

PLANNING MEETING REPORT

27/11/2023 – 10/12/2023

Group ID: **06**

Project Name: **Pro Chicken Fitness**

Prepared by: **Phan Trương Quý Hoà**

Team members:

21127005 - **Lê Trọng Đức Anh** *Backend, Project Manager*
21127241 - **Nguyễn Thành Đạt** *Designer, Frontend*
21127246 - **Lê Minh Đức** *Frontend*
21127574 - **Phan Trương Quý Hoà** *Frontend, Business Analyst*
21127640 - **Huỳnh Hữu Lộc** *Designer*

Time and date: 09:15 (GMT + 7) 27/11/2023

Team members present:

21127005 - **Lê Trọng Đức Anh**
21127241 - **Nguyễn Thành Đạt**
21127246 - **Lê Minh Đức**
21127574 - **Phan Trương Quý Hoà**

Team members absent:

21127640 - **Huỳnh Hữu Lộc**

1. Identify upcoming tasks:

No.	Description
1	Design for calendar, chatbox
2	Code for calendar, chatbox
3	Prepare for SAD' s update: update sections 1 - 4
4	Prepare for SAD' s update: new section 5
5	Prepare for SAD' s update: new section 6
6	Prepare for UI's prototype
7	Design for calendar, chatbox
8	Code for calendar, chatbox
9	Complete SAD' s update: update sections 1 - 4
10	Complete SAD' s update: new section 5
11	Complete SAD' s update: new section 6
12	Complete UI's prototype

2. Tasks assignment:

No.	Description	Start date	Due date	Responsibility
1	Design for calendar, chatbox	27/11/2023	01/12/2023	LMĐức + PTQHòa + LTĐAnh
2	Code for calendar, chatbox	27/11/2023	01/12/2023	NTĐạt + HHLộc
3	Prepare for SAD' s update: update sections 1 - 4	27/11/2023	01/12/2023	LMĐức + PTQHòa + LTĐAnh
4	Prepare for SAD' s update: new section 5	27/11/2023	01/12/2023	LTĐAnh
5	Prepare for SAD' s update: new section 6	27/11/2023	01/12/2023	LMĐức
6	Prepare for UI's prototype	27/11/2023	01/12/2023	PTQHòa
7	Design for calendar, chatbox	04/12/2023	08/12/2023	NTĐạt + HHLộc
8	Code for calendar, chatbox	04/12/2023	08/12/2023	LMĐức + PTQHòa + LTĐAnh
9	Complete SAD' s update: update sections 1 - 4	04/12/2023	08/12/2023	LTĐAnh
10	Complete SAD' s update: new section 5	04/12/2023	08/12/2023	LMĐức
11	Complete SAD' s update: new section 6	04/12/2023	08/12/2023	PTQHòa
12	Complete UI's prototype	04/12/2023	08/12/2023	NTĐạt + HHLộc