

BALL STATE UNIVERSITY
TOPIC APPROVAL SHEET FOR THESIS, CREATIVE PROJECT
(THES 698/CRPR 698 – 6 HRS) * MASTER'S DEGREE CANDIDATES
ALL COMMITTEE MEMBERS MUST HAVE GRADUATE FACULTY STATUS

This form is to be accompanied by a 1-page typewritten description of the proposed research paper or creative project (6 hrs) including the problem, the value and significance of the problem, and the method.

To the student: Submit a signed copy of this form to the Graduate School before you begin work on your thesis or creative project.

Student's Name _____ BSU ID# _____

Student's Email Address _____

Major Area _____

It is your responsibility to determine whether your project needs approval from the appropriate research compliance committee. If so, this approval must be secured before the study begins. The project advisor and department head should not sign off until the appropriate clearance for research compliance has been obtained and they have read and approved the written description of your proposal. Direct research integrity questions to the Office of Research Integrity, 285-5070 or 285-5034.

I agree that I will not proceed with my thesis or creative project until the protocol has been approved by the appropriate research compliance committee, if applicable. I understand that to proceed without approval from the appropriate compliance committee is a violation of institutional policy and the ethical practice of research. **STUDENT INITIALS:** _____

Approval For Research Involving	Committee	Guidelines Available
Human Subjects	Institutional Review Board	www.bsu.edu/irb
Animals	Animal Care and Use Committee	www.bsu.edu/animalcare
Infectious agents or materials	Institutional Biosafety Committee	www.bsu.edu/biosafety

Title of Proposed Project:

Topic Selected for a: _____ Thesis (THES 698 – 6 hrs.)
_____ Creative Project (CRPR 698 – 6 hrs.)

Our signatures herewith certify that the student and faculty advisors understand that no data collection can begin until the protocol, if applicable, is approved by the appropriate compliance committee. As faculty advisors, we assure that we will provide all necessary guidance and mentoring to the student and assist with the submission of materials to the appropriate research compliance committee. We also agree to provide the writer with all the essential instruction to insure an acceptable document for presentation to the Graduate School for the master's degree requirement.

Student signature _____ Date _____

1. _____ Date _____
Committee Chairperson (**TYPED** with signature)

2. _____ Date _____
Committee Member (**TYPED** with signature)

3. _____ Date _____
Committee Member (**TYPED** with signature)

Approval: _____ Date _____
Department Head (or designate) (**TYPED** with signature)

Graduate Office Approval _____ Date _____
Associate Dean, Graduate School

*For instructions on writing the research paper or creative project, see [Graduate School Requirements for Writing a Research Paper, Thesis, or Creative Project](#).