

Simon Crampton

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[My Portfolio](#)

21 Fisherman's Village
Swordfish Rd
Meerensee
Richards Bay, 3901
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EXPERIENCE

Fisherman's Village Body Corporate, Richards Bay — Maintenance Manager

July 2022 - Present

- Oversee and lead a team of semi-skilled labour to execute various types of maintenance projects, ensuring timely and efficient completion.
- Collaborate with external contractors on different undertakings, playing a pivotal role in project coordination to meet stringent timelines.
- Successfully orchestrated Project Management for capital projects, notably leading a substantial roof painting endeavour valued at R655,000.
- Proactively devise solutions to address challenges, utilising available resources to overcome constraints.
- Efficiently manage inventory, ensuring optimal stock levels and access to essential tools for project execution.
- Implement quality assurance measures, evaluating completed projects to ensure alignment with specified job requirements.

Fisherman's Village Body Corporate, Richards Bay —Chairman of the board of trustees

July 2019 - Present

- Assume fiduciary responsibility on behalf of the Owners' Body Corporate, demonstrating a firm commitment to the daily management of their assets.
- Spearhead the creation and management of budgets, overseeing financial responsibilities exceeding R800 000.
- Using robust financial controls, fostering corporate governance and maintaining effective communication among trustees, management agents, and property owners.
- Skillfully manage diverse perspectives and expectations within the Owners' Body Corporate, ensuring harmonious collaboration and satisfaction.

SKILLS

Python

Microsoft office suite

Data Structures & Algorithms

G-suite products

AWS Services

SQL

Networking Fundamentals

Budgeting

Employee Supervision

Conflict resolution

Interests and Activities

Computer Hobbyist

Avid fiction and non-fiction reader

Active gym member

LANGUAGES

Proficient in business english

Conversational Afrikaans

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- Coordinate and preside over monthly trustees' board meetings, guiding the decision-making process for medium to long-term strategies that contribute to the overall success of the complex.

Self employed, Richards Bay — *Database Maintainer*

November 2017 - June 2020

- Maintained legacy databases on simple websites, trimming old data to cut down on database size to improve performance.
- Dealing with typically not technically literate clients, ensuring that work undertaken was clearly understood.

Career gap, Richards Bay — *Carer*

January 2015 - June 2019

- Took care of a family members' health and wellbeing day to day, including medication, cooking as well as general life help such as helping with payments etc.
- Took care of another family member to the end of life ensuring comfort of life until the end.

EDUCATION & CERTIFICATIONS

Amazon Web Services — AWS Cloud Practitioner

February 2023

Completed

E-Learning Certificates — Various

July 2022 - ongoing

Continual and ongoing learning, in software, networking, operating systems and cloud technologies and cloud adjacent technologies.

University of the Witwatersrand, Johannesburg — *Bsc Electrical engineering*

January 2009 - June 2014 (uncompleted)

Due to familial obligations and financial limitations did not exceed the third year.

John Ross College, Richards Bay — *Matric*

January 2004 - December 2008

Matriculated with 5 A's in English, Mathematics, Physics, Biology and Engineering, Graphics and Design

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