

# WORKS PROGRESS ADMINISTRATION PROJECT PROPOSAL

SPONSOR'S PROPOSAL No. \_\_\_\_\_

DATE 4/8/42

STATE OF Texas  
LOCAL No.(s) 1-1483 Supp 1 to  
Unit # 8 of W.P.17426  
STATE APPLICATION No. \_\_\_\_\_  
(To be filled in by State office)

Request is hereby made that in accordance with this proposal a formal application be made for an authorization to expend Federal funds by the Works Progress Administration, under its rules and regulations, in the amount of \$ 5741.00

1. Has any part of the proposed work ever been included in a project proposal previously submitted to the WPA? \_\_\_\_\_ If "Yes,"  
(Yes or no)

designate previous proposal(s) \_\_\_\_\_

2. Has any part of the proposed work ever been included in a previously operated WPA project? \_\_\_\_\_ If "Yes," designate previous  
(Yes or no)

Indicate approximate percentage of Federal funds requested in this proposal to be expended for: (a) Completion of such work \_\_\_\_\_ percent. (b) Additional units or other work \_\_\_\_\_ percent.

3. Official sponsor(s) University of Texas & State Department of Education Official address(es) Austin, Texas  
Co-Sponsor: Cass County School Board Linden, Texas

4. Project location: State Texas County Cass  
In ☒ Near ☐ In and near ☐ County-wide \_\_\_\_\_  
(City, town, village, township, etc.)

(Check one only for city, town, etc., location. If county-wide, etc., so indicate, and designate WPA supervisory headquarters)

Detailed location of project operations:  
Cass County Common School Districts with headquarters for purpose of supervision at Marshall, Harrison County, Texas.

5. Purpose and description of work:

- (a) Major purpose: Operation of Adult Education Classes  
(b) Description of work: (Type double space; for long description, type on extra sheet and attach. For white-collar projects see special instructions for multiple-type projects on reverse side of this page.)

Provide, coordinate and supervise educational activities in the fields of General Adult, Literacy, Naturalization, Vocational, Home and Family Life, Public Affairs, Education, and Education for Avocational and Leisure time Activities. In accordance with P.L. E-342 O.P. # 165-1-66-393.

6. Summary of estimated project costs by sources of funds. (Nearest dollar; no cents. Enter percentages to nearest tenth.)

ITEM OF COST (1)	FEDERAL FUNDS (2)		SPONSOR'S FUNDS (3)		TOTAL (4)	
	Amount (dollars)	Percent	Amount (dollars)	Percent	Amount (dollars)	Percent
(a) Labor:						
1. Unskilled		x x x		x x x		x x x
2. Intermediate		x x x		x x x		x x x
3. Skilled	2392.00	x x x		x x x	2392.00	x x x
4. Professional and technical	3349.00	x x x		x x x	3349.00	x x x
Subtotal (a)	5741.00	100			5741.00	76.9
(b) Superintendence						
Subtotal (a) plus (b)	5741.00	100			5741.00	76.9
(c) Equipment, material, and other nonlabor costs:						
1. Equipment		x x x	472.00	x x x	472.00	x x x
2. Material and supplies		x x x	300.00	x x x	300.00	x x x
3. Other nonlabor costs		x x x	950.00	x x x	950.00	x x x
Subtotal (c) only			1722.00	100	1722.00	23.1
(d) TOTAL COST OF PROJECT	5741.00	100	1722.00	100	7463.00	100
(e) TOTAL COST APPORTIONED	76.9	%	23.1	%	100%	x x x

29. (a) Are preliminary plans and specifications complete? Yes If "No," give date of completion                      (Date)
- (b) Are detailed or final plans and specifications complete? Yes If "No," give date of completion                      (Date)
- (c) Does sponsor assume full responsibility for the adequacy of the design? Yes (Yes or no)
- (d) Are estimates based on actual cost records of similar work under similar methods and conditions of operations? Yes (Yes or no)

30. Estimate of cost by items of work (plans, specifications, and other data adequate to substantiate estimated quantities and unit costs should accompany all proposals):

NOTE.—Set up separately and show subtotals for (a) uncompleted portions of previous project, and (b) new work.

(1) QUANTITY	(2) UNIT	(3) DESCRIPTION OF OPERATION OR FEATURE OF WORK (Give break-downs by classes, according to nature of project)	(4) MAN-HOURS (White-collar projects only)	(5) UNIT COST	(6) AMOUNT (dollars) (Omit columns (a) and (b) for white-collar projects)		
					Labor (a)	Nonlabor (b)	Total (c)
8	Mo.	Operation of Adult Education Classes in Cass County, Texas			5741.00	1722.00	7463.00
		Location of Classes:					
		Gethsemane					
		Spring Hill					
		Bryans Mill					
		Unionville					
		Atlanta					
		Salem					
		Sun Rise					
		Pleasant Hill					
TOTAL ESTIMATED COST OF WORK INCLUDED IN THIS PROPOSAL					5741.00	1722.00	7463.00

31. Status of project (fill in only in the case of work to be partially paid for under project(s) now operating):

(a) Unobligated limitation as of                     , \$                      (Date)

(b) Estimated date funds will be exhausted

32. Labor analysis (see reverse side of this page for instructions)

OCCUPATIONAL CLASSIFICATION (1)	RATE PER HOUR (2)	AVERAGE NUMBER OF WORKERS		SOURCE (4)	MAN-HOURS (5)	HOURS PER MONTH (6)	MAN- MONTHS (7)	RATE PER MONTH (8)	DOLLARS (nearest dollar, no cents)		
		Male (a) (3)	Female (b)						Federal (9)	Sponsor (10)	Total (11)
Unskilled:											
Subtotals	x x x			x		x x		x x x			
Intermediate:											
Subtotals	x x x			x		x x		x x x			
Skilled:											
Ass't. Teacher (Adult Education)		2	3	C	5200	130	40	59.80	2392.00		2392.00
Subtotals	x x x	2	3	x	5200	x x	40	x x x	2392.00		2392.00
Professional and technical:											
Teacher (Adult Education)		2	5	C	7280	130	56	59.80	3349.00		3349.00
Subtotals	x x x	2	5	x	7280	x x	56	x x x	3349.00		3349.00
LABOR SUBTOTALS	x x x	4	8	x	12480	x x	96	x x x	5741.00		5741.00
Superintendence:											
Subtotals	x x x			x		x x		x x x			
SUBTOTALS (Fed. workers only)	x x x			x		x x		x x x			
(a) TOTALS (certified workers)	x x x	4	8	x	12480	x x	96	x x x	5741.00		5741.00
(b) TOTALS (all Fed. workers)	x x x	4	8	x	12480	x x	96	x x x	5741.00		5741.00
(c) TOTALS (sponsor's workers)	x x x			x		x x		x x x			
(d) GRAND TOTALS (b plus c)	x x x	4	8	x	12480	x x	96	x x x	5741.00		5741.00

† Denote thus: C, Certified; N, Noncertified; S, Sponsor.



33. Equipment rental analysis (include supply fund rental or depreciation charges but exclude minor tools and equipment purchases, which should be entered in item 35. List all equipment to be used on rental basis on project. A reasonable rental charge must be made for all WPA-owned equipment, even if it is completely amortized)

Kind of Equipment (1)	Capacity (2)	Number of Units (3)	Rental Rate per Unit (dollars) (4)	Basis of Rental per Hour, Day, Week or Month (5)	Aggregate Period of Rental (6)	Does Rental Rate Include (Yes or No) (7)		Amount (dollars)		
						(a) Operator's wages	(b) Fuel or power costs	Federal funds (8)	Sponsor's funds (9)	Total (10)
Schoolroom Furniture										
Chairs, Desks & Tables		Lot	22.50	Mo.	8 Mo.	No	No		180.00	180.00
Stoves		Lot	6.75	Mo.	8 Mo.	No	No		54.00	54.00
Maps, Globes, Charts		Lot	5.00	Mo.	8 Mo.	No	No		40.00	40.00
Reference Sets		Lot	8.75	Mo.	8 Mo.	No	No		70.00	70.00
Typewriters		2	3.00	Mo.	8 Mo.	No	No		48.00	48.00
Shop Equipment		Lot	10.00	Mo.	8 Mo.	No	No		80.00	80.00
TOTAL	X X X X X	X X X	X X X X	X X X	X X X X X	X X	X X		472.00	472.00

34. Materials and supplies analysis (list all items to be used on the project; fill in only columns 1 through 4 for materials available without charge against the funds set up in this proposal and indicate their source):\*

Description and Grade of Materials (1)	Place of Delivery (2)	Quantity (3)	Unit (4)	Unit Price (5)	Amount (dollars)		
					Federal funds (6)	Sponsor's funds (7)	Total (8)
Misc. supplies, Work Books, Paper, Pencils, Books, Pamphlets, Chalk and Magazines		Lot				120.00	120.00
Lumber		6	MBF	30.00		180.00	180.00
TOTAL	X X X X	X X X X X	X X X X	X X X X X		300.00	300.00

35. Other nonlabor costs analysis (include safety measures, transportation of workers, tool and equipment purchases, supply fund overhead charges, and other nonlabor costs not included in items 33 and 34):\*

Description (1)	Amount (dollars)		
	Federal funds (2)	Sponsor's funds (3)	Total (4)
Building Rentals		400.00	400.00
Utilities		550.00	550.00
TOTAL		950.00	950.00

\*Use separate lines to show items furnished by sponsor and those requested from Federal funds, items 33, 34, and 35.

## 36. SPONSOR'S CERTIFICATE AND AGREEMENT

SPONSOR'S PROPOSAL NO. \_\_\_\_\_

DATE

4/8/42

The statements contained in this proposal have been checked by the undersigned and are true to the best of his knowledge and belief. It is certified that this proposed project is for the use or benefit of the public.

It is understood that Federal funds will be expended by the United States Treasury only upon pay rolls and vouchers certified by the Works Progress Administration.

It is further understood that the project will not be placed in operation unless and until assurance is given that the sponsor's pledge will be made available as specified in the proposal, and as required by project operations.

It is agreed that the work proposed, and all operations under the project, will be done in conformance with all legal requirements, the rules and regulations of the Works Progress Administration issued pursuant to the act of Congress under which Federal funds for the prosecution of the project are made available, and in accordance with such specifications as are attached hereto.

It is agreed that the Works Progress Administration is under no obligation to initiate operations under this proposal, if it is approved, nor to complete the project if placed in operation. Further, in consideration of expenditures from Federal funds to be made on the project, it is agreed, if the proposed work is undertaken, that the sponsor will finance such part of the entire cost thereof as is not to be supplied from Federal funds.

Co-SPONSOR Cass County School BoardADDRESS Linden, Texas

By: Sponsor's authorized agent

D. H. Boon Co. Supt.

(Name—type or print)

(Title)

(Agency)

(Signature)

County School Cass County

By: Sponsor's authorized agent

D. H. Boon

(Name—type or print)

Superintendent

(Title)

School Board

(Agency)

(Signature)

To be filled in by State Office

Leave blank

STATE \_\_\_\_\_

COUNTY \_\_\_\_\_

LOCAL APPLICATION NO.(S) \_\_\_\_\_

STATE APPLICATION NO. \_\_\_\_\_

O. P. No. \_\_\_\_\_

P. L. No. \_\_\_\_\_

J.E.M.