



**ROBERT F. SULLIVAN**

*Mayor*

# *City of Brockton*

*Office of the Mayor*

**KERRY RICHARDS**

*Chief of Staff*

*krichards@cobma.us*

*508.580.7123*

As an extension to Mayor Sullivan's March 16, 2020 Emergency Declaration and in accordance with new guidance from Governor Baker and the Massachusetts Department of Public Health (DPH), the City is taking the following measures at this time. These measures are being taken in an effort to balance the ability to continue to provide important services and to protect the health and safety of the residents of Brockton. These measures can be extended, shortened, or changed as the City receives additional guidance from the state and federal government.

As of the close of business on Friday, April 3, services and closures are as follows:

## **CITY HALL BUILDINGS/OFFICES**

All Brockton City Buildings will be closed to the public until further notice. This includes City Hall, the Council on Aging/Senior Center, the DPW Building, and all branches of the Public Library. Access will be limited to staff only. For essential City business, Residents can call the Mayor's Office at 508-580-7123 to set up an appointment to come into City Hall or any other city building.

Essential services will continue but are subject to change as circumstances change. City business hours will remain the same, but residents and others must call or utilize online resources at <https://brockton.ma.us> for services.

Please consider paying any bills due to the City through the U.S. Mail or using the City's bill pay webpage <https://brockton.ma.us/online-services/pay-a-bill>. There will be no convenience fees for payments made online through the City's website. Additionally, the Mayor has decided not to place the \$30.00 Demand fee on Motor Vehicles excise bills until May 18, 2020. This will allow taxpayers additional time to pay their bill online or by mail. Dog license deadlines have been extended to May 31, 2020.

Additionally, residents can utilize the existing drop box located outside of City Hall for payment of bills. Any envelope sized documents directed to City Hall departments may be left in the drop box. Staff will be available by phone and email in all departments during regular business hours to provide information and answer questions. General questions about ongoing operations should be directed to the Mayor's Office at 508-580-7123.

***"City of Champions"***

<b>Department</b>	<b>Phone Number</b>	<b>Email</b>
Animal Control	508-580-7835	<a href="mailto:animalcontrol@cobma.us">animalcontrol@cobma.us</a>
Assessors	508-580-7194	<a href="mailto:assessors@cobma.us">assessors@cobma.us</a>
Auditors	508-580-7153	<a href="mailto:auditors@cobma.us">auditors@cobma.us</a>
Brockton Emergency Mgmt	508-580-7871	<a href="mailto:bema@cobma.us">bema@cobma.us</a>
Building	508-580-7150	<a href="mailto:building@cobma.us">building@cobma.us</a>
Cemetery	508-580-7833	<a href="mailto:cemetery@cobma.us">cemetery@cobma.us</a>
City Clerk	508-580-7114	<a href="mailto:cityclerk@cobma.us">cityclerk@cobma.us</a>
Conservation Commission	508-580-7167	<a href="mailto:planning@cobma.us">planning@cobma.us</a>
Council on Aging	508-580-7811	<a href="mailto:coa@cobma.us">coa@cobma.us</a>
Elections Commission	508-580-7117	<a href="mailto:elections@cobma.us">elections@cobma.us</a>
Finance	508-580-7165	<a href="mailto:finance@cobma.us">finance@cobma.us</a>
Fire Department	508-588-0585	<a href="mailto:fire@cobma.us">fire@cobma.us</a>
Health	508-580-7175	<a href="mailto:health@cobma.us">health@cobma.us</a>
Human Resources	508-580-7820	<a href="mailto:hr@cobma.us">hr@cobma.us</a>
IT	508-580-7628	<a href="mailto:itcenter@cobma.us">itcenter@cobma.us</a>
Law	508-580-7110	<a href="mailto:law@cobma.us">law@cobma.us</a>
Library	508-580-7890	<a href="mailto:pengle@cobma.us">pengle@cobma.us</a>
License Commission	508-580-7805	<a href="mailto:license@cobma.us">license@cobma.us</a>
Mayor's Office	508-580-7123	<a href="mailto:MayorSullivan@cobma.us">MayorSullivan@cobma.us</a>
Parking Authority	508-580-7840	<a href="mailto:parking@cobma.us">parking@cobma.us</a>
Parks and Rec	508-580-7680	<a href="mailto:parks@cobma.us">parks@cobma.us</a>
Planning and Economic Development	508-580-7113	<a href="mailto:planning@cobma.us">planning@cobma.us</a>
Police Department	508-941-0200	<a href="mailto:BrocktonPolice@brocktonpolice.com">BrocktonPolice@brocktonpolice.com</a>
Procurement	508-580-7191	<a href="mailto:procurement@cobma.us">procurement@cobma.us</a>
Public Schools	508-580-7000	<a href="mailto:superintendent@bpsma.org">superintendent@bpsma.org</a>
Public Works	508-580-7135	<a href="mailto:dpw@cobma.us">dpw@cobma.us</a>
Recycling Depot	508-580-7827	<a href="mailto:dpw@cobma.us">dpw@cobma.us</a>
Tax Collector	508-580-7130	<a href="mailto:taxcollector@cobma.us">taxcollector@cobma.us</a>
Traffic Commission	508-580-7807	<a href="mailto:traffic@cobma.us">traffic@cobma.us</a>
Treasurer	508-580-7159	<a href="mailto:treasurer@cobma.us">treasurer@cobma.us</a>
Veteran's Services	508-580-7850	<a href="mailto:veterans@cobma.us">veterans@cobma.us</a>
Water Department	508-580-7865	<a href="mailto:dpw@cobma.us">dpw@cobma.us</a>
Weights and Measures	508-580-7120	<a href="mailto:sealer@cobma.us">sealer@cobma.us</a>

## **BOARD AND COMMITTEE MEETINGS**

All future events and meetings in City buildings and properties will be postponed until further notice. The Governor's Executive Order suspended portions of the Open Meeting Law to allow for remote participation for boards and committees. The City is actively working to provide boards, committees and residents with remote capability that allows for participation at home. We will provide information on how to access future meetings when it becomes available.

## **PUBLIC SAFETY**

Police and Fire emergency response will continue to operate as usual. However, administrative services have been amended as follows:

- Fire Stations are closed to the public. Please call 508-588-0585.
- The Police Station will remain open. However, we ask that if you need to visit the police station you call first at 508-941-0200.

*In the event of an emergency, please call 9-1-1.*

## **SCHOOLS**

In accordance with Governor Baker's orders of March 15 and 25, all Brockton Public Schools will be closed until Monday, May 4, 2020. School Buildings and playgrounds are closed to the public.

### *Student Nutritional Needs:*

Grab-and-go meals will be handed out at all 10 of the following locations from 11:30 a.m. to 1 p.m. every week day until the schools reopen:

- Angelo School (Right side of the building where students are picked up at dismissal)
- Arnone School
- Brockton High School (Use Belmont Street Entrance)
- Brookfield School
- Davis School
- East Middle School
- Hancock School
- Plouffe Academy
- Raymond School
- South Middle School

Students must be present at the time of pick-up to receive their meals.

Residents with questions are asked to contact the Superintendent's Office at 508-580-7000. More information on school plans and resources, including learning opportunities during school closures, can be found at <https://www.bpsma.org/>.

## **COUNCIL ON AGING/SENIOR CENTER**

Activities and events at the Council on Aging/Senior Center continue to be postponed until further notice. For more information or if you're a Brockton Senior in need, please call the Council on Aging directly at 508-580-7811.

## **LIBRARY**

All three (3) branches of the Brockton public library (Main, East and West) will be closed to the public until further notice.

Please don't return any items you have to any dropbox until we reopen. Fines have been suspended.

*Holds:* Don't worry about your items on the hold shelf. Anything that's on the hold shelves when we close will still be there when we reopen.

*Due Dates:* Don't worry about your items you have out. We are in the process of changing all due dates to April 30 for now. Please don't return any items you have to the dropbox until we reopen.

*Requests:* You'll still be able to place requests during the closure, but no items will be pulled to fill requests during the closure.

*Contact:* We will continue to monitor email and phone calls. If you have questions please contact us at (508) 894-1400 or [btlib@ocln.org](mailto:btlib@ocln.org)

Brockton Public Library is committed to keeping you entertained and informed throughout this difficult time.

Here are just some of the great resources we offer online:

- Hoopla – Download/stream music, movies, ebooks, audiobooks, and comics
- Overdrive – Download ebooks and audiobooks
- Kanopy- Start watching the Criterion Collection, The Great Courses, Sundance and Oscar winning films and documentaries.
- RBDigital – Download magazines
- ODILO – Foreign Language e-books in Spanish, French, Portuguese and Russian
- Creativebug – Arts and Crafts classes for all skill levels. Class topics include: Art and Design, Knitting and Crochet, Sewing and Quilting, Papercrafts, Jewelry Making, Food and Home Decor, Holiday and Party Ideas, and Crafts for Kids
- Freegal Music - Download music and music videos from your computer or mobile device. All you need is your library card!

*Programming:* The staff is working hard creating online programming for children, teens, and adults during the closure. We will keep you informed with regular updates, so please do check on

our website, <http://www.brocktonpubliclibrary.org/>. It is our hope that these steps will help contribute to the sustained good health of our community and will offer some assurance during this distressing time.

### **PARKS AND RECREATION**

As of March 19, 2020, all City playgrounds are closed until further notice. This is done in line with Governor Baker's order to limit gatherings in a single area to less than 10 individuals, and out of an abundance of caution due to the amount of time a virus could remain on the play equipment and the City not having the resources to ensure constant cleaning.

City Parks and open spaces remain open. Residents are encouraged to use them for walks and other activities needed to keep healthy while maintaining adequate social distancing- remain at least 6-feet away from others.

The Parks and Recreation Department office is closed to the public, but may be reached at 508-580-7860 or [parks@cobma.us](mailto:parks@cobma.us).

### **CONTINUED PRECAUTIONS**

The Board of Health, along with Massachusetts Department of Public Health (DPH) and Centers for Disease Control and Prevention (CDC) continue to recommend the following actions to limit the spread of COVID-19:

1. PRACTICE SOCIAL DISTANCING – when in public spaces try to remain at least 6-feet away from others.
2. ACTIVELY PROMOTE SOCIAL DISTANCING – encourage children to practice social distancing and good hygiene when interacting with family and friends of all ages.
3. WASH YOUR HANDS with soap and water, scrubbing hands for at least 20 seconds before rinsing or using an alcohol-based hand sanitizer that contains 60%-95% alcohol.
4. FREQUENTLY CLEAN/DISINFECT commonly touched surfaces, including phones, tablets, keyboards, doorknobs, light switches, faucet handles, toilet flushers, countertops.
5. COVER YOUR MOUTH – when you cough or sneeze use a tissue or your inner elbow, not your hands.
6. STAY HOME IF YOU ARE SICK – and avoid close contact with others. If you have recently traveled to any countries of high level transmission and have symptoms of respiratory illness and/or fever or if you have come in contact with someone who meets these criteria, you should contact your healthcare provider, the Massachusetts State Epidemiology line at 617-983-6800, or the Brockton Board of Health at 508-580-7175.