

# Weekly Report - Sprint 1

19/06/2023 – 08/07/2023

**Group ID:** 04

**Project Name:** Novelist

**Prepared by:** Phuong Binh

**Team members:**

STT	ID	Name
#1	21127466	– Hoang Anh Tu
#2	21127598	– Pham Tien Duc
#3	21127386	– Nguyen Thi Cam Nhung
#4	21127398	– Binh Minh Phuong
#5	21127503	– Nguyen Hong Hanh

## **Week #1**

*Meeting date: 21/06/2023*

*Participating members:*

- #1 21127466 – Hoang Anh Tu
- #2 21127598 – Pham Tien Duc
- #3 21127386 – Nguyen Thi Cam Nhung
- #4 21127398 – Banh Minh Phuong
- #5 21127503 – Nguyen Hong Hanh

*Absent members: No one.*

### **1. Achievements since last week**

- Discuss and determine the project plan and product overview, drafting the main ideas
- Define phases and allocate tasks in each phase

### **2. Issues and impacts**

- There is no issue this week

### **3. Summary:**

- Done drafting the project plan and vision document
- Next week's task: finish documents (software project plan and vision document) base on drafted main ideas

## **Week #2**

*Meeting date: 05/07/2023*

*Participating members:*

- #1 21127466 – Hoang Anh Tu
- #2 21127598 – Pham Tien Duc
- #3 21127386 – Nguyen Thi Cam Nhung
- #4 21127398 – Banh Minh Phuong
- #5 21127503 – Nguyen Hong Hanh

*Absent members: No one.*

### **4. Achievements since last week**

- Software project plan
- Vision document

### **5. Issues and impacts**

- There is no issue this week

### **6. Summary:**

- Complete the initial version of project plan and vision document
- Next week's task:
  - + Revise and fully complete the project plan and vision document
  - + Use-case diagrams