

WORKS PROGRESS ADMINISTRATION

PROJECT PROPOSAL

Sponsor's Proposal No. _____

DATE 2/3/41

STATE OF Texas
LOCAL NO. (1) 1-1383 Unit # 2
W.P. 17426

Request is hereby made that in accordance with this proposal a formal application be made for an authorization to expend Federal funds by the Works Progress Administration, under its rules and regulations, in the amount of \$ 4633.00

STATE APPLICATION NO. 50385
(To be filled in by State office)

1. Has any part of the proposed work ever been included in a project proposal previously submitted to the WPA? _____ If "Yes," designate previous proposal(s) _____ (Yes or no)

2. Has any part of the proposed work ever been included in a previously operated WPA project? _____ If "Yes," designate previous project(s) _____ (Yes or no)

Indicate approximate percentage of Federal funds requested in this proposal to be expended for: (a) Completion of such work _____ percent. (b) Additional units or other work _____ percent.

3. Official sponsor(s) Univ. of Texas & State Dept. of Education Official address(es) Austin, Texas

Co-Sponsor: Upshur County School Board Gilmer, Texas

4. Project location: State Texas County Upshur

In ☒ Near ☐ In and near ☐ All common schools in Upshur County - Wide
(City, town, village, township, etc.)

(Check one only for city, town, etc., location. If county-wide, etc., so indicate, and designate WPA supervisory headquarters)

Detailed location of project operations:
Upshur County Common School Districts with headquarter for purpose of supervision at Marshall, Harrison County, Texas.

5. Purpose and description of work:

(a) Major purpose: Operation of Adult Education classes throughout Upshur County.

(b) Description of work: (Type double space; for long description, type on extra sheet and attach. For white-collar projects see special instructions for multiple-type projects on reverse side of this page.)

Provide, coordinate and supervise educational activities in the fields of General Adult, Literacy, Naturalization, Vocational, Home and Family Life, Public Affairs, Education, and Education for Avocational and Leisure time Activities. In accordance with P.L. E-342. O.P. # 165-1-66-393.

6. Summary of estimated project costs by sources of funds. (Nearest dollar; no cents. Enter percentages to nearest tenth.)

ITEM OF COST (1)	FEDERAL FUNDS (2)		SPONSOR'S FUNDS (3)		TOTAL (4)	
	Amount (dollars)	Percent	Amount (dollars)	Percent	Amount (dollars)	Percent
(a) Labor:						
1. Unskilled		x x x		x x x		x x x
2. Intermediate		x x x		x x x		x x x
3. Skilled	2621.00	x x x		x x x	2621.00	x x x
4. Professional and technical	2012.00	x x x		x x x	2012.00	x x x
Subtotal (a)	4633.00	100			4633.00	77.7
(b) Superintendence						
Subtotal (a) plus (b)	4633.00	100			4633.00	77.7
(c) Equipment, material, and other nonlabor costs:						
1. Equipment		x x x	618.00	x x x	618.00	x x x
2. Material and supplies		x x x	84.00	x x x	84.00	x x x
3. Other nonlabor costs		x x x	631.00	x x x	631.00	x x x
Subtotal (c) only			1333.00	100	1333.00	22.3
(d) TOTAL COST OF PROJECT	4633.00	100	1333.00	100	5966.00	100
(e) TOTAL COST APPORTIONED	77.7	%	22.3	%	100%	x x x

29. (a) Are preliminary plans and specifications complete? Yes If "No," give date of completion _____
(Yes or no) (Date)
- (b) Are detailed or final plans and specifications complete? Yes If "No," give date of completion _____
(Yes or no) (Date)
- (c) Does sponsor assume full responsibility for the adequacy of the design? Yes
(Yes or no)
- (d) Are estimates based on actual cost records of similar work under similar methods and conditions of operations? Yes
(Yes or no)

30. Estimate of cost by items of work (plans, specifications, and other data adequate to substantiate estimated quantities and unit costs should accompany all proposals):

Note.—Set up separately and show subtotals for (a) uncompleted portions of previous project, and (b) new work.

(1) QUANTITY	(2) UNIT	(3) DESCRIPTION OF OPERATION OR FEATURE OF WORK (Give break-downs by classes, according to nature of project)	(4) MAN-HOURS (White-collar projects only)	(5) UNIT COST	(6) AMOUNT (dollars) (Omit columns (a) and (b) for white-collar projects)		
					Labor (a)	Nonlabor (b)	Total (c)
12	Mo.	Operation of Adult Education classes in Upshur County, Texas <u>Location of classes</u> Common School District: ✓ Union Hill School ✓ Briggs Building, Gilmer ✓ Zion Hill School ✓ Friendship School ✓ Summerfield School ✓ Elam Springs School ✓ Lodge Hall Gilmer (Negro) ✓ Lake Providence ✓ Shady Grove ✓ Center Point ✓ New Hope ✓ <i>Gilmer Ind. Sch.</i>			4633.00	1333.00	5966.00
TOTAL ESTIMATED COST OF WORK INCLUDED IN THIS PROPOSAL					4633.00	1333.00	5966.00

31. Status of project (fill in only in the case of work to be partially paid for under project(s) now operating):

(a) Unobligated limitation as of _____, \$ _____
(Date)

(b) Estimated date funds will be exhausted _____

29. (a) Are preliminary plans and specifications complete? Yes If "No," give date of completion _____ (Date)
(Yes or no)
- (b) Are detailed or final plans and specifications complete? Yes If "No," give date of completion _____ (Date)
(Yes or no)
- (c) Does sponsor assume full responsibility for the adequacy of the design? Yes
(Yes or no)
- (d) Are estimates based on actual cost records of similar work under similar methods and conditions of operations? Yes
(Yes or no)

30. Estimate of cost by items of work (plans, specifications, and other data adequate to substantiate estimated quantities and unit costs should accompany all proposals):

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(1) QUANTITY	(2) UNIT	(3) DESCRIPTION OF OPERATION OR FEATURE OF WORK (Give break-downs by classes, according to nature of project)	(4) MAN-HOURS (White-collar projects only)	(5) UNIT COST	(6) AMOUNT (dollars) (Omit columns (e) and (f) for white-collar projects)		
					Labor (a)	Nonlabor (b)	Total (c)
12	Mo.	Operation of Adult Education classes in Upshur County, Texas			4633.00	1333.00	5966.00
		Location of classes. <u>Common School District:</u>					
		Summerfield					
		Elam Spring					
		Friendship					
		Long Pine					
		New Hope					
		Lake Providence					
		Shady Grove					
		Center Point					
		Piedmont					
		Valley View					
		Pine					

TOTAL ESTIMATED COST OF WORK INCLUDED IN THIS PROPOSAL

~~4633.00~~ ~~1333.00~~ ~~5966.00~~

31. Status of project (fill in only in the case of work to be partially paid for under project(s) now operating):

(a) Unobligated limitation as of _____, 19____ (Date)

(b) Estimated date funds will be exhausted _____

32. Labor analysis (see reverse side of this page for instructions):

OCCUPATIONAL CLASSIFICATION (1)	RATE PER HOUR (2)	AVERAGE NUMBER OF WORKERS		SOURCE (4)	MAN-HOURS (5)	HOURS PER MONTH (6)	MAN- MONTHS (7)	RATE PER MONTH (8)	DOLLARS (nearest dollar, no cents)		
		Male (a)	Female (b)						Federal (9)	Sponsor (10)	Total (11)
Unskilled:											
Subtotals	x x x			x		x x		x x x			
Intermediate:											
Subtotals	x x x			x		x x		x x x			
Skilled:											
Asst. Teacher (Adult Education)		1	3		6240	130	48	54.60	2621.00		2621.00
Subtotals	x x x	1	3	x	6240	x x	48	x x x	2621.00		2621.00
Professional and technical:											
Teacher (Adult Education)		1	2		4680	130	36	55.90	2012.00		2012.00
Subtotals	x x x	1	2	x	4680	x x	36	x x x	2012.00		2012.00
LABOR SUBTOTALS	x x x	2	5	x	10920	x x	84	x x x	4633.00		4633.00
Superintendence:											
Subtotals	x x x			x		x x		x x x			
SUBTOTALS (Fed. workers only)	x x x			x		x x x x x		x x x			
(a) TOTALS (certified workers)	x x x	2	5	x		x x x x x		x x x	4633.00		
(b) TOTALS (all Fed. workers)	x x x	2	5	x	10920	x x	84	x x x	4633.00		
(c) TOTALS (sponsor's workers)	x x x			x		x x		x x x			
(d) GRAND TOTALS (b plus c)	x x x	2	5	x	10920	x x	84	x x x	4633.00		4633.00

† Denote thus: C, Certified; N, Noncertified; S, Sponsor.

33. Equipment rental analysis (include supply fund rental or depreciation charges but exclude small tools and equipment purchases, which should be entered in item 35. List all equipment to be used on rental basis on project. A reasonable rental charge must be made for all WPA-owned equipment, even if it is completely amortized.)

KIND OF EQUIPMENT	CAPACITY	NUMBER OF UNITS	RENTAL RATE PER UNIT (dollars)	BASE OF RENTAL PER HOUR, DAY, WEEK OR MONTH	AGGREGATE PERIOD OF RENTAL	DOES RENTAL RATE INCLUDE (Yes or No)		AMOUNT (dollars)		
						(a) Operator's wages	(b) Fuel or power costs	Federal funds	Sponsor's funds	Total
(1)	(2)	(3)	(4)	(5)	(6)	(7)		(8)	(9)	(10)
Schoolroom Furn-Chairs-Desks-		Lot	15.00	Mo.	12 Mos.	No	No		180.00	180.00
Chairs		Lot	4.50	Mo.	12 Mos.	No	No		54.00	54.00
Stoves		Lot	7.50	Mo.	12 Mos.	No	No		90.00	90.00
Maps-Globes-Charts		Lot	7.50	Mo.	12 Mos.	No	No		90.00	90.00
Reference Sets		Lot	3.00	Mo.	12 Mos.	No	No		144.00	144.00
Typewriters		4	5.00	Mo.	12 Mos.	No	No		60.00	60.00
Shop Equipment		Lot	5.00	Mo.	12 Mos.	No	No		60.00	60.00
TOTAL	XXXXX	XXXX	XXXXX	XXXX	XXXXXX	XX	XX		618.00	618.00

34. Materials and supplies analysis (list all items to be used on the project; fill in only columns 1 through 4 for materials available without charge against the funds set up in this proposal and indicate their source):*

DESCRIPTION AND GRADE OF MATERIALS	PLACE OF DELIVERY	QUANTITY	UNIT	UNIT PRICE	AMOUNT (dollars)		
					Federal funds	Sponsor's funds	Total
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Misc. Supplies-Work Books-Paper-Pencils-Books-Pamphlets-Chalk-Magazines		Lot				84.00	84.00
TOTAL	XXXXX	XXXXXX	XXXXX	XXXXXX		84.00	84.00

35. Other nonlabor costs analysis (include safety measures, transportation of workers, tool and equipment purchases, supply fund overhead charges, and other nonlabor costs not included in items 33 and 34):*

DESCRIPTION	AMOUNT (dollars)		
(1)	Federal funds	Sponsor's funds	Total
(2)	(3)	(4)	
Building Rentals		255.00	255.00
Utilities		376.00	376.00
TOTAL		631.00	631.00

*Use separate lines to show items furnished by sponsor and those requested from Federal funds, items 23, 34, and 35.

36. SPONSOR'S CERTIFICATE AND AGREEMENT:

SPONSOR'S PROPOSAL No. _____

DATE 2-3-41

The statements contained in this proposal have been checked by the undersigned and are true to the best of his knowledge and belief. It is certified that this proposed project is for the use or benefit of the public.

It is understood that Federal funds will be expended by the United States Treasury only upon pay rolls and vouchers certified by the Works Progress Administration.

It is further understood that the project will not be placed in operation unless and until assurance is given that the sponsor's pledge will be made available as specified in the proposal, and as required by project operations.

It is agreed that the work proposed, and all operations under the project, will be done in conformance with all legal requirements, the rules and regulations of the Works Progress Administration issued pursuant to the act of Congress under which Federal funds for the prosecution of the project are made available, and in accordance with such specifications as are attached hereto.

It is agreed that the Works Progress Administration is under no obligation to initiate operations under this proposal, if it is approved, nor to complete the project if placed in operation. Further, in consideration of expenditures from Federal funds to be made on the project, it is agreed, if the proposed work is undertaken, that the sponsor will finance such part of the entire cost thereof as is not to be supplied from Federal funds.

C - SPONSOR Upshur County School Board

ADDRESS Gilmer, Texas

County
School
Superintendent

Upshur County
School
Board

By: Sponsor's authorized agent Fred Covin (Name—type or print) (Title) (Agency) (Signature)

By: Sponsor's authorized agent _____ (Name—type or print) (Title) (Agency) (Signature)

To be filled in by State Office

Leave blank

STATE	<u>Texas</u>
COUNTY	<u>Upshur</u>
LOCAL APPLICATION No.(s)	<u>1-1483</u>
	<u>Unit 2 of WB 17426</u>
STATE APPLICATION No.	<u>50385</u>

O. P. No. 165-1-66-393
P. L. No. 2-342