the instructions

Right click on the Template file and click on make a copy

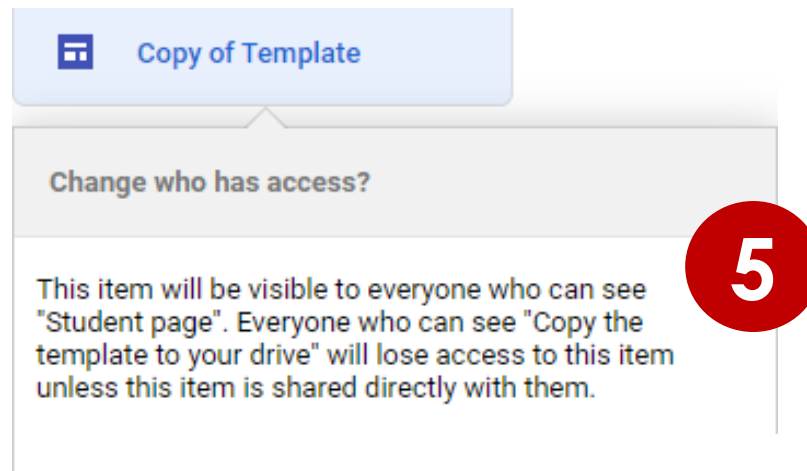
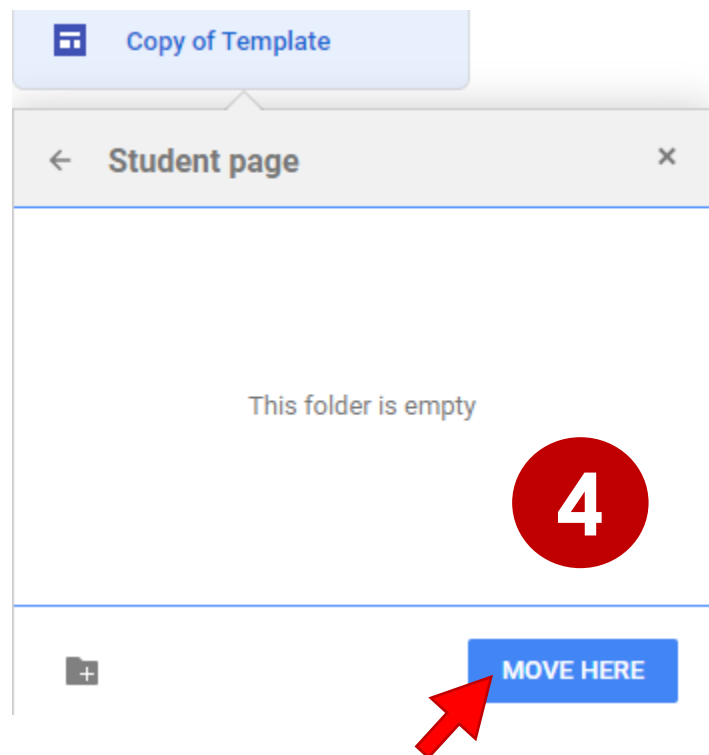
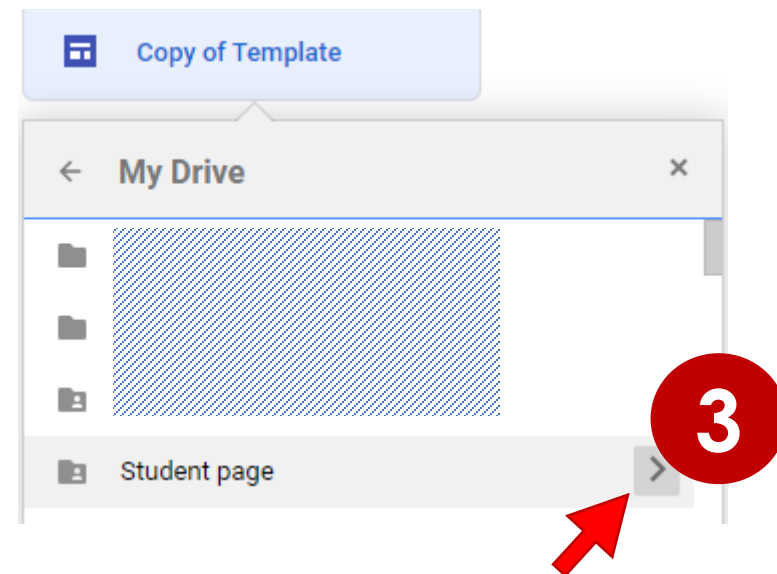
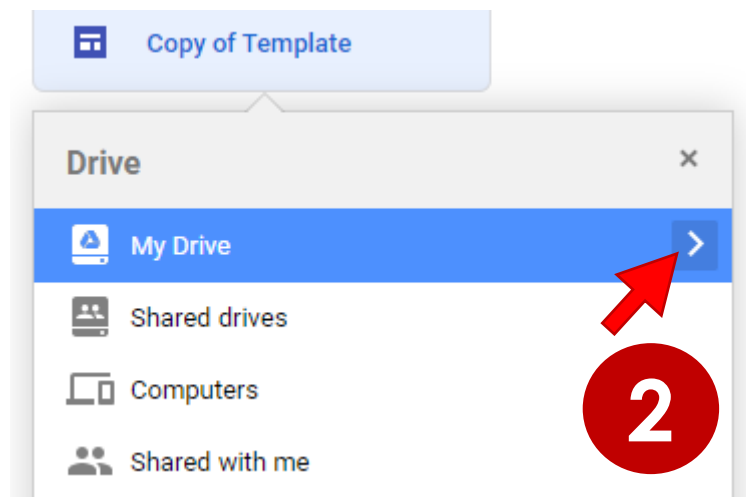
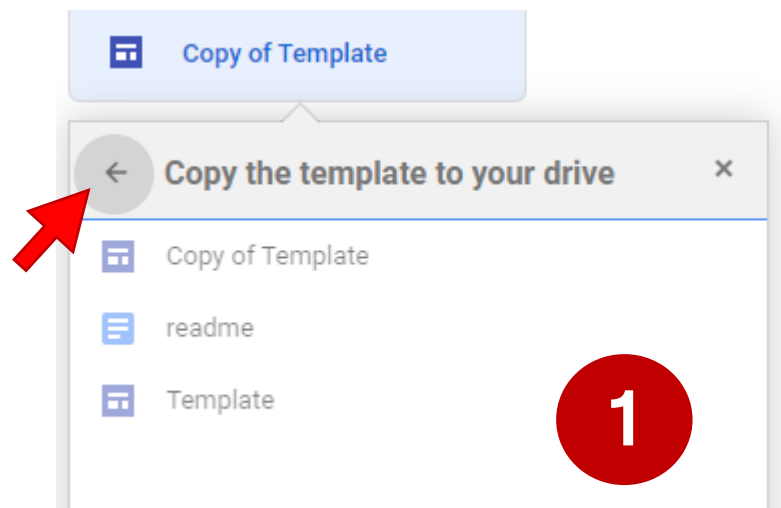


You don't need to open the file

Right click on the Copy of Template and move to your drive

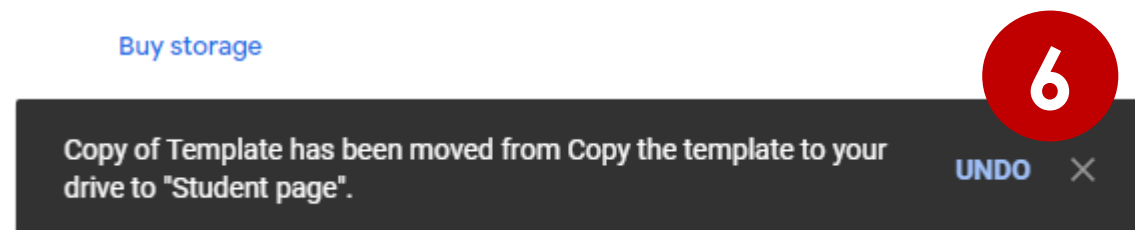


Follow the steps in the next page



Ignore step 5 and click Move

Now you have made a copy of the template in your drive



Now edit your personal page template **copy** and publish with your **.me** domain

To publish your site go through the
“How to manage your domain in namecheap account
and publish your website?”

**Access to the shared template folder will
be removed within 48 hrs**

But you can continue editing your copy...