

Interact safely with visitors and customers.

Follow these tips whenever possible to keep yourself and others healthy.



Check visitor health as they arrive.

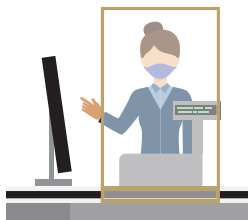
Ask if they have coughing, shortness of breath, fever, chills, muscle pain, headache, sore throat, or loss of taste or smell.

Keep a visitor log.

If you have a positive case, we'll need to contact your visitors. Record visitors' names, phone numbers, email addresses and the time visited.

Limit the number of visitors in your facility.

- Shift more services to your website.
- Ask customers to call ahead with orders. Call customer when ready for pickup.
- Ask visitors to sign-up for time slots.
- Create a numbering system and have people wait outside until you notify them it's their turn.
- Place a time limit on visits.

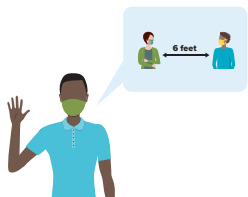


Reduce congestion.

- Organize space to support 1-way traffic.
- Establish a separate entrance and exit to your business.
- Leave doors open during busiest times.

Reduce contact.

- Mark spots 6 feet apart for visitors to stand while they wait.
- Ensure 6 feet between tables, collection points or gym equipment.
- Add plexiglass barriers between visitors and employees.
- Don't shake hands with visitors.
- Offer face coverings to visitors.



Designate an employee to enforce physical distancing.

Payments

- Encourage electronic payments. If you handle cash, wash hands afterward.
- Ask customers to run their own credit cards or tap and pay.
- Use PayPal, Venmo, Zelle or other e-options for payment.

Clean and disinfect frequently.

- Post reminder signs.
- Make supplies convenient.
- Designate an employee to sanitize after each use, like touchpads, gym equipment, etc.

Require face coverings for employees and visitors.

- You can have COVID-19 and not know it.
 - Wear a face covering to help protect those around you.
 - Children under 2 shouldn't wear face coverings.
 - Children 2-4 are encouraged to wear face coverings with adult supervision.

Find posters and other resources to use as you reopen at tpchd.org/safestart.

