

Supplies, Equipment and Cleaning Checklist

Item or task	To do	Doing	Done	N/A
Supplies and equipment				
Liquid hand soap and single-use paper towels at all handwashing sinks and stations.				
Cleaning products with EPA-approved emerging viral pathogens claims.				
Disinfectant labeled for control of hepatitis A.				
Hand sanitizer at entrance(s) and common areas.				
Hot running water (100-120°F) at sinks.				
First aid kit(s) with thermometers. <ul style="list-style-type: none"> Check size and amount of supplies is correct for number of clients you serve. 				
Appropriate personal protective equipment for anyone responsible to clean and maintain facility. <ul style="list-style-type: none"> Gloves, face mask, protective clothing, and eye protection. 				
Supplies for people with cold-like symptoms. <ul style="list-style-type: none"> Tissues, toilet paper, re-sealable plastic bags, extra linens, towels, and blankets. 				
Supplies for makeshift barriers to isolate people with cold-like symptoms. <ul style="list-style-type: none"> Sheets, plastic shower curtains, twine, and nails. 				
6-8-week supply of non-perishable food. <ul style="list-style-type: none"> Ask partners to store food if you don't have space. 				
Temporary handwashing stations.				
Sneeze guards at registration.				
Cleaning everywhere				
Line wastebaskets for used tissues and masks. <ul style="list-style-type: none"> Remind staff to use gloves when they pick up used tissues or empty waste baskets. 				
Clean and disinfect high contact surfaces frequently. <ul style="list-style-type: none"> Doorknobs, light switches, tabletops, phones, pens, shared bathrooms, keyboards, and countertops. 				
Wash eating utensils and dishes for people who aren't sick.				
Cleaning sleeping areas				
Disinfect sleeping areas and mats between each client.				
Use products with EPA-approved emerging viral pathogens claims to clean.				
Wash linens (bed sheets, towels, etc.) with laundry soap. Tumble dry on a hot setting.				
Wash hands with soap and water or use hand sanitizer right after handling dirty laundry.				

Resources:

- [Occupational Safety and Health Administration: COVID-19 Guidance for Preparing Workplaces.](#)
- [Public Health Seattle King County's Sanitation and Hygiene Guide for Homeless Service Providers.](#)
- [DOH - Interim Cleaning Recommendations for Facilities Housing Persons Under Quarantine for Coronavirus Disease 2019 \(COVID-19\).](#)

Find more information at tpchd.org/coronavirus.