

Date: 2025-11-04

Attendees: Abigail, Brandon, Kenzo, Billy

AI Club Formation

Concise Summary

The group met to discuss forming a new AI Club focused on generative AI applications in medical education and clinical environments. Members noted the current lack of communication about how AI is being used across their institution and saw this club as a way to share ideas, collaborate, and learn practical applications together.

Brandon demonstrated examples of custom GPT projects he has created, such as a weightlifting research assistant, a study-plan generator, and an Anki flashcard creator. These examples showcased the functionality of the paid version of ChatGPT and inspired interest in developing similar tools.

The team discussed recruitment strategies, potential collaborations, and how to structure meetings for maximum engagement. The consensus was to start small, with monthly meetings and a mix of project-sharing sessions and guest talks from AI experts in medical education.

Decisions Made

- The club will hold **monthly meetings** to start, possibly moving to biweekly as interest grows.
- Meetings will alternate between **member project showcases** and **guest speaker sessions**.
- **Brandon** will reach out to **Matt Kelleher** to explore inviting medical students to participate.
- **Abi** will lead recruitment efforts for five new members before the next meeting.
- Potential guest speakers identified: **Michelle** and **Laura Turner** for introductory sessions on AI in medical education.

Future Directions

- Expand awareness of AI use across departments and specialties.
- Develop workshops or talks focused on custom GPT creation and practical use cases.
- Grow membership gradually with medical students and other residents.

Action Items

- **Brandon** — Contact Matt Kelleher about involving medical students — **Before next meeting**
- **Brandon** — Invite Michelle or Laura Turner for a guest AI-in-med-ed session — **Before next meeting**
- **Abi** — Recruit five new members — **Within one month**

Risks & Blockers

- Early-stage engagement and recruitment may be limited.
- Speaker availability and scheduling could delay programming.

Parking Lot

- Explore involvement from additional residency programs or specialties once established.
- Plan for future technical sessions on prompt engineering and custom GPT creation.

Next Meeting

- **Next month (December 2025)** — Date and guest speaker to be confirmed by Brandon.