# DRIV-EN DEVELOPER BID PACKET

Version 1.0

Digital Safety Inspection, LLC

Confidential – Do Not Distribute

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**Confidentiality Notice:**

This document contains proprietary operational procedures for the

Driv-en platform. Unauthorized distribution is strictly prohibited.

# 0. VERSION 1.0 SCOPE SUMMARY

This summary defines the complete and exclusive scope of **Driv-en Version 1.0**. All bids must be based solely on the items listed below. No additional features, modules, or enhancements should be assumed.

**Included in Version 1.0**

*Core Modules*

- Equipment Module
- Safety Module
- Project Module
- Pipeline Module

*Dashboards (Required)*

Each module must include a fully functional dashboard with:

- Filtering
- Sorting
- Pagination
- Smart Lists integration

*Shared Engines*

- Files Engine
- Comments Engine
- Activity Engine
- Smart Lists Engine

*Platform Systems*

- RBAC permissions
- API standards
- UI contracts
- Acceptance criteria
- Naming conventions
- Git workflow
- Security & data handling policies

*Operational Requirements*

- Weekly demos

- Weekly progress reports
- Staging environment
- Documentation
- Production deployment
- Post-launch support window

## Not Included in Version 1.0

The following items must **not** be included in any bid:

- Offline capability
- Translation or multilingual support
- Dashboard customization system
- Any future modules or add-ons
- Any PWA or sync-engine functionality
- Any local-storage workflows
- Any custom reporting engines
- Any analytics dashboards

## Compliance Requirement

All bids must explicitly confirm compliance with this Version 1.0 Scope Summary. Any assumptions outside this scope must be documented and may result in disqualification.

# 0.1 NOTES FOR DEVELOPERS

These notes are provided to ensure clarity, fairness, and alignment across all prospective development partners.

## 0.11 Blueprint Access

The Driven Developer Blueprint is the authoritative specification for Version 1.0. It will be provided **only** to shortlisted bidders after NDA execution.

## 0.12 No Assumptions

Developers must not assume:

- Additional modules
- Additional dashboards
- Offline capability
- Translation or multilingual support
- Dashboard customization
- Any functionality not explicitly listed in Version 1.0

All assumptions must be documented in the bid.

## 0.13 Bid Format

All bids must be:

- Fixed-price
- Based on Version 1.0 only
- Submitted using the official Bid Form
- Accompanied by a milestone schedule
- Accompanied by a technical approach

Hourly estimates will not be accepted.

## 0.14 Communication

All communication during the bidding phase must be:

- Written
- Clear
- Specific
- Referencing section numbers when applicable

No calls or meetings will be scheduled during the bidding phase.

## 0.15 Professional Standards

Developers are expected to demonstrate:

- Strong SaaS experience
- Clean architecture practices
- Clear communication
- Realistic timelines
- Professional presentation

# Table of Contents

# 1. INTRODUCTION

Digital Safety Inspection, LLC is seeking qualified development partners to submit competitive bids for the build of **Driv-en Version 1.0**, a modular SaaS platform designed for operational industries.

This packet includes:

- Project scope
- Technical requirements
- Deliverables
- Submission instructions
- Legal requirements
- The official Bid Form

**Important:** Version 1.0 **does not include** offline capability, translation features, multilingual support, or dashboard customization systems. These items must not be assumed or included in any bid.

The full Driven Developer Blueprint will be provided only to shortlisted bidders after NDA execution.

# 2. PROJECT OVERVIEW

Driv-en Version 1.0 includes the following modules and systems:

## 2.0 Core Modules

- Equipment Module
- Safety Module
- Project Module
- Pipeline Module

## 2.1 Shared Engines

- Files Engine
- Comments Engine
- Activity Engine
- Smart Lists Engine

## 2.2 Dashboards (Required)

Each module must include a fully functional dashboard with:

- Filtering
- Sorting
- Pagination
- Smart Lists integration

## 2.3 Platform Systems

- RBAC permissions
- API standards
- UI contracts
- Acceptance criteria
- Naming conventions
- Git workflow
- Security & data handling policies

# 3. SCOPE OF WORK

The selected developer will deliver:

## 3.0 Modules

- Equipment
- Safety
- Project
- Pipeline

## 3.1 Dashboards

- Equipment Dashboard
- Safety Dashboard
- Project Dashboard
- Pipeline Dashboard

Each dashboard must support:

- Filtering
- Sorting
- Pagination
- Smart Lists

## 3.2 Shared Engines

- Files
- Comments
- Activity
- Smart Lists

## 3.3 Workflows

End-to-end workflows for all modules and engines, including:

- Create
- Edit
- View
- Delete
- Validation
- Permissions
- Activity logging

### 3.4 APIs

- RESTful
- Versioned
- Permission-aware
- Fully documented

### 3.5 UI Components

- Reusable
- Consistent
- Aligned with UI Contracts

### 3.6 Deployment

- Staging environment setup
- Production deployment
- Build scripts
- Environment configuration

### 3.7 Documentation

- API documentation
- UI component documentation
- Workflow documentation
- Data models
- Architectural decisions

### 3.8 Not Included in v1.0:

- Offline capability
- Translation or multilingual support
- Dashboard customization system
- Any future modules or add-ons

# 4.  DELIVERABLES

## 4.0 Platform Deliverables

- Fully functional Driv-en v1.0 platform
- All modules and dashboards
- All shared engines
- All workflows
- All RBAC permissions

## 4.1 Code Deliverables

- Complete source code in the founder's GitHub organization
- Full commit history
- Clean, maintainable, well-commented code

## 4.2 Documentation Deliverables

- API documentation
- UI component documentation
- Workflow documentation
- Data model documentation
- Architectural decisions

## 4.3 Operational Deliverables

- Weekly demos (staging environment)
- Weekly progress reports
- Final production deployment
- Post-launch support window (2–4 weeks)

# 5. TECHNICAL REQUIREMENTS

Developers must follow:

- Driven Developer Blueprint
- UI Contracts
- API Standards
- Acceptance Criteria
- Naming Conventions
- Git Workflow
- Security & Data Handling Policies

## 5.0 Driven Developer Blueprint (Master Specification)

Defines all modules, engines, workflows, APIs, UI components, permissions, and architecture. Provided only to shortlisted bidders.

## 5.1 Code Commenting Standard

**Purpose** To ensure all code delivered for the Driv-en platform is readable, maintainable, and understandable by any future developer.

**Scope** This standard applies to all code written for Driv-en v1 and all subsequent versions, including backend, frontend, shared engines, APIs, workflows, and utilities.

### 1. General Commenting Requirements

1. All code must include meaningful comments explaining:
   - The purpose of the function or module
   - The logic behind complex operations
   - The reason for architectural decisions
   - Any assumptions or constraints
   - Any non-obvious behavior
2. Comments must be written in clear, plain English.
3. Comments must be kept up-to-date.
4. Comments must explain *why* the code exists, not just *what* it does.

### 2. Required Comment Locations

- At the top of every file: purpose and summary
- At the top of every function: purpose, inputs, outputs, side effects
- For shared engines: explanation of engine behavior and module interaction
- For API endpoints: purpose, request/response format, permissions
- For workflows: step-by-step explanation, branching logic, validation rules

### 3. Comment Quality Requirements

- Comments must be concise but informative
- Comments must not restate the code
- Comments must not contradict the code
- Comments must be formatted consistently

### 4. Examples of Acceptable Comments

- Validate user permissions before uploading file
- Generate activity log entry for audit trail
- Prevent duplicate equipment entries
- Cache results to improve dashboard performance

### 5. Examples of Unacceptable Comments

- upload
- do stuff
- fix later
- ????
- temp hack

### 6. Compliance

Code that does not meet this standard will be rejected and must be corrected before acceptance or payment.

### 5.2 UI Contracts

Reusable components, consistent layouts, form standards, dashboard standards, accessibility, branding.

### 5.3 API Standards

RESTful, versioned, JSON, standardized errors, pagination, RBAC enforcement, activity logging.

### 5.4 Acceptance Criteria

Functional, UI, code quality, testing, performance, documentation, deployment.

### 5.5 Naming Conventions

camelCase, PascalCase, snake_case, lowercase-hyphens.

## 5.6 Git Workflow

main → develop → feature branches, pull requests, descriptive commits, tagged releases.

## 5.7 Security & Data Handling Policies

Authentication, RBAC, validation, encryption, secure storage, isolated environments.

# 6. LEGAL REQUIREMENTS

Before work begins, developers must sign:

- **Work-for-Hire Agreement**
  - o Establishes that all code, designs, documentation, and deliverables are the exclusive property of Digital Safety Inspection, LLC.
- **Confidentiality & IP Assignment Agreement**
  - o Ensures all intellectual property is assigned to Digital Safety Inspection, LLC and prohibits reuse, disclosure, or replication of any part of the Driv-en platform.
- **Security & Access Policy**
  - o Defines rules for system access, credential handling, environment separation, and secure development practices.
- **Data Handling Policy**
  - o Defines how all data (including files, logs, user data, and system data) must be stored, transmitted, and protected.
- **Developer Code of Conduct**
  - o Defines expectations for professionalism, communication, responsiveness, and ethical behavior.
- **Compliance with Driv-en Code Quality Standards**
  - o Requires adherence to the Code Commenting Standard, Naming Conventions, Git Workflow, and all technical quality requirements.

**Requirement:** All legal documents must be signed **before** any work begins, and no code may be written, stored, or transmitted until all agreements are fully executed.

# 7.  SUBMISSION REQUIREMENTS

Developers must submit the following items as part of their bid package:

- Completed Bid Form
- Fixed-price bid
  - (no hourly estimates)
- Proposed timeline
- Milestone schedule
- Technical approach
- Risk assessment
- Code samples
  - (minimum 2–3 examples)
- Portfolio or GitHub profile
- Signed Work-for-Hire Agreement
- Signed Confidentiality & IP Assignment Agreement
- Confirmation of compliance with Section 5 Technical Requirements
  - (Code Commenting Standard, UI Contracts, API Standards, Naming Conventions, Git Workflow, Security Policies)

**Requirement:** All submission materials must be complete and accurate. Incomplete submissions may be disqualified.

# 8. BID FORM

*Attached, you will find the following form in Word format that is fillable. Complete the form, print, sign and return:*

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## DRIV-EN PROJECT BID FORM

### *Digital Safety Inspection, LLC*

**Developer / Company Name:** Click or tap here to enter text.

**Primary Contact:** Click or tap here to enter text.

**Email Address:** Click or tap here to enter text.

**Phone:** Click or tap here to enter text.

**Address:** Click or tap here to enter text.

**Website / GitHub:** Click or tap here to enter text.

### *Section 1 – Fixed Price Bid*

**Total Fixed Price for Driv-en v1:** Click or tap here to enter text.

**Payment Terms:** Click or tap here to enter text.

### *Section 2 – Timeline*

**Estimated Start Date:** Click or tap here to enter text.

**Estimated Completion Date:** Click or tap here to enter text.

**Weekly Availability:** Click or tap here to enter text.

### *Section 3 – Milestones*

1. Click or tap here to enter text.
2. Click or tap here to enter text.
3. Click or tap here to enter text.
4. Click or tap here to enter text.
5. Click or tap here to enter text.

### *Section 4 – Technical Approach*

**Architecture Approach:** Click or tap here to enter text.

**API Approach:** Click or tap here to enter text.

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`Testing Approach:` Click or tap here to enter text.

## *Section 5 – Risk Assessment*

1. Click or tap here to enter text.
2. Click or tap here to enter text.
3. Click or tap here to enter text.
4. Click or tap here to enter text.
5. Click or tap here to enter text.

## *Section 6 – Experience*

`List 3 SaaS apps you've built:`

1. Click or tap here to enter text.
2. Click or tap here to enter text.
3. Click or tap here to enter text.

`Code Samples / GitHub Links:`

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.

## *Section 7 – Legal*

`Agree to Work-for-Hire?` ☐Yes / ☐No

`Agree to Confidentiality?` ☐Yes / ☐No

`Agree to Security Policies?` ☐Yes / ☐No

`Signature:`

`Print Name:` Click or tap here to enter text.

`Date:` Click or tap here to enter text.

# 9. BUILD TIMELINE EXPECTATIONS

Developers should propose a timeline that includes:

- **Module sequencing**
  - (Order in which modules will be built, based on dependencies.)
- **Milestone breakdown**
  - (Clear phases with deliverables for each milestone.)
- **Weekly deliverables**
  - (What will be completed each week.)
- **Demo cadence**
  - (Weekly demos showing working software.)
- **QA windows**
  - (Dedicated time for testing and bug fixes.)
- **Deployment windows**
  - (Staging deployments, production readiness.)
- **Staging environment readiness**
  - (Staging must be set up in Week 1 and used throughout the build.)
- **Weekly code review availability**
  - (Developer must allocate time for code reviews and fixes.)

A typical v1 build ranges from **12–24 weeks**, depending on team size, experience, and parallelization.

# 10. DEVELOPER ONBOARDING REQUIREMENTS

Selected developers will receive:

- **GitHub access**
  - (Repository, branching structure, permissions.)
- **Staging environment access**
  - (Used for demos, QA, and weekly reviews.)
- **API documentation**
  - (Endpoint definitions, request/response formats.)
- **UI library**
  - (Reusable components, layout rules, styling system.)
- **Weekly meeting schedule**
  - (Demos, code reviews, planning sessions.)

Developers must follow:

- **Git branching strategy**
  - (main → develop → feature branches.)
- **Commit message standards**
  - (Clear, descriptive, module-specific.)
- **Code review expectations**
  - (Weekly reviews, fixes before merging.)
- **Deployment workflow**
  - (Staging deployments, production readiness.)
- **Local environment setup requirements**
  - Developers must configure their local environment according to provided instructions, including dependencies, environment variables, and tooling.
- **Documentation updates**
  - Developers must update API docs, UI component docs, and workflow notes as features are completed.

# 11. EVALUATION PROCESS

Developers will be evaluated on:

- **Technical skill**
  - Ability to build modular SaaS systems with clean architecture.
- **SaaS experience**
  - Prior experience building multi-module platforms.
- **Architecture understanding**
  - Ability to understand and follow the Driv-en Blueprint.
- **Communication**
  - Clarity, responsiveness, and professionalism.
- **Timeline realism**
  - Whether the proposed timeline is achievable and well-structured.
- **Milestone clarity & sequencing**
  - Logical ordering of modules, shared engines, and workflows.
- **Professionalism**
  - Quality of writing, organization, and overall presentation.
- **Risk awareness**
  - Ability to identify and mitigate real SaaS risks.
- **Compliance with Section 5 Technical Requirements**
  - Code Commenting Standard, UI Contracts, API Standards, Naming Conventions, Git Workflow, Security Policies.

**Note:** Internal scoring criteria will not be shared.

# 12. TERMS & CONDITIONS

- **All work is Work-for-Hire**
  - All code, designs, documentation, and deliverables become the exclusive property of Digital Safety Inspection, LLC.
- **All IP belongs to Digital Safety Inspection, LLC**
  - Developer assigns all intellectual property rights upon creation.
- **Developer must maintain confidentiality**
  - No sharing, reuse, or disclosure of any Driv-en materials.
- **Developer must follow security policies**
  - Including access control, environment separation, and data handling rules.
- **Developer must deliver weekly demos**
  - Demonstrating working software deployed to staging.
- **Developer must maintain code quality standards**
  - Including the Code Commenting Standard, Naming Conventions, Git Workflow, and API/UI Contracts.
- **All deliverables must be original work**
  - No reused code, templates, libraries, or components unless explicitly approved in writing.
- **Developer must maintain documentation throughout the build**
  - API documentation, UI component documentation, and workflow notes must be updated as features are completed.

# 13. QUESTIONS & CLARIFICATIONS

Prospective developers may submit questions or requests for clarification during the bidding period.

**Guidelines for submitting questions:**

- All questions must be submitted **in writing** via email.
- Questions must be **clear, specific, and reference section numbers** when applicable.
- Questions may not request internal scoring criteria, internal budgets, or proprietary architectural details not included in this packet.
- Clarifications will be provided **in writing** and may be shared with all bidders to ensure fairness.
- No phone calls or live meetings will be scheduled during the bidding phase.
- All questions must be submitted **before the published deadline** for inquiries.

**Response Commitment:** Digital Safety Inspection, LLC will provide written responses within a reasonable timeframe and may issue addendums if needed to ensure all bidders have equal information.

# 14. HOW TO ASK QUESTIONS

Prospective developers may submit written questions during the bidding period. To ensure fairness and clarity, all questions must follow the guidelines below.

## 14.1 Format Requirements

Each question must:

- Be submitted via email
- Reference the relevant section number (e.g., "Section 3.2")
- Be clear and specific
- Contain only one topic per question

## 14.2 Prohibited Question Types

Developers may **not** request:

- Internal scoring criteria
- Internal budgets
- Proprietary architectural details not included in the packet
- Early access to the Blueprint
- Calls or meetings during the bidding phase

## 14.3 Response Process

Digital Safety Inspection, LLC will:

- Provide written responses within a reasonable timeframe
- Issue clarifications or addendums if needed
- Share relevant clarifications with all bidders to ensure fairness

## 14.4 Deadline for Questions

All questions must be submitted before the published deadline. Late questions may not receive a response.