

Translation Helpers Pack

Essential phrases and translations for multilingual parent communication.

COMMUNICATION

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Tone-safe lines (English → quick translations)

Neutral update

EN: "I'm writing with a quick update about [Student]."
DE: „Ich schreibe mit einem kurzen Update zu [Student].“
ES: "Le escribo con una actualización breve sobre [Student]."
FR: "Je vous écris avec une brève mise à jour concernant [Student]."

Invite to call

EN: "Could we schedule a short call this week?"
DE: „Könnten wir diese Woche ein kurzes Telefonat vereinbaren?"
ES: "¿Podemos programar una breve llamada esta semana?"
FR: "Pouvons-nous planifier un court appel cette semaine ?"

Appreciation

EN: "Thank you for your support."
DE: „Vielen Dank für Ihre Unterstützung.“
ES: "Gracias por su apoyo."
FR: "Merci pour votre soutien."

Tip: Keep sentences short; avoid idioms. Check names & dates carefully.

Common school phrases

- "Homework is due on [date]."
- "We will support [Student] with..."
- "Please let me know if you have any questions."

Closings

- EN: "Kind regards," / DE: „Mit freundlichen Grüßen," / ES: "Atentamente," / FR: "Cordialement,"

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