Q&A ADDENDUM – DRIV-EN PLATFORM RFP

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Addendum No. 1 Date: 2/23/26

This Q&A Addendum consolidates all questions submitted by bidders during the Q&A period. All questions and answers are provided verbatim or paraphrased for clarity. This Addendum becomes part of the official RFP documentation and supersedes any informal or individual communications.

SECTION 1 — QUESTIONS

1.1 Work-for-Hire Agreement

Question: Section 7 requires a Signed Work-for-Hire Agreement. Could you share this agreement so our legal team can review it before we complete the bid form?

Answer: A summary of the Work-for-Hire terms is included in the Bid Packet under Section 12. The full Work-for-Hire Agreement is part of the Driv-en Developer Blueprint and is provided only to shortlisted bidders after the initial evaluation stage.

1.2 Confidentiality & IP Assignment Agreement

Question: Section 7 requires a Signed Confidentiality & IP Assignment Agreement. Could you share this agreement for legal review?

Answer: A summary of the confidentiality and IP ownership requirements is included in the Bid Packet. The full Confidentiality & IP Assignment Agreement is included in the Developer Blueprint and will be shared with shortlisted bidders.

1.3 Code Samples Requirement

Question: Due to NDA restrictions, we cannot share code from real projects. Would you accept a test task instead?

Answer: Code samples are optional and used only to understand your team's coding style and structure. If you cannot share samples due to client NDAs, that is acceptable. No test task is required at this stage.

1.4 Request for the Full Driv-en Developer Blueprint

Question: Now that we have signed the NDA, could you share the full Developer Blueprint for an accurate fixed-price estimate?

Answer: The Developer Blueprint is the full technical specification and is provided only to shortlisted bidders after the initial bid review. Initial fixed-price bids should be based solely on Version 1.0 of the Scope Summary included in the Bid Packet.

Addendum No. 2 Date: 2/24/26

SECTION 2 — PLATFORM SYSTEMS

2.1 RBAC Permissions — Roles & User Flows

Question: Please list all roles in the system and describe the user flows for each. If you have flow diagrams or other documentation, please share them.

Answer: Driv-en uses a role-based access control (RBAC) model with the following roles:

- **Administrator:** Full platform access; manages users, projects, equipment, safety forms, and configuration.
- **Project Manager:** Manages assigned projects, daily reports, documents, equipment assignments, and safety follow-up.
- **Safety Manager:** Manages safety inspections, JSAs, hazards, and corrective actions.
- **Equipment Manager:** Manages equipment records, inspections, maintenance, and project assignments.
- **Field User / Operator:** Completes assigned inspections, JSAs, daily reports, and uploads photos/notes.
- **Viewer / Auditor:** Read-only access to dashboards, reports, and project documentation.

Flow diagrams can be provided to the selected development partner.

SECTION 3 — MODULES

3.1 Equipment Module

Question: We assume this module handles equipment state monitoring, location monitoring, or both. Please describe its purpose and key user flows.

Answer: The Equipment module manages equipment records, inspections, maintenance, and project assignments. GPS tracking is not required; location is determined by project assignment. Key flows include:

- Adding equipment items
- Defining inspection parameters per equipment type
- Completing inspections and entering parameter values
- Logging maintenance, downtime, and repairs
- Assigning equipment to projects
- Tracking equipment status (active, down, repair, retired)

3.2 Safety Module

Question: We assume this module is for conducting safety inspections. Please confirm or clarify and describe the features.

Answer: Correct. The Safety module is used for conducting safety inspections, JSAs, and hazard assessments. Features include:

- Completing safety inspections using preset or custom templates
- Tracking hazards and corrective actions
- Managing JSAs and safety documentation
- Linking inspections to projects or equipment
- Supporting OSHA-related recordkeeping
- Viewing safety trends and compliance metrics

3.3 Project Module

Question: Please define what a “project” means in your context. Describe key entities and any types/subtypes. Are there templates?

Answer: A project represents any operational job, construction activity, maintenance job, or inspection campaign. Key entities include:

- Project
- Daily Reports
- Work Orders / Change Orders
- Documents (permits, drawings, photos)
- Milestones (optional)

- Tasks (optional)

Project types may include construction, pipeline, maintenance, inspection, or custom types. Templates exist for projects, daily reports, safety forms, and equipment inspections.

3.4 Pipeline Module

Question: Please describe how this module should work. Is it for managing pipelines of construction/inspection projects?

Answer: The Pipeline module is specifically for pipeline construction and inspection workflows. It is not a generic "pipeline of projects." Key flows include:

- Creating pipeline projects with spread, stationing, and activity types
- Tracking welds, joints, coating, lowering-in, tie-ins, and hydrotests
- Managing material traceability
- Uploading inspection reports and photos
- Integrating with Project, Safety, and Equipment modules

3.5 Module Interactions

Question: Are there interactions between modules (e.g., equipment managed within projects)?

Answer: Yes. Modules are intentionally interconnected:

- **Equipment ↔ Project:** Equipment can be assigned to projects; daily reports show usage; inspections link to projects.
- **Safety ↔ Project:** Safety inspections and corrective actions link to specific projects.
- **Safety ↔ Equipment:** Equipment inspections feed into both modules; safety findings can change equipment status.
- **Pipeline ↔ Project:** Pipeline projects are a specialized project type and appear in project dashboards.

SECTION 4 — DASHBOARDS

4.1 Equipment Dashboard

Question: What metrics should be included?

Answer: Metrics may include:

- Total equipment
- Equipment by status
- Upcoming and overdue inspections
- Equipment assigned per project
- Downtime hours

- Maintenance logs

4.2 Safety Dashboard

Question: What metrics should be included?

Answer: Metrics may include:

- Total inspections completed
- Overdue inspections
- Open corrective actions
- Hazards by category
- JSA completion rate
- Safety trends over time

4.3 Project Dashboard

Question: What metrics should be included?

Answer: Metrics may include:

- Active projects
- Daily report completion rate
- Equipment assigned
- Open work orders
- Document status
- Project progress (if milestones enabled)

4.4 Pipeline Dashboard

Question: What metrics should be included?

Answer: Metrics may include:

- Welds completed vs. total
- Joint tracking status
- Coating and inspection progress
- Hydrotest status
- Material traceability completeness
- Activity progress by stationing

4.5 Dashboard Calculations

Question: If any metrics require calculations, please provide formulas.

Answer: Formulas will be defined based on final metric selection. Examples include:

- Inspection Compliance % = (Completed Inspections ÷ Required Inspections) × 100
- Equipment Downtime % = (Downtime Hours ÷ Total Available Hours) × 100
- Project Progress % = (Completed Milestones ÷ Total Milestones) × 100

Additional formulas can be provided upon request.