



Change Order

DOCUMENT NUMBER (Include the Subversion draft revision no. from the Draft QS Documents folder.)	REV. ID
Q-0015 Process CAPA.doc (Revision 637)	A
Q-0015 Form A Process CAPA Template.doc (Revision 637)	A

APPROVED			
NAME	SIGNATURE¹	TITLE	DATE
Adrian Gropper		Manager	
Susan Belanich		Quality/Regulatory Reviewer	

JUSTIFICATION FOR CHANGE
Implementation of these core procedures will allow MedCommons to begin to implement the remainder of the quality system.

IMPLEMENTATION TASKS^{2,3}		
OWNER (By Name)	TASK	TARGET DATE
	Document Effective Notification	

¹ See Q-0028 Electronic Signatures for the procedure to use this template with electronic signatures.

² Examples of implementation tasks: Minimum training requirements, acquisition of supplies, installation of equipment, validation, effective date, or obsolescence of an SOP.

³ Examples of minimum training requirements: "We want [75%] of [Software Testers] trained by [date] or when the [validation date] occurs."