

# Sprint Burn Down Templates

**Instructions: What are these charts? How do I work them?**

[Updated 2020](#)

## Classic Agile Iteration Charts

- A Burn DOWN for hours (and a version without this, as it's a bit out of fashion these days)
- A Burn UP for story points
- A Cumulative flow chart to help you to identify bottlenecks in your workflow.

## How do I use this Template?

- Choose "Make a copy" from the "File" menu above.
- This will save an editable version to your own Google Drive.
- Overwrite the content of the **white cells**, *don't delete rows or the calcs in the grey or coloured cells!*
- By entering data in the input grids, the charts will just happen
- *Even if you don't use all of the Cumulative flow, keep track of stories completed in the "Done" row*

## What do the charts show?

### Burn Down

*Estimated number of hours remaining to complete the sprint goal.*

- Normally updated each day, immediately after the stand-up meeting
- The Scrum Master adds up all of the estimated hours remaining on all incomplete user stories
- Also shows the total number of hours available to the team in the remaining days of the sprint
- So, it's designed whether things are on track, ahead or behind schedule
- In recent experience (2020), fewer teams do this. So there's a version here without this chart included

### Burn Up

*Story points completed daily, throughout a sprint.*

- Very similar to the burn down
- Rather than tracking work still to be done, it tracks work that has been completed
- Shows the accumulation of "Done" story points throughout the course of a sprint.

## **Cumulative Flow**

*Tracks: Efficiency through stages in the delivery process*

- Highlights workflow bottlenecks, by charting the progress of stories through each stage of the sprint
- The coloured bands each represent one stage in the development workflow
- In a “pull” system, a widening of a coloured bands will indicate a bottleneck in the phase that follows
- It could in practice though (when used in Scrum), indicate a lag in the phase itself

## **Let me know how you go!**

You are free copy this doc, and use it in any way you like. Knock yourself out. It'd be great if you could post a link back to the blog (somewhere) if you find the charts give you some help at work!

<http://scrumage.com/>

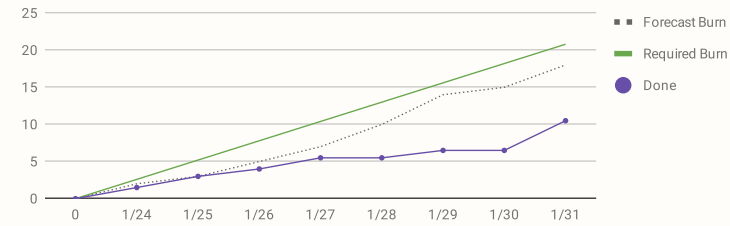
If you find any errors, or think of ways to improve these charts, don't keep it to yourself. Any feedback at all is great.

**Adrian**  
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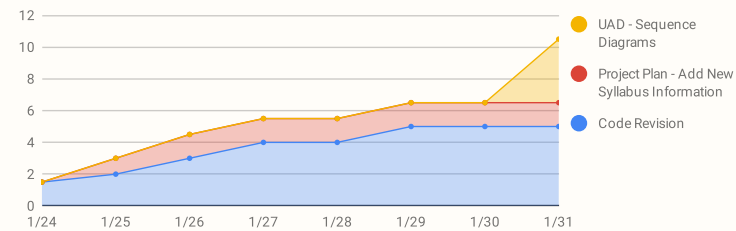
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ELAPSED DAYS

44592

TAKT

1.60



## POINTS DONE

# 10.5

STORIES DONE

5

Sprint	# Days in this sprint	15	Total number of work days in Sprint (exclude public holidays etc)																					
	Points Target	10	Story Points in sprint after Sprint Planning																					
	Number of Stories	1	Stories in sprint after Sprint Planning																					
Points	Date	0	1/24	1/25	1/26	1/27	1/28	1/29	1/30	1/31	2/1	2/2												
	Forecast Burn	0	1.00	1.00	3.00	4.00	5.00	6.00	7.00	7.00	9.00	10.00												
	Required Burn	0	1.00	2.00	3.00	4.00	5.00	6.00	7.00	8.00	9.00	10.00												
	Done	0	0	1	3	4	5	6	7	8	8	10												
Stories	Elapsed Days	0	1/24	1/25	1/26	1/27	1/28	1/29	1/30	1/31	2/1	2/2												
	Registration Sequence Diagram - Pre confirmation	0	0	1	3	4	5	6	7	8	8	10												
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