



JOSEPHINE BHAVANI RAJENDRA



EXPERIENCE

Head Legal, Regulatory & Compliance Ambani Consultancy & Trading

04/2016 - Current

- Legal and strategic guidance on commercial, corporate, intellectual and privacy related matters
- Preparation and drafting of legal documents and contracts, vetting of legal documents and all other legal advisory matters
- Auditing and reviewing contractual documents
- Management of legal, regulatory and contractual risks to ensure compliance and to protect the best interest of the Company
- Attending business meetings on behalf of the Company
- Liaising with a wide range of involved parties.

Senior Legal Advisor MAZE51 Labels & Fashion Wear

01/2014 - 03/2016

- Providing legal expertise, advice and guidance on broad range of contractual law
- Preparation and drafting of legal documents and contracts, vetting of legal documents and all other legal advisory matters
- Auditing and reviewing contractual documents
- Negotiating contractual legal clauses and risk analysis
- Attending business meetings on behalf of Company
- Liaising with a wide range of involved parties.


Personal Tutor Self Employed


01/2010 - 09/2013


- For English and Maths for Primary Level students ranging from the age of 7 -12
- Provided home academic tutoring and instructional support
- Customized tutoring and instructional approaches to meet the needs of the diverse client population
- Incorporated STEM-based lessons
- Created worksheets and practice quizzes based on individual students learning needs
- Tutored in academic subjects and guided students in test-taking strategies, note-taking, prioritizing assignments, and studying for exams
- Advise students on test taking strategies, time management skills, and other study techniques
- Provided assistance with students' coursework and projects while encouraging critical thinking skills
- Strong interpersonal skills in working with students to aid them in achieving and attaining success
- Provide feedback and progress reports to parents on a monthly basis.


Senior Law Lecturer Brickfields Asia College

09/2008 - 12/2009


 Shah Alam,
Selangor, Malaysia

 +6012 7153713

 josephinerajend@yahoo.com

 24th October 1978

 Malaysian

 Class D

 Married

Personal Summary

Josephine Bhavani Rajendra is the Head of Legal & Compliance in Ambani Consultancy & Trading. Her diverse experience in practice includes a broad range of civil, criminal, commercial, maritime, restructuring, and mergers & acquisitions matters. She possesses extensive experience in corporate governance, compliance, law department management, and securities regulations. Her responsibilities include developing risks mitigation strategies, providing proactive in-depth legal business-focused advice, and implementing initiatives to set and reinforce a culture of integrity, quality, and ethical behaviour. Acknowledged by peers, subordinates, and senior leadership for tenacity and the ability to gracefully manage the dynamics of a rapidly transforming environment.

A law graduate who is fully aware of the structure, culture, and procedures of the legal profession. Experienced in and possess a good understanding of how to

build relationships with clients and to provide appropriate and effective legal advice and services to them. An experienced lecturer in the field of law with an effective instructional style. Organized and driven with the innate ability to stay on task. A resourceful team player with a positive mindset. Currently pursuing a Doctorate in Law specialising in the field of Artificial Intelligence and innovation.

- Instructed several subjects of law including Criminal, Contract, Land Law, Company Law, and Trust Law
- Involved in the drafting, setting, and marking of exam papers for the UK Transfer programs
- Mentoring students' progress on a daily basis is an important responsibility in this role
- Incorporated knowledge of current legal events into classroom instruction
- Developing exams, quizzes, and homework assignments
- Assist in the developing of learning materials, preparing schemes of work, and maintaining records to monitor student progress, achievement, and attendance
- Guided students in test-taking strategies note-taking, prioritizing assignments, and studying for exams
- Assisting students with their coursework.

■ **Litigation Lawyer** Messrs. Soraya Chuah & Associates
09/2007 - 08/2008

- Handling and making court appearances for litigated and/or contested Banking and Finance matters
- Area of practice included Labour Law and Family Law, Wills, Equity and Trust
- Involved in the preparation and final drafting of cause papers and affidavits, and legal opinion for respective litigated matters
- Briefing counsel and preparing court documentation
- Advising claimants with their claims from start to finish of a claim process.

■ **Litigation and Conveyancing Branch Manager** Messrs. Zailan & Co
03/2006 - 08/2007

- Handling both the Litigation and Conveyancing department
- Area of practice covers Banking and Finance matters, Employment & Labour Law, Family Law, Wills, Equity and Trusts
- Involved in the preparation and drafting of cause papers, affidavits and legal opinions
- Involved in litigated matters and regulatory investigations
- Managing and forwarding on request from clients for legal assistance
- Reviewing and analyzing large volumes of documentary evidence
- Assisting with the completion of Confidentiality Agreements
- Preparing and drafting conveyancing Sale & Purchase agreements, Joint Venture Agreements and contractual agreements.

■ **Litigation Lawyer** Messrs Muhammad Ganesan & Nazri
01/2005 - 02/2006

- Handling Banking, Finance and Corporate matters
- Area of practice covered Hire Purchase, Employment and Labour Law, Family Law and general litigation
- Involved in the preparation and final drafting of cause papers and legal opinions
- Making court appearances for litigated and/or contested matters
- Providing legal expertise, advice and guidance to a broad range of clients
- Interviewing clients by telephone or face-to-face to address their issues.

Paralegal Chambers of Mr. Vinod Kumar Sharma Messrs.
Vinod Sharma & Raihan
02/2004 - 11/2004

- Job scope : Arranging meetings and assisting with the drafting and amending of legal documents
- Performing substantive legal work, research work and legal support
- Proof reading of documents including contracts, agreements and transcripts
- Responsible for coordination and administration of contracts
- Preparation of documents for court hearings, trial, arbitration and mediations
- Bulk printing, arranging, photocopying, copy checking, indexing, file preparation and collation.



CORE QUALIFICATIONS

- Arbitration, Negotiating
- Communication skills, Research
- Strong interpersonal skills,
- Risk analysis
- Conflict Resolution,
- Contracts, Supervision
- Critical thinking
- Documentation
- Drafting
- Legal
- Law
- Litigation
- MS Office, Excel



EDUCATION

Masters of Education

AeU Asia E University September 2002

PhD: Law

Taylor's University Current

Research Area: Artificial Intelligence and the Legal Profession
Viva Voce scheduled March 2022

Bachelor of Laws LLB London [Hons

University of London, Pennsylvania - United Kingdom, August 2001

- Second Class [Upper Division]

Qualifying Board Malaysia

Brickfields Asia College - Malaysia

Second Class [Lower Sitting] [1st sitting pass]

Certificates & Specialisation

- Legal Tech and the Digital Transformation in Law
- AI for Legal Professionals: Law and Policy
- AI Law, Ethics, Privacy and Legalities
- Robotics Law
- Technology and Innovation for Legal Professionals
- The Laws of Digital Data, Content and Artificial Intelligence
- Understanding Research Methods by the University of London

- Intellectual Property Law awarded by the University of Pennsylvania
- Trademark Law Specialization awarded by the University of, Mediation, and Conflict Resolution awarded by ICOES
- Criminology Psychology awarded by ICOES
- Criminology and Profiling awarded by ICOES
- Qualitative Data Analysis
- NVivo 12 Mixed Data Analysis



PUBLICATIONS

Journal Articles J.B. Rajendra & A.S Thuraisingam. (2021). The Deployment of Artificial Intelligence in ADR: The AI Augmented Arbitrator. Technology and the Law, Taylor and Francis. <https://doi.org/10.1080/13600834.2021.1998955>
 Rajendra, J.B. (2020). Disruptive Technologies and the Legal Profession. International Journal of Law. ISSN: 2455-2194 Volume 6, Issue 5. (Peer reviewed journal).
 Rajendra, J.B & Thuraisingam, S. A. (2021) The Impact of Artificial Intelligence in the Legal Fraternity. UUM Journal of Legal Studies. (Accepted: Publication in Vol.13 (2) July 2022).



CERTIFICATIONS

- Best Paper Award for the research paper titled: "Disruptive Technologies: Expert Legal Systems" during BLM International Conference 2020 organised by Taylor's University Malaysia.
- Best Research Award for the research titled: "Evaluating the Role of Artificial Intelligence and the Future of the Legal Profession in Malaysia: Impact and Challenges of Artificial Intelligence in Legal Practice" during FBL Colloquium in July 2021 organised by Taylor's University Malaysia.
- Best Paper Award for the research paper titled "Legal Technology Amidst the Covid-19 Pandemic: The Judiciary's Turning Point" during the International Conference of the Future of Legal Practice organised by Taylor's University, October 2021.



LANGUAGES

English, Bahasa Malaysia, Tamil, Hindi, French Elementary Proficiency
 Languages Written : English & Bahasa Malaysia



REFERENCES

References Mrs. Arasadaharssini Ms. Selvambiga Selvadurai
 Legal Manager Legal Manager Muhibah Engineering
 EverGreen Marine Corp Contact No: +6012-6015153 Contact No: +6012- 2722849