Editing and Proofreading

A) Normal proofreading includes following services:

- Grammar check and correction
- Spell check and correction
- Quotations
- Italics
- Lists
- Word usage
- Punctuation
- Graphs labeling
- Charts
- Symbols and Equations
- Headers and Footers
- Logical connection between sentences

B) Grammar Check, Transition, Structure - Editing Includes :

- Language editing
- Grammatical error check
- Typographical errors
- Syntax errors Sentence and paragraph structure-
- Sentence formation
- Appropriate beginning and ending of paragraph.
- Transition in the content
- Transition from one sentence to another
- Transition from one paragraph to another
- Linkage between any figure, graph or image with the text.

C) ESL Editing, Heavy Editing, Scientific Editing: Heavy Editing

- Anthropomorphism
- Capitalization
- Consistency of Notation
- Passive voice
- Punctuation
- Coherence of document
- Redundancy
- Repetitive Writing
- Scholarly precision
- Subject-verb agreement
- Citation Errors
- Suggestions for writing improvement

- Language editing -
- Grammatical error check
- Typographical errors
- Syntax errors
- Sentence and paragraph structure-
- Sentence formation
- appropriate beginning and ending of paragraph.
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