

WORKS PROGRESS ADMINISTRATION  
**PROJECT PROPOSAL**

SPONSOR'S PROPOSAL No. \_\_\_\_\_ DATE 4/8/42

STATE OF Texas  
LOCAL No. (s) 1-1483, Sup. #1  
Unit 10 of W.P. 17426  
STATE APPLICATION No. \_\_\_\_\_  
(To be filled in by State office)

Request is hereby made that in accordance with this proposal a formal application be made for an authorization to expend Federal funds by the Works Progress Administration, under its rules and regulations, in the amount of \$ 1435.00

1. Has any part of the proposed work ever been included in a project proposal previously submitted to the WPA? \_\_\_\_\_ If "Yes," (Yes or no)
2. Has any part of the proposed work ever been included in a previously operated WPA project? \_\_\_\_\_ If "Yes," designate previous project(s) \_\_\_\_\_

Indicate approximate percentage of Federal funds requested in this proposal to be expended for: (a) Completion of such work \_\_\_\_\_ percent. (b) Additional units or other work \_\_\_\_\_ percent.

3. Official sponsor(s) University of Texas & State Department of Education Official address(es) Austin, Texas  
Co-Sponsor: Jefferson Independent School Board Jefferson, Texas  
4. Project location: State Texas County Marion  
In ☒ Near ☐ In and near ☐ Jefferson, Texas  
(City, town, village, township, etc.)

(Check one only for city, town, etc., location. If county-wide, etc., so indicate, and designate WPA supervisory headquarters)  
Detailed location of project operations:  
Jefferson Independent School District, Marion County, with headquarters for purpose of supervision at Marshall, Harrison County, Texas.

5. Purpose and description of work:  
(a) Major purpose: Operation of Adult Education classes.  
(b) Description of work: (Type double space; for long description, type on extra sheet and attach. For white-collar projects see special instructions for multiple-type projects on reverse side of this page.)

Provide, coordinate and supervise educational activities in the fields of General Adult, Literacy, Naturalization, Vocational, Home and Family Life, Public Affairs, Education, and Education for Avocational and Leisure time Activities. In accordance with P.L. E-342. O.P. #165-1-66-393.

6. Summary of estimated project costs by sources of funds. (Nearest dollar; no cents. Enter percentages to nearest tenth.)

ITEM OF COST (1)	FEDERAL FUNDS (2)		SPONSOR'S FUNDS (3)		TOTAL (4)	
	Amount (dollars)	Percent	Amount (dollars)	Percent	Amount (dollars)	Percent
(a) Labor:						
1. Unskilled		x x x		x x x		x x x
2. Intermediate		x x x		x x x		x x x
3. Skilled	<u>478.00</u>	x x x		x x x	<u>478.00</u>	x x x
4. Professional and technical	<u>957.00</u>	x x x		x x x	<u>957.00</u>	x x x
Subtotal (a)	<u>1435.00</u>	<u>100</u>			<u>1435.00</u>	<u>63.0</u>
(b) Superintendence	<u>1435.00</u>	<u>100</u>			<u>1435.00</u>	<u>63.0</u>
Subtotal (a) plus (b)						
(c) Equipment, material, and other nonlabor costs:						
1. Equipment		x x x	<u>92.00</u>	x x x	<u>92.00</u>	x x x
2. Material and supplies		x x x	<u>90.00</u>	x x x	<u>90.00</u>	x x x
3. Other nonlabor costs		x x x	<u>660.00</u>	x x x	<u>660.00</u>	x x x
Subtotal (c) only			<u>842.00</u>	<u>100</u>	<u>842.00</u>	<u>37.0</u>
(d) TOTAL COST OF PROJECT	<u>1435.00</u>	<u>100</u>	<u>842.00</u>	<u>100</u>	<u>2277.00</u>	<u>100</u>
(e) TOTAL COST APPORTIONED	<u>63.0</u>	<u>%</u>	<u>37.0</u>	<u>%</u>	<u>100%</u>	<u>x x x</u>

29. (a) Are preliminary plans and specifications complete? Yes If "No," give date of completion \_\_\_\_\_ (Date)  
(Yes or no)
- (b) Are detailed or final plans and specifications complete? Yes If "No," give date of completion \_\_\_\_\_ (Date)  
(Yes or no)
- (c) Does sponsor assume full responsibility for the adequacy of the design? Yes  
(Yes or no)
- (d) Are estimates based on actual cost records of similar work under similar methods and conditions of operations? Yes  
(Yes or no)

30. Estimate of cost by items of work (plans, specifications, and other data adequate to substantiate estimated quantities and unit costs should accompany all proposals):

NOTE—Set up separately and show subtotals for (a) uncompleted portions of previous project, and (b) new work.

(1) QUANTITY	(2) UNIT	(3) DESCRIPTION OF OPERATION OR FEATURE OF WORK (Give break-downs by classes, according to nature of project)	(4) MAN-HOURS (White-collar projects only)	(5) UNIT COST	(6) AMOUNT (dollars) (Omit columns (a) and (b) for white-collar projects)		
					Labor (a)	Nonlabor (b)	Total (c)
8	Mo.	Operation of Adult Education Classes in Jefferson Independent School District, Marion County, Texas.  Location of Classes:  Central High School			1435	842	2277
TOTAL ESTIMATED COST OF WORK INCLUDED IN THIS PROPOSAL					1435	842	2277

31. Status of project (fill in only in the case of work to be partially paid for under project(s) now operating):

(a) Unobligated limitation as of \_\_\_\_\_, \$ \_\_\_\_\_  
(Date)

(b) Estimated date funds will be exhausted \_\_\_\_\_



22. Labor analysis (See reverse side of this page for instructions)

OCCUPATIONAL CLASSIFICATION <sup>1</sup>	DATE PER MONTH	AVERAGE NUMBER OF WORKERS		MIN-HOURS	HOURS PER MONTH	MAN- MONTHS	RATE PER MONTH	DOLLARS (nearest dollar, no cents)		
		Male (a)	Female (b)					Federal (c)	Sponsor (d)	Total (e)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
Unskilled:										
Subtotals	x x x			x		x x	x x x			
Intermediate:										
Subtotals	x x x			x		x x	x x x			
Skilled:										
Ass't Teacher (Adult Education)			1	0	1040	130	8 59.80	478		478
Subtotals	x x x		1	x	1040	x x	8	x x x	478	478
Professional and technical:										
Teacher (Adult Education)		1	1	0	2080	130	16 59.80	957		957
Subtotals	x x x	1	1	x	2080	x x	16	x x x	957	957
LABOR SUBTOTALS	x x x	1	2	x	3120	x x	24	x x x	1435	1435
Superintendence:										
Subtotals	x x x			x		x x	x x x			
SUBTOTALS (Fed. workers only)	x x x			x	x x x x x x	x x	x x x x x	x x x x x x	x x x x x x	x x x x x x
(a) TOTALS (certified workers)	x x x	1	2	x	x x x x x x	x x	x x x x x	x x x	1435	x x x x x x
(b) TOTALS (all Fed. workers)	x x x	1	2	x	3120	x x	24	x x x	1435	x x x x x x
(c) TOTALS (sponsor's workers)	x x x			x		x x		x x x	x x x x x x	x x x x x x
(d) GRAND TOTALS (b plus c)	x x x	1	2	x	3120	x x	24	x x x	1435	1435

<sup>1</sup> Denote thus: C, Certified; N, Noncertified; S, Sponsor.

33. Equipment rental analysis (include supply and rental or depreciation charges but exclude about tools and equipment purchases, which should be entered in item 35. List all equipment to be used on rental basis on project. A reasonable rental charge must be made for all WPA-owned equipment, even if it is completely amortized.

KIND OF EQUIPMENT	CAPACITY	NUMBER OF UNITS	RENTAL RATE PER UNIT (dollars)	NAME OF RENTAL FIRM, DAY, WEEK OR MONTH	AGGREGATE PERIOD OF RENTAL	Does rental rate include (Yes or No)		AMOUNT (dollars)		
						(a) Operator's wages	(b) Fuel or power costs	Federal funds	Sponsor's funds	Total
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(8)	(9)	(10)
<b>Schoolroom Furniture:</b>										
Chairs, Desks & Tables		Lot	5.00	Mo. 8 Mo.	No	No			40.00	40.00
Stoves		Lot	1.00	Mo. 8 Mo.	No	No			8.00	8.00
Maps, Globes, Charts		Lot	1.25	Mo. 8 Mo.	No	No			10.00	10.00
Reference Sets		Lot	1.25	Mo. 8 Mo.	No	No			10.00	10.00
Typewriters		1	3.00	Mo. 8 Mo.	No	No			24.00	24.00
<b>TOTAL</b>	XXXXX	XXX	XXXX	XXX	XXXXXX	XX	XX		<b>92.00</b>	<b>92.00</b>

34. Materials and supplies analysis (list all items to be used on the project; fill in only columns 1 through 4 for materials available without charge against the funds set up in this proposal and indicate their source):\*

DESCRIPTION AND GRADE OF MATERIALS	PLACE OF DELIVERY	QUANTITY	UNIT	UNIT PRICE	AMOUNT (dollars)		
					Federal funds	Sponsor's funds	Total
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Misc. Supplies: Work Books, Paper, Pencils, Books, Pamphlets, Chalk and Magazines		Lot				90.00	90.00
<b>TOTAL</b>	XXXX	XXXXXX	XXXXX	XXXXXX		<b>90.00</b>	<b>90.00</b>

35. Other nonlabor costs analysis (include safety measures, transportation of workers, tool and equipment purchases, supply fund overhead charges, and other nonlabor costs not included in items 33 and 34):\*

DESCRIPTION	AMOUNT (dollars)		
(1)	Federal funds	Sponsor's funds	Total
(2)	(3)	(4)	
Building Rentals		430.00	430.00
Utilities		230.00	230.00
<b>TOTAL</b>		<b>660.00</b>	<b>660.00</b>

\*Use separate lines to show items furnished by sponsor and those requested from Federal funds, items 33, 34, and 35.



## 30. SPONSOR'S CERTIFICATE AND AGREEMENT:

SPONSOR'S PROPOSAL No. ....

DATE

4/8/42

The statements contained in this proposal have been checked by the undersigned and are true to the best of his knowledge and belief. It is certified that this proposed project is for the use or benefit of the public.

It is understood that Federal funds will be expended by the United States Treasury only upon pay rolls and vouchers certified by the Works Progress Administration.

It is further understood that the project will not be placed in operation unless and until assurance is given that the sponsor's pledge will be made available as specified in the proposal, and as required by project operations.

It is agreed that the work proposed, and all operations under the project, will be done in conformance with all legal requirements, the rules and regulations of the Works Progress Administration issued pursuant to the act of Congress under which Federal funds for the prosecution of the project are made available, and in accordance with such specifications as are attached hereto.

It is agreed that the Works Progress Administration is under no obligation to initiate operations under this proposal, if it is approved, nor to complete the project if placed in operation. Further, in consideration of expenditures from Federal funds to be made on the project, it is agreed, if the proposed work is undertaken, that the sponsor will finance such part of the entire cost thereof as is not to be supplied from Federal funds.

CO- SPONSOR Jefferson Independent School BoardADDRESS Jefferson, TexasBy: Sponsor's authorized agent G. C. Cunningham President

(Name--type or print)

(Title)

Jefferson  
Independent  
School Board

(Agency)

(Signature)

By: Sponsor's authorized agent

(Name--type or print)

(Title)

(Agency)

(Signature)

To be filled in by State Office

Leave blank

STATE

COUNTY

LOCAL APPLICATION No. (S)

STATE APPLICATION No.

O. P. No.

P. L. No.

H.E.M.