



## IT TECHNICAL REPORT

### STORE DETAILS AND SUPPORT PERSONNEL DETAILS

Establishment:

Date:

Serviced By:

Ticket No.:

☒ Company Owned

Time In:

Time Out:

### DIAGNOSTICS AND RECOMMENDATION

Subject:

Findings:

Action Taken:

Diagnosis:

Recommendation(s):

### CLIENT ACKNOWLEDGEMENT

The Authorized Signature below indicates that the service requested (technical support, service or replacement of parts) indicated above was completed and in good working.

Print Name and Signature: \_\_\_\_\_

REPRESENTATIVE

### IT TECHNICIAN ACKNOWLEDGEMENT

I confirm that all reported issues were addressed, and the system is in working condition as of service completion. Recommendations are noted above.

Printed Name and Signature: \_\_\_\_\_

SYSTEM ENGINEER