



ATENEIO DE MANILA UNIVERSITY

UNIVERSITY RESIDENCE HALLS

RESIDENCY AGREEMENT

1st SEMESTER SY 2025-2026

1. I hereby accept the University's offer of accommodation and confirm my intent to reside at the University Residence Halls (URH) for the period:
 - a) **For Higher Ed:**
2 August 2025 – 10 December 2025 (last day of check-out)
 - b) **For Senior High School and International Exchange Students:**
22 July 2025 – 10 December 2025 (last day of check-out)
2. I acknowledge that I am required to immediately advise the Director of the URH (via residencehalls@ateneo.edu) if there is a significant unanticipated change in circumstances that would constrain me to withdraw my confirmation.
3. I understand that the URH Administration has offered me accommodation because I will enroll in at least one (1) on-site class this 1st Semester and that non-compliance will result in termination of this agreement.
4. I fully acknowledge that my accommodation at the URH is only for the period indicated above and that the continuation of my stay in the URH for the next academic term requires a separate application and approval by the URH Administration.
5. I acknowledge that the URH Administration has absolute discretion as to room assignments and that the URH Administration may make room re-assignments at any time.
6. I understand that I should check-in according to the prescribed check-in period as determined by the URH Administration. I know and accept that my failure to move into my reserved room **one week** after this period will, however, result in the offer of accommodation being withdrawn and/or this agreement being automatically rescinded, unless a prior arrangement to move in at a later date has been mutually agreed upon with and approved by the URH Administration.
7. I also undertake to check out in accordance with the procedure and schedule given by the URH Administration. In case I am constrained to extend my stay, I shall inform the URH Administration thereof before the scheduled date of check out and pay the corresponding Overstay Fee (based on daily rate).
8. I agree to abide by all the rules, regulations, and policies of the Ateneo de Manila University and the URH, whether currently in place or which will be issued in the future, as well as all applicable laws, rules and regulations. Failure on my part to comply therewith may result in my incurring disciplinary sanctions prescribed in the applicable code of conduct/student handbook and, additionally, immediate termination of my residency in the URH.
9. I undertake to conduct myself in a manner that promotes and ensures an environment that is wholesome and conducive to my development, safety, and well-being and that of others.



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10. I take full responsibility to avail myself of the services of the guidance and counseling office and the health services of the school for when the need arises and to immediately inform the URH should I need medical and/or psychological assistance.
11. I understand that the URH Administration may immediately revoke my residency at the URH if it determines that my continued occupancy poses substantial risk or harm to my own health or safety or of the community or if it unduly interrupts University or URH operations. I undertake to abide by such a decision and shall voluntarily leave the URH premises when required.
12. I know that I am not permitted to make any alterations to the room assigned to me or to any of the furniture or fixtures therein.
13. I shall be responsible for and hereby undertake to pay for any and all damages that I cause to the room assigned to me or to any part of the URH when such damages are due to my fault or negligence.
14. I agree to indemnify, hold harmless, defend, and save the University and its trustees, officers, employees, agents, and volunteers, from and against any and all claims (i) from any accident, injury, or damage whatsoever to any person, or to property of any person, where such accident, injury, or damage results or is claimed to have resulted from my fault or negligence; or (ii) from my default or breach under the terms or covenants of this Agreement. This indemnity agreement shall include indemnity against all losses, costs, damages, expenses, and liabilities incurred in or in connection with any such claim or any proceeding brought thereon, and the defense thereof, including, without limitation, reasonable attorneys' fees. The provisions of this paragraph shall survive the expiration or earlier termination of this Agreement.
15. With respect to my personal data which is collected through this agreement and may be collected during or in relation to my residency in the dorm, I understand that:
 - Republic Act No. 10173, or the Data Privacy Act of 2012, and other relevant Philippine laws apply to the collection and processing of my personal data.
 - The University may rely on the information that I will provide to URH in making decisions that may affect me and others.
 - The University may share my personal data with my parents, guardians, or next of kin, as required by law, or on a need-to-know basis, as determined by the University, in order to promote my best interests, or to protect my health, safety, and security, or that of others.

By signing this agreement, I signify my acceptance of all its terms and conditions and be bound by them.

SIGNATURE OVER PRINTED NAME & STUDENT NO.

DATE