

Andrew Musielak

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Education

Aurora University, Aurora, IL *May 2024*
Bachelor of Science in Cybersecurity & Computer Science
GPA: 3.92/4.0

College of DuPage, Glen Ellyn, IL *December 2021*
Associate of Science in General Studies
GPA: 3.83/4.0

Experience

The Home Depot, Geneva, IL *May 2020 – Current*
Order Fulfillment Associate

- Contact customers in person or by phone to communicate their order status
- Completed orders accurately according to customer specifications and following company staging and deadlines requirements
- Trained and certified on six types of lift equipment to retrieve products for customers and restock shelves
- Assist with training new associates on using equipment properly and safely
- Recognized as an associate of the month for August 2020 and December 2021
- Received awards for safety and proper use of equipment

Aurora University, Aurora, IL *September 2022 – May 2023*
Campus Public Safety Student Worker

- Performs foot patrol of buildings, parking lots, and property
- Provides foot escorts on campus as requested
- Provide security to sporting events by monitoring the audience and reporting suspicious activity
- Use a radio to relay information about the status of buildings and events

Camp Weequahic, Lakewood, PA *June 2022 – August 2022*
Programming Assistant (Summer Intern)

- Create daily schedules for 450 campers in Campminder software and adjust to each individual's satisfaction
- Use data from camper surveys to schedule activities and staff coverage based on interest and demand
- Coordinate counselors' schedules to properly staff all activities
- Generate daily reports in Campminder for review of activities and staff coverage
- Distribute updated schedules to 120 staff members

Volunteer Activities

Community Emergency Response Team *April 2019 - Present*
DuPage County, IL

- Attend county functions with my team to provide for the safety of participants and spectators
- Operate under the guidance of local law enforcement for traffic control during emergency incidents

Course Marshal *October 2021*
Chicago Marathon

- Maintain various stations along marathon route to ensure road closures and parking restrictions

Awards

Presidential Transfer Scholarship for GPA - Aurora University, maintain 3.0 GPA *January 2022*
Phi Theta Kappa Scholarship - Aurora University, maintain 3.0 GPA *January 2022*
Honors Scholar - College of DuPage, maintain 3.5 GPA *December 2021*
The Home Depot Rising Star Certification - Leadership Training *December 2020*

Additional Skills

Java	Unix/Linux	HTML
Python	CSS	JavaScript