

Work Logs: Shifts,work patterns,work schedules and calender events

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Abstract—This log covers the concept of Work Logs: Shifts,work patterns,work schedules and calender events.

***Index Terms*—Work Logs: Shifts,work patterns,work schedules and calender events**

I. WORK SHIFTS

In Oracle Fusion HCM, a work shift refers to a predefined set of rules that dictate an employee's regular working hours, breaks, and days off. It essentially acts as a blueprint for an employee's work schedule.

The image describes an edit time shift interface for a work

Edit Time Shift: UPB Work Shift

X

* Name

UPB Work Shift

Description

Shift made for US Progress Bank!

Code

UPB

Category

Work from office

* Start Time

9:00 AM

End Time

5:00 PM

* Duration

8 Hours

* Shift Detail Type

Flexible

Shift Details

Actions

View

+

×

Detach

Name	Day	Start Time	Duration	Duration Unit	Minimum Break Minutes
Flexible shift	1	9:00 AM	1	Hours	
Core working	1	10:00 AM	8	Hours	
Flexible shift	1	4:00 PM	1	Hours	

←

→

Save and Close

Cancel

Fig. 1. Caption

shift called "UPB Work Shift" at US Progress Bank. The shift starts at 9:00 AM and ends at 5:00 PM, lasting for 8 hours. The shift details are divided into three parts:

Flexible shift (9:00 AM - 10:00 AM, 1 hour duration) - This part of the shift is marked as flexible and is to be performed in the office.

Core working (10:00 AM - 4:00 PM, 6 hours duration) - This part of the shift is dedicated to the core work responsibilities.
Flexible shift (4:00 PM - 5:00 PM, 1 hour duration) - This part of the shift is marked as flexible and is to be performed

in the office.

The interface also includes options to save and close the edit or cancel the changes.

II. WORK PATTERNS

In Oracle Fusion HCM, a workday pattern defines the working schedule for employees. It essentially tells the system how many days an employee works in a sequence, along with any non-working days in between. There are two main types of workday patterns: Time Workday Pattern: This type associates a specific shift with each workday. The shift details include start and end times, allowing the system to calculate total working hours for each day. This is ideal for employees with fixed daily schedules.

Work Weekday Patterns

Search

Advanced

Save Search

Search Pattern

Search Results

Actions

View

Format

Filter

Reset

Filter

Details

Help

Name	Icon	Time	Length in Days	Description
UK Part Time Week (PT)		Time	7	UK Part Time Week (PT) (Mon to Fri)
UK Standard Work Week		Time	7	UK Standard Work Week (Mon to Fri)
LPM Weekday Pattern		Time	6	Pattern created for L&P Progress Panel
US Retail 20 Hour Evening		Time	7	Retail 20 hour evening 2PM to 6PM pattern
US Retail 20 Hour Midday		Time	7	Retail 20 hour midday 10AM to 4PM pattern
US Retail 20 Hour Day Pattern		Time	7	Retail 20 hour 8AM to 3PM pattern
US Retail 20 Hour Evening		Time	7	Retail 20 hour evening 2PM to 6PM pattern
WTFPES		Time	7	Working on Week, Thu, Fri, Sat, Sun
Zero Hours Work Pattern		8h	7	Zero Hours Work Pattern
and pattern		Time	7	

Details

View

Details

Sequence	Start Day	End Day	Shift Name	Shift Type	Shift Period	Shift Category	Start Time	End Time	Duration	Shift Description
1	6		LPM Work Shift	Time	Work period	Work on shift	6:00 AM	6:00 PM	8 hours	Shift made for L&P Progress Panel

Fig. 2. Caption

Elapsed Workday Pattern: This type focuses on the total number of working hours per workday. You can assign different shift lengths to different days within the pattern. This is useful for scenarios with variable daily schedules or compressed workweeks.

By defining workday patterns, you can configure various work schedules within Oracle Fusion HCM. This allows for accurate scheduling, time tracking, and payroll calculations for employees with diverse work arrangements.

III. WORK SCHEDULES

In Oracle Fusion HCM, a work schedule defines an employee's expected availability for work during a specific

period. It essentially acts as a blueprint for their working hours.

The image shows a work schedule interface for a schedule named "UPB Work Schedule". The schedule is of type "Time" and is effective from 2/28/24 to 3/27/31, with a length of 6 days.

The schedule consists of a single workday pattern called

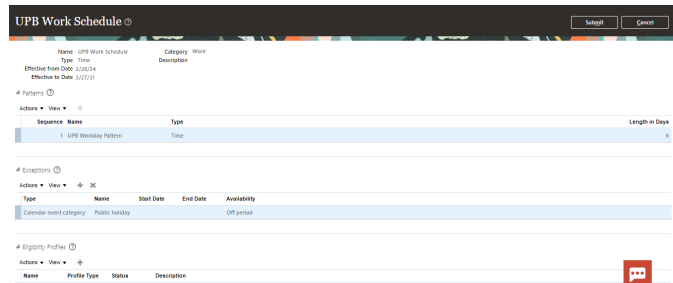


Fig. 3. Caption

"UPB Workday Pattern". The work schedule has a description specified as "Work from office" and no exceptions.

The interface includes the following options: Viewing the workday pattern sequence Adding exceptions Submit button to submit the work schedule changes Cancel button to cancel the work schedule changes There is also an option to view more details about the eligibility profiles, but there are no profiles available in this case.

The availability of the work schedule is specified as "Off period", indicating that the work schedule is not currently active or effective.

IV. WORK SCHEDULE ASSIGNMENT ADMINISTRATION

In Oracle Fusion HCM, Work Schedule Assignment Administration refers to the process of assigning employees to specific work schedules. These work schedules define an employee's regular working hours, breaks, and days off.

The image shows the "Edit Work Schedule Assignment Administration" interface for a work schedule named "UPB Work Schedule" with a start date of 3/27/24 and an end date of 3/27/31.

The interface displays the resource assignments, which in this case are LE (Legal employer) types for five different locations: UPB Washington LE, UPB Virginia LE, UPB Texas LE, UPB Florida LE, and UPB California LE.

The UPB Washington LE has a sub-section for exceptions, which currently has no data to display.

The availability of the work schedule is specified as "B", which is likely a shortened representation for the work schedule's availability status.

There is also a "Resource Type" dropdown list that allows users to filter the work schedule assignments based on the type of the resources.

Currently, there is no data to display for the work schedule assignments, as suggested by the "No data to display"

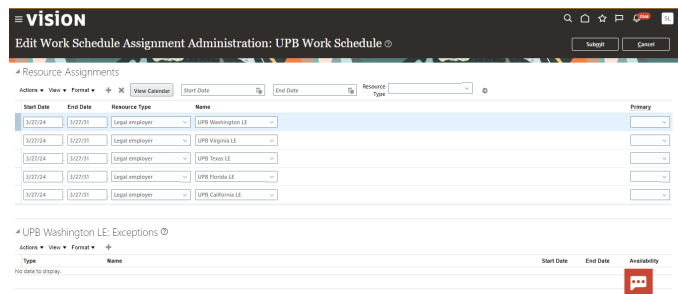


Fig. 4. Caption

message.

V. REFERENCES

- 1) https://fa-etit-dev1-saasfademo1.ds-fa.oraclepdemos.com/hcmUI/faces/FuseWelcome?_afn=
- 2) <https://docs.oracle.com/en/cloud/saas/human-resources/24a/index.html>